## Office of the Board of Assessors

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Meeting: March 16, 2015

Starting at 8:30 AM

**Attending:** Don Howes, Lisa Alberto and Teri Gonsalves

Minutes taken by: T. Gonsalves

## **Meeting Items:**

Minutes approved for February 23, 2015 Executive Minutes approved for February 23, 2015

The date to receive resumes for the vacant clerk's position was March 13, 2015. The Principal Assessor and the Building Commissioner will review all resumes/applications received and select 12 to 14 for review by the BOA and appointments will be scheduled for interviews.

Real Estate and Personal Property Notice of Commitment and Assessors Warrant to Collector for the 4th Quarter Actual for FY2015 were signed

Country Club Rent, Notice of Commitment and Assessors Warrant to Collector 4<sup>th</sup> Quarter for FY2015 were signed.

Other topics not anticipated prior to posting the agenda: To date the Chair has not met with the Town Coordinator to discuss the Principal Assessor's salary. The Chair will call to set up a meeting.

**Executive Meeting: N/A** 

Meeting adjourned at 9:05 AM