



TOWN OF HOPEDALE

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Board of Selectmen

Sandra Biagetti
Robert Burns
Thomas A. Wesley

Town Administrator

Steven A. Sette

BOARD OF SELECTMEN

Regular Minutes

Monday, February 1, 2016

Chair Biagetti called the regular Meeting of the Board of Selectmen to order at 7:00 p.m. in the Draper Room at Town Hall.

Present: Chair Sandra Biagetti, Selectman Robert Burns, Town Administrator Steven Sette, Executive Assistant Susan Brouwer, members of the public and Videographer Jeffrey Ellis.

Absent: Selectman Thomas A. Wesley

Chair Biagetti began the meeting with the Pledge of Allegiance

A. Public Comment on Agenda Items

None

B. Consent Items

1. Approval of Executive Minutes December 21, 2015 (Not to be released)
2. Approval of Regular Minutes January 5, 2016
3. Approval of Regular Minutes January 19, 2016

Chair Biagetti asked for a motion to approve the executive minutes December 21, 2015 not to be released.
MSDV to approve the executive minutes December 21, 2015 not to be released.

Chair Biagetti-Aye; Selectman Burns-Aye

Chair Biagetti asked for a motion to approve the regular minutes January 5, 2016.

MSDV to approve the regular minutes January 5, 2016.

Chair Biagetti-Aye; Selectman Burns-Aye

Chair Biagetti asked for a motion to approve the regular minutes January 19, 2016.

MSDV to approve the regular minutes January 19, 2016.

Chair Biagetti-Aye; Selectman Burns-Aye

C. Correspondence

1. Monthly Stats Reports Police Department Period Oct. 2015 - Dec. 2015

D. Appointments and Resignations

1. Appointment of Wayne Minichielli - Reserve Police Officer (to be sworn in at meeting by Clerk)
Administrator Sette advised that Mr. Minichielli was unavailable to attend tonight's meeting and stated that Police Chief Giovanella sent a letter to the board requesting his appointment as a Reserve Officer
MSDV to approve Appointment of Wayne Minichielli - Reserve Police Officer
Chair Biagetti-Aye; Selectman Burns-Aye

2. Appointment of Deputy Fire Chief – David McMorrow (to be sworn in at meeting by Clerk)
Chief Daige was present and reviewed the process on promoting Firefighter David J. McMorrow to Deputy Fire Chief. Chief Daige explained that a year ago the Board of Selectmen approved the hiring of a Deputy Fire Chief and the position of Deputy Fire Chief was posted in house for four months. Fire Chief Daige received one resume and letter of intent from Firefighter McMorrow. In December, Firefighter McMorrow participated in an assessment center which included scenario based questions. An assessment was given to Firefighter McMorrow by three area chiefs and Chief Daige himself. All chiefs agreed that Firefighter McMorrow would be more than capable of holding the position of Deputy Fire Chief.

Background information was given on Firefighter McMorrow including; being a member of the Hopedale Fire Department since 1999 as a Firefighter/EMT position, conducting fire inspections and investigations for the last seven years for the department, and holding many state and national fire certifications. In addition, Dave has been a shift Officer of Group 2 since 2001. Chief Daige commented that he is certain that Firefighter McMorrow would make an excellent Deputy Fire Chief and is requesting the board promote and appoint Firefighter David J. McMorrow to Deputy Fire Chief. Board members thanked Chief Daige and congratulated David McMorrow for his excellent service to the Town of Hopedale. Interim Town Clerk James Mullen came forward and swore in David J. McMorrow as the new Deputy Fire Chief.

MSDV to approve the appointment of David J. McMorrow to the position of Deputy Fire Chief
Chair Biagetti-Aye; Selectman Burns-Aye

E. New Business

1. Adoption of Policy & Procedures for Health Insurance Under the Affordable Care Act (ACA)
Treasurer/Collector Stephanie L'Etalien was present and asked to come forward to explain the adoption of the Policy and Procedures for Health Insurance Under the Affordable Care Act. Ms. L'Etalien explained the town and school department needs to adopt policy and procedures for health insurance as part of the ACA as Hopedale is categorized as a large employer and may be subject to an Employer Share Responsibility Payment (ESRP) if one of the towns employees purchases health insurance under the Massachusetts Health Connector and receives a tax credit for the purchase. Ms. L'Etalien states that current Hopedale town employees who are employed for at least 130 hours of service per month must be offered town-sponsored health insurance for themselves, their spouses and dependents up to age 26.

