

**Board of Health Meeting
Regular Meeting Minutes
July 29, 2021**

The Hopedale Board of Health held a regular meeting on Thursday, July 29, 2021, at 6:00 p.m., in the Draper Room, Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Chairperson Don Howes, Jason MacDonald, and Walter Swift. Also in attendance was Health Agent William Fisher. The meeting was televised on the local cable station and videotaped.

A. CALL TO ORDER

Mr. Howes called the meeting to order at 6:01 p.m., noting that all members were present.

B. APPROVAL OF MINUTES

1. Regular Meeting Minutes: June 17, 2021

It was moved by Mr. Swift, seconded by Mr. MacDonald, to approve the regular meeting minutes of June 17, 2021, as amended. All voted in favor.

2. Executive Session Minutes: June 24, 2021

It was moved by Mr. Swift, seconded by Mr. MacDonald, to approve and release the executive session minutes of June 24, 2021. A roll call vote was taken. Voting in favor: Mr. Howes, Mr. Swift, and Mr. MacDonald.

C. REPORT OF THE CHAIR

Mr. Howes reported that there have been unacceptable items found in the recycle center dumpsters, which include plastic, Styrofoam, rugs, and padded furniture. The board was concerned that the town could get back-charged from E.L. Harvey for these items. It was the consensus of the board to have the recycle center employees pay closer attention to items being brought in, to remind the employees of what are not acceptable items, and to take pictures of the dumpsters when opening up and then when closing on Saturday.

Mr. Howes also noted that the Draper Mill demolition is wrapping up.

D. REPORTS OF BOARD MEMBERS – None.

E. DISCUSSION ITEMS

1. Strategy to Renew E.L. Harvey & Sons, Inc. Trash and Recycle Collection Contract

After discussion, it was the consensus of the Board to continue with E.L. Harvey & Sons, Inc. for trash and recycling collection for another 3 years. Further, was the consensus of the Board to open contract negotiations in January for a new 3-year contract and send E.L. Harvey a letter stating it's desire to do so. The Board will contact the town administrator for clarification that the amount of the new contract would have to be placed on the BOH's budget request for approval at the annual town meeting.

2. FY2022 Budget Discussion and Payroll

Mr. Howes reported that the Board of Health secretary has requested an increase in her rate of pay. He noted that she is not a member of the union and, therefore, does not receive paid sick days, paid holidays, or paid vacations. He stated that the amount in the Salary and Wages line item of the Board of Health budget will support an increase.

It was moved by Mr. Swift, seconded by Mr. MacDonald, to increase the rate of pay for the Board of Health secretary to \$22.00 per hour. All voted in favor.

Board members discussed the FY2022 Professional and Technical line item of the budget. It was noted that the original budget request was for \$10,000. This amount was based upon an estimated FY'22 Salmon VNA contract of \$6,000, an estimated \$3,700 in septic inspection fees, and an estimated \$300 for technology. The budget amount passed at the annual town meeting was only \$7,300. In June, Salmon VNA presented a new contract in the amount of \$7,500. With the number of new septic systems being installed and septic repairs in town, the estimated amount of \$3,700 may not be enough.

It was the consensus of the Board to request additional funds from the town administrator and finance committee to cover an anticipated shortfall.

3. Employment of Fifth Recycle Center Employee

After discussion, it was the consensus of the Board to hire a fifth recycle center employee to cover emergencies or illness. Mr. Howes will review the two applications received and come back to the Board with a recommendation.

4. Stormwater Pollution Prevention Plan

Don noted some of the issues at the recycle center related to this issue. The used oil container must be in a secondary containment; pollution from leaves and grass debris must be addressed. It was the consensus of the board

to have the chairperson speak with a representative of Milford regarding partnering with Milford for the disposal of leaves and grass.

Jason MacDonald was delegated as the Board's representative on the Stormwater Prevention Plan.

5. Other

Mr. Howes acknowledged the passing of long-time recycle center employee Bernie Hickey.

