



TOWN OF HOPEDALE

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Zoning Board of Appeals

Steve Gallagher,
Chair

Lou Costanza
Sandra Biagetti
Nick Alexander
Chris Hodgins

November 13, 2019 Zoning Board of Appeals Meeting Minutes

Joint Meeting of the Planning Board and the Zoning Board of Appeals Planning Board Procedure Training 7:00pm Draper Room, Town Hall

The meeting commenced with the introduction of Barbara Huggins Carboni, Attorney representing KP Law regarding land use training for the Planning Board and the Zoning Board of Appeals.

Attendance

Zoning Board – Sandra Biagetti, Nick Alexander, Christopher Hodgins

Zoning Board Clerk – Mary Arcudi

Planning Board – Kathleen Ledoux, Stephen Chaplin, William (Mac) Murray

Town Clerk – Lisa Pedroli

Interim Town Administrator – Robert Reed

KP Law – Barbara Huggins Carboni

New Business

Barbara Huggins Carboni reviewed the procedures of collecting applications for both boards. There was a review of creating a form for permission for the boards that the applicants would sign allowing members to visit the properties involved in the applications. It was advised that when doing so, that the board members do not engage the homeowner.

The permitting procedures and timelines were reviewed for all circumstances including variances, special permits, comprehensive permits, site plan reviews and ANR plans.

This was a comprehensive review of procedures in conducting meetings, continuing hearings and Open Meeting Law concerns.

Zoning Board of Appeals adjourned the meeting at 9:10 pm.