Hopedale will be employing a 12-month look back method using a standard measurement period beginning January 1, 2015. After twelve months Hopedale shall have up to 3-months to determine if any full-time employees have not been offered Town-sponsored health insurance and to enroll or disenroll employees accordingly. If there are any employees who qualify, the town shall offer them Town-sponsored health insurance for 12-months following the measurement period.

Ms. L'Etalien stated this document is necessary for auditing purposes and is requesting the Board of Selectmen to adopt the presented policy and procedures for the town side. Once adopted; the document will need to be forwarded to the School Committee for adoption for the school department employees

MSDV to approve the adoption of Policy & Procedures for Health Insurance Under the Affordable Care Act (ACA)
Chair Biagetti-Aye; Selectman Burns-Aye

2. Request to hold the 7th Annual Larry Olsen Summer Classic 10K Race, September 24, 2016 at 10:00 AM
Mr. Kivior was present and came forward to request approval of the 7th Annual Larry Olsen Summer Classic 10K Race; however he noted that the event is no longer held in the summer and stated that it may have been a misprint. Mr. Kivior reviewed the route with the board members and mentioned the scheduling conflict that occurred with last years race. Mr. Sette advised that he would get in touch with the parties involved to ensure that this does not occur this race.

MSDV to approve hold the 7th Annual Larry Olsen Classic 10K Race, September 24, 2016 at 10:00 AM
Chair Biagetti-Aye; Selectman Burns-Aye

3. Sign Presidential Primary Warrant – Election to be held on March 1, 2016
MSDV to approve the signing Presidential Primary Warrant the election to be held on March 1, 2016
Chair Biagetti-Aye; Selectman Burns-Aye

Chair Biagetti asked Jim Mullen Interim Town Clerk to come forward and explain the Voter Registration and the difference between the “United Independent Party” and “No Party” (unenrolled) designation. Mr. Mullen explained that at the last Presidential Election a new party was created called the “United Independent Party”. Mr. Mullen advised that people are getting confused and may be checking the box marked “United Independent Party” but may actually mean to check “No Party” (unenrolled). Mr. Mullen said he wanted to come before the board to inform registered voters so they know that this party is not the same as being in the

“unenrolled or independent party.” The “United Independent Party is an actual party but there are not any names listed on the ballot for this party. For residents who may have not intended to register as the designation of “United Independent Party” should come into the Town Clerk’s Office no later than February 10 to make as this is the last day to register to vote in the Presidential Primary.

F. Old Business

G. Public and Board Member Comments and Requests for Future Agenda Items

H. Administrator News

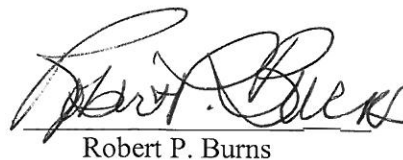
1. Administrator Sette advised that he has received more information on the Governor's Community Compact Program and will be adding this item to the next agenda for a vote.
2. Mr. Sette state he has also been working on personnel policy manual for town employees that he will be sharing in the next month.
3. Mr. Sette reminded board members that the next regularly scheduled is on Tuesday, February 16 and asked if members would like to adjust the meeting time. Chair Biagetti suggested changing the time to 5:00 p.m. Tuesday, February 16. Mr. Burns indicated that he would be available at that time and Selectman Wesley will be notified of the change.

I. Adjournment

Chair Biagetti stated the board will not be meeting in executive session this evening.

With no further regular business before them at 7:36 p.m. the board adjourned their regular meeting.


Sandra Biagetti, Chair


Robert P. Burns


Thomas A. Wesley

Hopedale Board of Selectmen

***Moved, Seconded, Discussed and Voted**

****RCV**