

**Regular Meeting Minutes
Board of Health Meeting
November 15, 2018**

The Hopedale Board of Health held a regular meeting on Thursday, November 15, 2018, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Walter Swift and Jason MacDonald. The meeting was not videotaped.

A. CALL TO ORDER

Mr. Swift called the meeting to order at 6:02 p.m., noting all members were present.

B. PUBLIC COMMENTS – None.

C. APPROVAL OF MINUTES

It was moved by Mr. MacDonald, seconded by Mr. Swift, to approve the regular meeting minutes of October 18, 2018. All voted in favor.

D. REPORT OF THE CHAIR – None.

E. ACTION ITEMS – None.

F. DISCUSSION

1. Report on Household Hazardous Waste Collection Day

Mr. Swift noted that the number of cars dropping off hazardous waste was lower than last year but the inclement weather was probably a contributing factor. The tonnage collected was over 2,800 pounds of material.

Mr. MacDonald thanked Republic Services for its donation of a roll-off dumpster used on collection day.

2. FY2020 Budget Discussion

Mr. Swift noted that Ms. Villa prepared several spreadsheets, which included an expenditure ledger, vendor payment tracking and a wage analysis. He noted that the Board will continue to work on gathering budget information in preparation for a meeting with the Finance Committee in January or February. Mr. Swift noted that when the previous full time health agent left, a large sum of money was removed from the Board of Health's budget and he

would like to see it returned to the Board's budget now that the department is up and running.

G. INFORMATION ITEMS

Mr. Swift noted the informational items, which included: (1) Copy of Cover Letter and Second Amendment to Solid Waste Collection and Disposal and Recyclables Collection and Processing Agreement and Addendum to Second Amendment; (2) Copies of Letters to Recycle Center Employees re: Closing of Center ; (3) Copy of letter to Board of Selectmen re: Board of Health Vacancy; and (4) Expenditure Ledgers: 10/31/18.

H. FUTURE AGENDA ITEMS

Future Agenda items will include: (1) recommendation to fill Board vacancy; and (2) FY2020 budget discussion.

I. NEXT MEETING

The next meeting of the Board of Health will be Thursday, December 20, 2018.

J. ADJOURNMENT

At approximately 6:25 p.m., it was moved by Mr. MacDonald, seconded by Mr. Swift, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa
Recording Secretary

Approved: December 20, 2018

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Documents List

1. Draft Minutes: October 18, 2018
2. Household Hazardous Waste Collection Day Data
3. Budget Discussion Items
 - a. Vendor Payment Tracking Record
 - b. BOH Expenditure Ledger
 - c. Wage Analysis
4. Informational Items
 - a. Copy of Cover Letter and Second Amendment to Solid Waste Collection and Disposal and Recyclables Collection and Processing Agreement and Addendum to Second Amendment
 - b. Copies of Letters to Recycle Center Employees re: Closing of Center
 - c. Copy of letter to Board of Selectmen re: Board of Health Vacancy
 - d. Expenditure Ledgers: 10/31/18