



**Office of the Board of Assessors**  
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Donald W. Howes  
Acting Chair

Matthew M. Dailey

**Board of Assessor Meeting**  
**June 22, 2021**

**Meeting Minutes:**

Acting Chairman Howes called the Meeting to order at 6:36 p.m. in the Draper Room.

Attending: Don Howes as Acting Chairman, Matthew Dailey, and Ann Williams  
Also attending; Ellen Murphy in audience for a scheduled interview with the Board.

Minutes taken by: A. Williams

Minutes for open meeting on 05/04/2021 reviewed, Mr. Dailey motioned to accept as written, seconded by Mr. Howes.

Minutes for executive session on 05/04/2021 reviewed, Mr. Dailey motioned to accept as written, seconded by Mr. Howes.

**Correspondence to discuss:**

DLS Informational Guidelines Release for Supplemental billing was reviewed by the Board.  
Ms. Williams informed the Board that the Select Board has the power to reject the statute and opt out. An email has been sent to the Select Board and Town Administrator with the IGR attached for their review.  
Mr. Howes stated that he was in favor of the supplemental billing. Mr. Dailey agreed.

**Meeting Items:**

A resignation letter from former Board member Ed Holland was read by Mr. Howes. Mr. Howes, Mr. Dailey, and Ms. Williams, all expressed their appreciation for his years of service and dedication.

The Warrant and Notice of Commitment for Motor Vehicle commitment 2 were reviewed and signed by the Board.

The Warrant and Notice of Commitment for Preliminary Real Estate, Personal Property and Hopedale Country Club were reviewed and signed by the Board.

A resident of the town, Ellen Murphy, was interviewed by the Board as a potential member to fill the open position on the Board of Assessors. Mr. Howes introduced Mrs. Murphy to the Board and a copy of the Talent Bank Form she submitted was distributed to all. Mrs. Murphy gave a summary of her experience in Municipality and job history. She expressed her interest in the Department. After a brief discussion, Mr. Dailey motioned to recommend, to the Select Board, that Mrs. Murphy be appointed as the new member, Mr. Howes seconded, and it was agreed by all. Ms. Williams informed the Board that she would draft a 'letter of recommendation' and email it to the Select Board the next day.

Department Bills were reviewed and discussed.

Other Topics not anticipated prior to posting of agenda:

**The Board re-organized for the new Fiscal Year 22, starting July 1<sup>st</sup>, 2021.**

Mr. Dailey motioned to appoint Mr. Howes as Chairman. Mr. Howes seconded the motion, and all agreed.

Ms. Williams informed the Board that there were no items for discussion or voting in executive session.

Mr. Dailey motioned to Adjourn at 7:13 p.m. Mr. Howes seconded the motion, and all agreed.

## Executive Session

As Chair I am requesting a motion to allow this board to now enter Executive Session and to reconvene in regular session, to comply with, or act under the authority of any general law:

The Board is meeting in executive session to comply with, or act under the authority of any general law, M. G. L. c.59 §5, M.G.L. Chapter 59 §59 See M.G.L. Chapter 59 § 60 and G. L. 214 § 1B, MGL Chapter 61, §1 & 2 and Chapter 61B, §3 and or any other statute requiring confidentiality of these records

Roll Call- M. Dailey – yes and D. Howes – yes

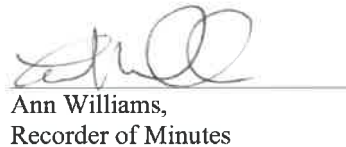


Donald W. Howes, Acting Chair

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Member



Matthew M. Dailey, Member



Ann Williams,  
Recorder of Minutes