



TOWN OF HOPEDALE

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Board of Selectmen

Robert P. Burns
Thomas A. Wesley
Louis J. Arcudi, III

Town Administrator

Steven A. Sette

BOARD OF SELECTMEN

Regular Minutes

Tuesday, September 6, 2016

Due to the fact that Selectman Burns was absent. Selectman Wesley called the meeting to order at 7:01 p.m. in the Town Hall Draper Room and requested a motion be made for his appointment as meeting chair. A motion was made by Selectman Arcudi; seconded by Selectman Wesley. The motion passed unanimously.

Present: Selectman Louis Arcudi, Selectman Thomas Wesley, Town Administrator Steven Sette, Executive Assistant Susan Brouwer, members of the public and Videographer Jeffrey Ellis. Selectman Robert Burns was absent.

Chairman Wesley began the meeting with the Pledge of Allegiance

A. Public Comment on Agenda Items

B. Consent Items

1. Approval of July 18, 2016 Regular Minutes
2. Approval of the August 15, 2016 Regular Minutes

Chairman Wesley advised that the above meeting minutes would be passed over.

C. Appointments and Resignations

1. Resignation of Ryan Porter – Part-Time Police Dispatcher

Police Dispatcher, Ryan Porter submitted his resignation to the Town of Hopedale. Mr. Porter plans on attending the full time Police Academy and taking a job with the Town of Framingham. Board members congratulated Mr. Porter and wished him well in his new role.

MSDV to accept the resignation of Ryan Porter as a Part-Time Police Dispatcher

Chair Wesley-Aye; Selectman Arcudi-Aye

2. Appointment of Jacqueline Geromini to position of Part-Time Police Dispatcher

Chief Mark Giovanella submitted a letter of recommendation to the Board for the appointment of Jacqueline Geromini to position of Part-Time Police Dispatcher. Ms. Geromini will begin dispatch training immediately upon appointment and after successful completion, will be assigned dispatch shifts as needed.

MSDV to appoint Jacqueline Geromini to position of Part-Time Police Dispatcher

Chair Wesley-Aye; Selectman Arcudi-Aye

3. Appointment of Sean McRae to position of Part-Time Police Dispatcher
Chief Mark Giovanella submitted a letter of recommendation to the Board for the appointment of Sean McRae to position of Part-Time Police Dispatcher. Mr. McRae will begin dispatch training immediately upon appointment and after successful completion, will be assigned dispatch shifts as needed.

**MSDV to appoint Sean McRae to position of Part-Time Police Dispatcher
Chair Wesley-Aye; Selectman Arcudi-Aye**

D. New Business

1. Discussion on adopting a Policy on Alcoholic Beverage License Violations

The Board requested additional policy samples and the ABCC regulations; discussion will continue to the September 19 meeting.

E. Old Business

1. Ratify and sign Town Administrator's Contract

Chair Wesley advised that this will be passed over until the September 19, 2016 meeting.

F. Public and Board Member Comments

G. Correspondence and Selectmen Informational Items

1. Letter from Hopedale Housing Authority – Fire Alarm Box Fees

The Board asked that Chief Daige respond to the Housing Authority letter; Selectman Wesley plans to attend the September 12 meeting.

H. Requests for Future Agenda Items

Chair Wesley asked if Selectman Arcudi had any items for a future agenda. Selectman Arcudi advised that he provided some items to Administrator Sette prior to the meeting.

I. Administrator News

Administrator Sette gave an update on the Freedom Street Bridge project, stating the bridge is scheduled to close tomorrow, September 7 and will remain closed through November 20, 2016. Fitzgerald Drive will be open during the construction period and Chief Giovanella will monitor bus and traffic patterns, if need be a police officer will be placed in this location during the busiest hours.

Draper Place will be hosting the 911 ceremony which will include representation from the Board of Selectmen, State Representative and State Senator, Police and Fire Chiefs, Town Administrator and the Boy Scouts. The ceremony tends to be very moving and is scheduled on September 11 beginning at 9:00 a.m. and will last for 30-40 minutes.

Central Mass Regional Planning (CMRP) Commission is working on a Mass Works Application for the Hopedale Street and Route 16 intersection. There is a grant of up to a million dollars in to improve this intersection and facilitate traffic flow for current and future business growth within that area.

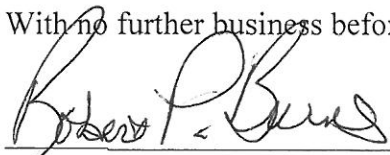
The Ciccolo Group is looking to connect with BOS members and Finance Committee members to get information for the Community Compact Agreement. The Ciccolo Group was hired to do a 5-year capital and financial planning document to assist with future financial planning.

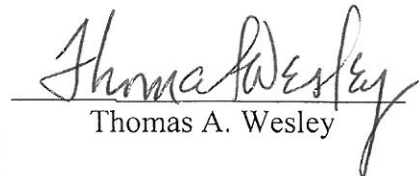
Administrator Sette will be reaching out to the town boards and committees asking that a member attend a future BOS meeting and provide a report on their yearly goals and objectives and provide updates on matters before them.

Administrator Sette will also be scheduling a workshop for Chairs of boards and committees to review policies and procedures for agendas, meeting minutes and executive session. It was recommended that workshops be scheduled bi-annually; once in October and again before the Annual Town Meeting to understand the financial situation and unify boards and committees in the budget cycle.

J. Adjournment

With no further business before them the board adjourned their meeting at 7:46 p.m.


Robert P. Burns


Thomas A. Wesley


Louis J. Arcudi, III

Hopedale Board of Selectmen

* MSDV - Moved, Seconded, Discussed and Voted

**RCV - Roll Call Vote