



Office of the Board of Assessors
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Donald W. Howes, Chair

Matthew M. Dailey

Ellen Murphy

June 13, 2022
OPEN MEETING

Meeting Minutes:

Chairman Howes called the Meeting to order at 6:38 p.m. in the Draper Room.

Attending: Don Howes, Chairman, Matt Dailey and Ellen Murphy

Minutes taken by: A. Williams

Meeting Items:

Minutes for open meeting on 6/2/2022 were reviewed. Mrs. Murphy motioned to accept as written, seconded by Mr. Dailey and accepted by all.

Minutes for executive session on 6/2/2022 were reviewed. Mrs. Murphy motioned to accept as written, seconded by Mr. Dailey and accepted by all.

Department bills were reviewed and discussed.

Revised billing for 364 West St. was reviewed.

Warrants for Omitted/Revised, prelim real estate, personal property, country club and cpa were reviewed and signed by the Board.

Notice of Commitments were reviewed and signed by the Board.

Warrants for supplemental tax and cpa were reviewed and signed by the Board.

Talent Bank applicant was withdrawn for personal reasons.

Other Topics not anticipated prior to posting of agenda:

Principal Assessor job description was distributed to the board for review and comments. Ms. Williams informed the Board that she was given the new description that afternoon for the Board's opinion.

Chairman Howes requested Ms. Williams to draft a letter to the Select Board for him. He would like to know when the open positions would be posted so they could be filled.

The Board voted to re-organize.

Don Howes would remain Chair for the remainder of the term (June 30th 2022).

Mrs. Murphy nominated Mr. Dailey for Vice Chair, reason being his experience as a Board member. Chairman Howes seconded it.

Mr. Dailey nominated Mrs. Murphy for Vice Chair, Chairman Howes changed his vote and seconded this, reason being her proximity to the office since she is in town hall most days. All agreed.

Open Session adjourned at 7:10

Executive Session

As Chair I am requesting a motion to allow this board to now enter Executive Session and to reconvene in regular session, to comply with, or act under the authority of any general law:

Mrs. Murphy motioned to not reconvene after Executive Session, seconded by Mr. Dailey and agreed by all.

The Board is meeting in executive session to comply with, or act under the authority of any general law, M. G. L. c.59 §5, M.G.L. Chapter 59 §59 See M.G.L. Chapter 59 § 60 and G. L. 214 § 1B, MGL Chapter 61, §1 & 2 and Chapter 61B, §3 and or any other statute requiring confidentiality of these records

Roll Call-

D. Howes -Aye


M. Dailey - Aye

E. Murphy - Aye

Donald W. Howes, Chairman



Matthew M. Dailey, Member



Ellen Murphy, Member

Ann Williams,
Recorder of Minutes