

**BOARD OF SELECTMEN**  
**Hopedale Town Hall-Draper Room**  
**May 20, 2019**  
**Regular Minutes**

Present: Selectman Brian Keyes, Selectman Louis Arcudi, Selectman Thomas Wesley  
Also, present, Town Administrator Steven Sette and Videographer Jeff Ellis.

Meeting called to order at 7:30 p.m. by Selectman Keyes

Pledge of Allegiance

A. Reorganization of the Board

1. Administrator Sette opened nominations for Chair. Selectman Wesley nominated Selectman Keyes as Chair.

Administrator Sette asked if there were any other nominations for Chair. Hearing no other nominations; Administrator Sette asked for a motion to closed nominations.

MSDV to close nominations

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi –Aye

MSDV to appoint Selectman Keyes as Chair

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi –Aye

Both Selectmen Wesley and Keyes expressed their gratitude to Selectmen Arcudi for his service to the Town and most recently his tenure as Chair of the Board of Selectmen.

Selectman Keyes expressed his appreciation to Selectman Arcudi and Selectman Wesley for supporting him as Chair.

B. Consent Items

1. Regular Minutes of May 6, 2019

MSDV to approve the regular minutes of May 6, 2019

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

2. Regular Minutes of May 8, 2019

Selectman Arcudi made a request to Administrator Sette to have the May 8 minutes amended and placed on a future agenda for approval.

MSDV to pass over the regular minutes of May 8, 2019

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

B. Appointments and Resignations

1. MWRTA appointment of Advisory Board Member – Request by Carole Mullen to be appointed

Administrator Sette noted that Ms. Mullen has served in this role for the past year. Ms. Mullen sent a letter to the Board requesting that she be reappointed.

MSDV to appoint Carole Mullen as the Town representative to the MWRTA Advisory Board

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

2. Request from Building Inspector to appoint an “on call” Assistant Wiring Inspector

Administrator Sette stated the building inspector is requesting an “on call” wiring inspector be appointed to fill in for the wiring inspector and assistant wiring inspector when they are not available. The current assistant wiring inspector works in a union position and is not always available to back up the wiring inspector. The wiring inspector is unable to inspect his own work and needs a back up person, so inspections are done in a timely fashion. The position will be advertised on the Town website. The on-call inspector would only get paid an inspection fee when called upon.

MSDV to appoint an additional “on call” Assistant Wiring Inspector

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

C. New Business

1. Discussion with Disability Commission regarding future plan

Disability Commission Chair Gerry Small, Member Vincent Arone and Member Kevin Chambers were present. Chair Small requested to come before the Board of Selectmen to discuss the bathroom facilities in Town Hall. The Town had an assessment four years ago from Kessler McGuinness & Associates addressing ADA compliance. The Disability Commission is asking for a commitment from the BOS to apply for a grant to comply with the ADA (Americans with Disability Act). The Town of Hopedale has been working to improve handicap accessibility issues and is in good shape with the exception of Town Hall, which needs a handicap access bathroom. Mr. Small is suggesting the Building Inspector, Wiring Inspector, Plumbing Inspector, Town Administrator, and Board of Health along with the Disability Commission meet and come up with a plan prior to applying for the grant that is due on August 1.

Mr. Small also discussed other items that are needed in Town Hall including exterior automatic doors, general office counter height adjustment, and interior lever door handles.

Members of the BOS support moving the process forward but wants to make sure the plan submitted meets the ADA Access Boards requirements, in order to avoid the need for further work.

MSDV to authorize the Disability Commission to work on a plan to address the deficient restroom facilities in the Town Hall in order to compete for state a state grant and meet the August 1<sup>st</sup> deadline.

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

Mr. Small also provided a brief overview of other projects the Disability Commission has addressed including parking spaces at the Town Park and accessible bathrooms. These projects were completed with the assistance from the Hopedale Foundation.

The Disability Commission is planning a disability awareness training session for Town employees and the school department.

2. Memorial Day Parade Route

Administrator Sette advised that Police Chief is asking for a parade route to prepare placement of staff. The parade will follow the traditional route to the Village Cemetery stepping off from the High School at 8:30 a.m., going down Dutcher Street to Freedom Street over the bridge into Bancroft Park and into cemetery. On the way back, rather than go over Route 16, the parade would circle back onto Freedom Street into Bancroft Park over the bridge and down Hopedale Street to Dennett Housing for a short ceremony. The band will disassemble, and a small contingent will go down to the S. Hopedale Cemetery for a small ceremony there.

MSDV to approve the parade route as presented by Administrator Sette  
Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

Selectman Arcudi requested that an item be taken out of order, moving item 4 before item 3.

