



## **Office of the Board of Assessors**

**P.O. Box 7**

**74 Hopedale Street**

**Hopedale, MA 01747**

**Teresa M. Gonsalves, Principal Assessor**

**tgonsalves.hopedale@comcast.net**

**Donald W. Howes**  
**Chairperson**

**Edward A. Holland, Jr.**

**Lisa M. Alberto**

**Meeting:** June 6, 2016

Starting at 1:00 PM

**Attending:** Lisa Alberto, Don Howes, Edward Holland, Jr., and Teri Gonsalves

**Minutes taken by:** T. Gonsalves

Minutes approved for meeting held on May 16, 2016

### **Old Business:**

HCC and Food Service Concession Contractor Agreement, discussion was held. A motion was made by member Edward Holland, Jr., and 2<sup>nd</sup> by member Lisa Alberto and approved by all members, in consideration of the advice received from Town Counsel and of the sub lease between HCC and Tracey Liberatore the area(s) of the country club used to store, prepare, serve meals and provide food for social functions will be taxed as beginning July 1, 2016 for Fiscal Year 2017. The Principal Assessor will send the standard postcard to make the club aware of the upcoming inspection. The Principal Assessor will ask the Health Inspector be part of the inspection as an unbiased third party.

### **Meeting Items:**

- a. Mileage was approved and the BOA approved the Chair to approve any additional miles at fiscal year end
- b. Real and Personal Property Warrants and commitments were not available, when the information is available the members of the BOA will review and sign fir 1<sup>st</sup> quarter of Fiscal 2017
- c. Motor Vehicle Commitments and Warrants for commitment 3, commitment 30A and re-commitments were reviewed, approved and signed
- d. Excise abatements from April to date were reviewed
- e. Job evaluation for the Principal Assessor was completed. Copies of the evaluation to be given to the Town Administrator

**Executive Session: N/A**

Meeting adjourned at 1:30 PM