

**Regular Meeting Minutes  
Board of Health Meeting  
May 17, 2018**

The Hopedale Board of Health held a regular meeting on Thursday, May 17, 2018, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Robert Burns Walter Swift, and Jason MacDonald. The meeting was videotaped.

**A. CALL TO ORDER**

Mr. Swift called the meeting to order at 6:00 p.m., noting that Mr. Burns was absent.

**B. APPOINTMENT OF OFFICERS**

**1. Appointment of Chair**

Mr. MacDonald nominated Robert Burns as chairperson. Hearing no other nominations, it was moved by Mr. MacDonald, seconded by Mr. Swift, to appoint Robert Burns as chairperson. All voted in favor.

**2. Appointment of Vice Chair**

Mr. MacDonald nominated Walter Swift as vice chairperson. Hearing no other nominations, it was moved by Mr. MacDonald, seconded by Mr. Swift, to appoint Walter Swift as vice chairperson. All voted in favor.

**3. Authorization to Sign Payroll and Departmental Payment Vouchers**

It was moved by Mr. MacDonald, seconded by Mr. Swift, to authorize the chairperson and vice chairperson to sign payroll and departmental payment vouchers. All voted in favor.

**C. PUBLIC COMMENTS**

Mr. David Pigeon of 41 Prospect Street expressed concerns regarding trash on the property at 37 Prospect Street.

**D. APPROVAL OF MINUTES**

**1. Regular Meeting: April 19, 2018**

It was moved by Mr. MacDonald, seconded by Mr. Swift, to approve the regular meeting minutes of April 19, 2018. All voted in favor.

**E. REPORT OF THE CHAIR**

None.

**F. ACTION ITEMS**

**1. Appointment of Mary Watson: Duties and Hours**

It was the consensus of the board to move this item to the next board meeting.

**2. Recommendation to Appoint FY 2019 Animal Control Officer**

After a brief discussion, it was moved by Mr. MacDonald, seconded by Mr. Swift to recommend Kevin Sullivan to the board of selectmen for animal control officer for FY2019. All voted in favor.

**3. Other – None.**

**G. DISCUSSION**

**1. Review FY2019 Salmon VNA and Hospice Contract**

The board briefly reviewed the FY2019 Salmon VNA and Hospice contract, noting the increase in the cost for services. It was noted that the board will be voting to approve or disapprove the contract at its next meeting.

**2. Review FY2019 Meeting Schedule**

The board noted that the FY2019 meeting schedule would be similar to the FY2018 schedule and will be voted upon at its next meeting.

**3. Review FY2019 Annual Activities/Actions by Month Calendar**

The board noted that an annual activities/action by month calendar would be voted upon at its next meeting

**4. Other– None.**

**H. INFORMATION ITEMS**

- a. Proposed FY2019 Budget
- b. Email from M. Matthews re: Businesses to Recycle

- c. National Grid Herbicide Notice
- d. Expenditure Ledger: 4/30/18

**I. FUTURE AGENDA ITEMS**

- 1. **Approval of FY2019 Salmon VNA & Hospice Contract**
- 2. **Appointment of Mary Watson: Duties and Hours**
- 3. **Approval of FY 2020 Meeting Schedule**
- 4. **Approval Annual Activities/Actions by Month Calendar**

**J. NEXT MEETING**

The next meeting of the Board of Health will be Thursday, June 21, 2018.

**K. ADJOURNMENT**

At approximately 6:35 p.m., it was moved by Mr. MacDonald, seconded by Mr. Swift, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa  
Recording Secretary

**Approved:** \_\_\_\_\_

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**Documents List**

1. Draft Minutes: April 19, 2018
2. Informational Items
  - a. Proposed FY2019 Budget
  - b. Email from M. Matthews re: Businesses to Recycle
  - c. National Grid Herbicide Notice
  - d. Expenditure Ledger: 4/30/18