



## **TOWN OF HOPEDALE**

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**Board of Selectmen**  
Robert P. Burns, Chm.  
Janet Orff Jacaruso  
Sandra Biagetti

**Town Coordinator**  
Steven A. Sette

### **Board of Selectmen Minutes October 21, 2013**

Chairman Burns convened the meeting at 7:00 p.m. in the Draper room of the Town Hall and moved into the agenda. Present: Chairman Robert Burns; Selectwoman Janet Orff Jacaruso; Selectwoman Sandra Biagetti; Town Coordinator Steven Sette, Police Lt. Donald Martin, Reserve Police Officer Ryan Porter, Fire Chief Tom Daige, Peter Sandbourn, Community Opportunities Group and Marcia Matthews, Videographer.

MSDV to approve the regular and executive session minutes of October 7, 2013. Chairman Burns – Aye; Selectwoman Jacaruso – Aye, and Selectwoman Sandra Biagetti – Aye.

Chairman Burns moved to correspondence on the agenda.  
There was no discussion held.

Chairman Burns moved to appointments and resignations on the agenda.

The Board was approved the resignation of Rafael Perez as Call Firefighter from the Hopedale Fire Department as he has accepted a full time position with the Milford Fire Department.

MSDV to accept the resignation of Rafael Perez as a Call Firefighter from the Hopedale Fire Department.. Chairman Burns – Aye; Selectwoman Jacaruso – Aye, and Selectwoman Sandra Biagetti – Aye.

Lt. Donald Martin then presented the qualifications for Ryan Porter a Candidate for appointment as a Reserve Police Officer for the Hopedale Police Department, Mr. Porter as asked a few questions before a motion was called.

MSDV to accept the appointment of Ryan Porter as a Reserve Police Officer for the Hopedale Police Department. Chairman Burns-Aye, Selectwoman Jacaruso-Aye and Selectwoman Biagetti-Aye.

Chairman Burns the recognized Mr. Peter Sandbourn of the Community Opportunities Group to speak about the joint CDBG Grant with the Town of Bellingham. Mr. Sandbourn and others in his company will be responsible for all aspects of the roll out and implementation of the grant going forward, Community Outreach in Hopedale will begin immediately with letters going out to people who originally replied to information requests during the process of the Town submitting for the CDBG grant with Bellingham. There will be two information meetings held on November 6<sup>th</sup> at the Community House for eligible residents where grant applications etc. will be available. The application process will close on November 13<sup>th</sup> and those applications will be submitted for a lottery process to determine how applications will be processed, applications will be received after November 13<sup>th</sup> but they will be placed in the queue after the lottery is drawn, priority will be given to all emergency applications. Information will also be available via the Town Web Site. The program is income and need based and questions regarding income limits and whether or not gross or net income will be used were asked. Contractor will be selected locally providing certain standards are met by the contractor. All qualified contractor will be asked to attend pre-bid conferences too understand scope of work for each selected project.

The Board then moved to approve a Halloween Parade permit request from Chief Giovannella of the Hopedale Police Department.

Coordinator Sette read the Warrant Articles for the Special Town Meeting on November 19<sup>th</sup>; the Board was then asked by Chairman Burns to add an Article 10 to the Warrant regarding a change to the Zoning Bylaw regarding Registration and Maintenance of Abandoned or Foreclosed Properties.

MSDV to approve the inclusion of Article 10 to the Warrant for the Special Town Meeting of November 19<sup>th</sup>, Chairman Burns-Aye, Selectwoman Jacaruso-Aye and Selectwoman Biagetti-Aye.

The Board then addressed the Town of Hopedale being designated as a Surrounding Community and authorized Chairman Burns or his designee to sign the letter of assent to begin the negotiation process.

MSDV to authorize the Chair to sign the letter of assent, Chairman Burns-Aye, Selectwoman Jacaruso-Aye and Selectwoman Biagetti-Aye.

Chairman Burns moved to Old Business on the Agenda.

The item for discussion was the Town Hall Committee Appointment Procedure; the Board were presented with the applicants for this committee and made the following appointments to the Committee with Selectwoman Biagetti moving and Selectwoman seconding the following appointees:

Gordon Lewis, Ed Small, Mike Smith, Kathleen Ledoux and Ed Burt.

MSDV to appoint the above to the Town Hall Committee, Chairman Burns-Aye, Selectwoman Jacaruso-Aye and Selectwoman Biagetti-Aye.

Following the appointments there was much discussion regarding Mr. Donald Howes not being appointed to the committee by former Selectman Michael Collins who gave his opinions on the project going forward as well, others also contributed to this discussion before Chairman Burns asked that other business be discussed.

Coordinator News- Coordinator Sette updated the Board regarding the Executive Assistant search and the process was down to 4 final candidates with a final decision to be determined by weeks end.

Mrs. Linda Mac Ewen referenced a letter she had sent to the board regarding an issue with a tree near her home at 123 Dutcher Street. The Town Coordinator was asked to discuss with the Town Tree Warden and follow up with Mrs. Mac Ewen.

Motion to adjourn came at 8:28 PM

MSDV- for adjournment, Chairman Burns-Aye, Selectwoman Jacaruso-Aye and Selectwoman Biagetti-Aye.

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Robert P. Burns, Chairman

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Janet Orff Jacaruso

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Sandra Biagetti

## **Hopedale Board of Selectmen**

\*Moved, Seconded, Discussed and Voted \*\*Roll Call Vote