F. ACTION ITEMS

1. Approval of Disposal Works/Septic Plan: 2 Condon Way

After review of the disposal works/septic plan for 2 Condon Way, it was moved by Mr. Swift, seconded by Mr. MacDonald, to approve the plan. All voted in favor.

2. Approval of Disposal Works/Septic Plan: 48 Neck Hill Rd.

After review of the disposal works/septic plan for 48 Neck Hill Road, it was moved by Mr. Swift, seconded by Mr. MacDonald, to approve the plan with a local upgrade approval is required for the following: Per 310 CMR 15.405 a local upgrade is required to reduce the estimated groundwater offset from the bottom of the soil absorption systems from 4' to 2'. Under the Presby Environmental, Inc.'s DEP's remedial use approval letter, dated 9/12/2015, a 2' groundwater separation is conditionally approved if it meets the requirements under special conditions #4. All voted in favor.

3. Approval of Disposal Works/Septic Plan: 336 South Main St.

After review of the disposal works/septic plan for 336 South Main Street, it was moved by Mr. MacDonald, seconded by Mr. Swift, to approve the plan. All voted in favor.

4. Approval of Disposal Works/Septic Plan: 140 Hartford Ave.

After review of the disposal works/septic plan for 140 Hartford Avenue, it was moved by Mr. MacDonald, seconded by Mr. Swift, to approve the plan. All voted in favor.

5. Other - Emergency Variance Request for a Septic System Replace at 334A South Main Street

It was noted that the previous contractor had the septic system under way and was about 50% completed. When the previous contractor installed the new septic tank it did not meet the required setback to the foundation wall, as noted on the septic plans and as required by Title 5. The homeowner is replacing the contractor. Therefore, a variance under local upgrade approval is being requested.

It was moved by Mr. Swift, seconded by Mr. MacDonald, that under Section 310 CMR 15.405 (1)(b) to allow a reduction of the setback of the septic tank to the foundation wall from 10 feet to 8.8 feet due to contractor negligence setting the tank. The lifting and resetting of the installed tank could cause damage to the tank and/or additional costs to the homeowner. A 40-mil. Impervious barrier will be placed on the foundation side of the tank to compensate for this variance. All voted in favor.

G. INFORMATIONAL ITEMS

- a. Wheelabrator Notice of Disposal Fee CPI Increase
- b. Town of Hopedale Demographics and Vaccine Data
- c. FY2021 Recycle Center Payroll & Revenue
- d. Accounting Department Expenditure Ledger: 6/30/21
- e. Letter to Kevin Sullivan
- f. Inter-Municipal Agreement: Final

H. FUTURE AGENDA ITEMS

- 1. Set Salmon VNA Flu Clinics

I. NEXT MEETING

- 1. Thursday, August 19, 2021

J. ADJOURNMENT

At 7:00 p.m., it was moved by Mr. Swift, seconded by Mr. MacDonald, to adjourn the meeting. All voted in favor.

Respectfully submitted,

Carol A. Villa

Carol A. Villa
Recording Secretary

Approved: September 16, 2021

**Board of Health
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Documents List**

1. Draft Minutes: June 17, 2021 Regular Meeting
2. Draft Minutes: June 24, 2021 Executive Session
3. Contracting for Municipal Solid Waste and Recycling Services DEP Document
4. M.G.L. Chapter 30B, Section 19
5. Email from Town Administrator re: E.L. Harvey Contract
6. FY2022 Budget Documents
7. Emails re: FY2021 Budget Shortfall
8. Email re: Hopedale WWTF and Recycling Center SWPP
9. Stormwater Pollution Prevention Plan
10. Disposal Works/Septic Plan: 2 Condon Way
11. Disposal Works/Septic Plan: 48 Neck Hill Road
12. Disposal Works/Septic Plan: 336 South Main Street
13. Disposal Works/Septic Plan: 140 Hartford Avenue
14. Informational Items
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