

**Board of Health Meeting  
Regular Meeting Minutes  
November 18, 2021**

The Hopedale Board of Health held a regular meeting on Thursday, November 18, 2021, at 6:00 p.m., in the Draper Room, Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Chairperson Donald Howes and Jason MacDonald. Also in attendance was Health Agent William Fisher. The meeting was televised on the local cable station and videotaped.

**A. CALL TO ORDER**

Mr. Howes called the meeting to order at 6:00 p.m., noting that Mr. Swift was absent.

**B. APPROVAL OF MINUTES – None.**

**C. REPORT OF THE CHAIR – None.**

**D. REPORTS OF BOARD MEMBERS**

Mr. MacDonald reported that he attended a recent meeting of the Housing Authority at which they discussed an uptick in the number of rats in the area. Mr. MacDonald questioned whether or not the crushing of bottles with waste at the railroad yard would potentially attract rats. It was the consensus of the board to send a letter to Grafton Upton Railroad to inquire about its pest control protocols.

**E. DISCUSSION ITEMS**

**1. Report on Household Hazardous Waste Day**

Mr. Howes reported that there was a very small response to this year with only 17 cars coming to the recycle center. Mr. Howes asked Mr. Fisher to contact Milford Board of Health to see if they were interested in a joint event next year with a sharing of the cost.

**2. Animal Control/Animal Inspector Position**

It was the consensus of the board to hold this discussion until all board members were present.

**3. FY2023 Budget**

Board members reviewed the first draft of the proposed FY2023 Board of Health department budget.

**4. Recycle Center Stormwater Pollution Prevention Plan**

Mr. MacDonald did not provide an update as he was unable to attend the most recent meeting.

**5. Other - None.**

**F. ACTION ITEMS**

**1. Approval of Disposal Works/Septic Plan: 10 Rosenfeld Drive**

Board members reviewed the disposal works/septic plan for 10 Rosenfeld Drive. After review, it was moved by Mr. MacDonald, seconded by Mr. Howes, to approve the plan. All voted in favor.

**2. Approval of Body Art Regulations**

Board members reviewed the body art regulations. After review, it was moved by Mr. MacDonald, seconded by Mr. Howes, to approve the regulations, making the regulations effective as of December 1, 2021. All voted in favor.

**3. Approval of Disposal Works Septic System Regulations**

Board members reviewed the disposal works septic system regulations. After review, it was moved by Mr. MacDonald, seconded by Mr. Howes, to approve the regulations, making the regulations effective as of November 18, 2021. All voted in favor.

**4. Approval of Relavent Systems, Inc. Software-As-A-Service Agreement and Authorize the Chair to Execute the Agreement**

Mr. Fisher reviewed the reason and need for the agreement. After board members reviewed the agreement, it was moved by Mr. MacDonald, seconded by Mr. Howes, to approve the Relavent Systems, Inc. Software-As-A-Service Agreement and authorize the chair to executive the agreement. All voted in favor.

**5. Other - None.**

**G. INFORMATIONAL IEMS**

1. DEP Letter re: Hopedale Landfill, 228 South Main Street
2. Accounting Department Expenditure Reports:

- By Department
- Animal Control Revolving Account
- Recycle Center/Hazardous Waste Account

#### **H. FUTURE AGENDA ITEMS**

1. FY2023 Budget Discussion
- 2, Animal Control Officer Position Discussion

#### **I. NEXT MEETING**

1. Thursday, December 16, 2021

#### **J. ADJOURNMENT**

At 6:48 p.m., it was moved by Mr. MacDonald, seconded by Mr. Howes, to adjourn the meeting. All voted in favor.

Respectfully submitted,

*Carol A. Villa*

Carol A. Villa  
Recording Secretary

**Approved: January 20, 2022**

**Board of Health  
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Documents List**

1. New England Disposal Technologies Hazardous Waste Collection Day Data
2. Draft FY 2023 Budget Proposal
3. Disposal Works/Septic Plan: 10 Rosenfeld Drive
4. Body Art Regulations
5. Disposal Works Septic System Regulations
6. Relavent Systems, Inc. Software-As-A- Service Agreement
7. Informational Items
  - a. DEP Letter re: Hopedale Landfill, 228 South Main Street
  - b. Accounting Department Expenditure Reports:
    - By Department
    - Animal Control Revolving Account
    - Recycle Center/Hazardous Waste Account