MSDV to take an item out of order moving item 4 before item 3  
Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

3. Request from Tracey Philips Friends of Historic Hopedale to hold Fairy Walk in Parklands on June 8, 2019

MSDV to approve Fairy Walk in Parklands on June 8, 2019  
Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

4. Resolution declaring Judge Larkin as Grand Marshal Emeritus for the Memorial Day parade

Selectman Wesley read a proclamation declaring Judge Larkin as Grand Marshal Emeritus of the Memorial Day Parade

MSDV to declare Judge Larkin as Grand Marshal Emeritus of the Memorial Day Parade  
Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

5. Approve and sign S125 voluntary benefits plan documents for Town of Hopedale employees

MSDV to approve and sign S125 voluntary benefits plan documents for Town of Hopedale employees effective July 1, 2019  
Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

6. Discussion on makeup and charge of Cable Advisory Committee

Administrator Sette requested that this item be passed over to the next meeting

MSDV to pass over this item

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

7. Request from Town Accountant to approve year end transfers for various accounts  
Administrator Sette requested that this item be passed over to the next meeting

MSDV to pass over this item

Selectman Wesley – Aye; Selectman Keyes – Aye; Selectman Arcudi – Aye

D. Old Business

None

E. Public and Board Member Comments (votes will not be taken)

Selectman Arcudi encouraged residents to attend tomorrow night's Annual Town Meeting stating that residents have the opportunity to ask questions and make informed decisions on the town meeting warrant articles.

Selectmen Keyes commented that he attended a mock pre-prom accident drill on May 1<sup>st</sup> that the school, police, fire and other entities participated in. Mr. Keyes attended this and wanted to thank the efforts of all involved. Selectman Keyes also wanted to acknowledge the efforts of the PTO for the after-prom party. Mr. Keyes was happy to report the prom and after-prom party were incident free.

Selectman Keyes thanked all those involved with the Larry Olsen race noting there were over 200 participants.

Resident Gerry Small appreciates the new speed signs.

Selectman Arcudi stated resident Joseph Sweet told him that he and his wife were not able to vote at the Town Election due to parking constraints in front of the Draper Gym. Administrator Sette recommended that Lisa Pedrolì, Town Clerk be notified so she is aware and can plan for the next election.

F. Correspondence and Selectmen Informational Items (votes will not be taken)

1. Warrant 19-44, 19-45 and 19-45P as approved by the Board of Selectmen
2. Email dated April 8, 2019 from Water Sewer Commissioners on next year's rate and assessment charges
3. Bancroft Library Newsletter May 2019
4. Police Department Stats for March and April 2019

Administrator Sette made comment on the Police Department Stats noting how busy the department continues to be. Mr. Sette thanked Library Director Robyn York for sharing a copy of the May 219 library newsletter.

G. Requests for Future Agenda Items

H. Administrator News

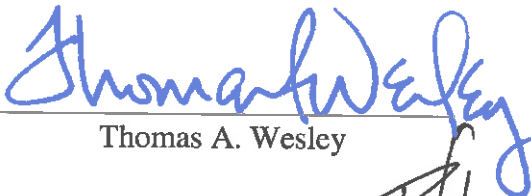
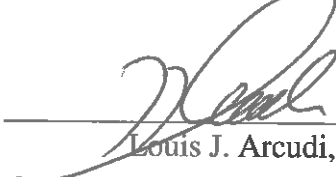
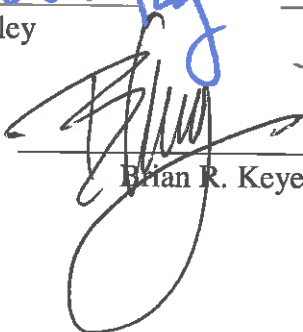
1. Annual Town Meeting May 21, 2019
2. Board of Selectmen Meeting May 21, 2019 at 6:30 p.m. in the H.S. Cafeteria

3. Update on Memorial Day
4. 10<sup>th</sup> Annual Flag Day Ceremony 6:00 p.m. on Friday, June 14 at the Little Red Shop Museum
5. New Board of Selectmen meeting schedule 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month

The Town Administrator and Board discussed seating for the Annual Town Meeting making sure there is a plan should capacity in the auditorium be reached. The Board consensus is to have the overflow of nonresidents and nonregistered voters in the cafeteria with a deputy moderator.

I. Adjournment

The Board adjourned the regular meeting at 8:45 p.m.

 _____ Thomas A. Wesley	 _____ Louis J. Arcudi, III
 _____ Brian R. Keyes	

Hopedale Board of Selectmen

\*MSDV – Moved, Seconded, Discussed and Voted

\*\*RCV- Roll Call Vote