



TOWN OF HOPEDALE

78 Hopedale Street - P.O. Box 7
Hopedale, Massachusetts 01747

Tel: 508-634-2203 Fax: 508-634-2200
Email: ssette@hopedale-ma.gov

Board of Selectmen

Robert P. Burns
Thomas A. Wesley
Louis J. Arcudi, III

Town Administrator

Steven A. Sette

BOARD OF SELECTMEN

Regular Minutes
October 3, 2016

Chairman Burns called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Draper Room at Town Hall.

Present: Selectman Chair Robert Burns, Selectman Louis Arcudi, Town Administrator Steven Sette, Executive Assistant Susan Brouwer, members of the public and Videographer Jeffrey Ellis. Selectman Thomas Wesley called in remotely but abstained from all votes.

Chairman Burns began the meeting with the Pledge of Allegiance

Public Comment on Agenda Items

- 1) Resident Steven Haynes requested to be heard on the HCC Bylaw Residency Requirement

Consent Items

- 1) Approval of September 19, 2016 Regular Minutes
MSDV to passover the regular minutes of September 19, 2016
Chairman Burns – Aye; Selectman Arcudi – Aye
- 2) Approval of September 27, 2016 Regular Minutes
MSDV to approve the regular minutes of September 27, 2016
Chairman Burns – Aye; Selectman Arcudi – Aye
- 3) Approval of September 27, 2016 Executive Minutes
MSDV to passover the executive minutes of September 27, 2016
Chairman Burns – Aye; Selectman Arcudi – Aye

Appointments and Resignations

- 1) Appointment of John E. McCarthy – Finance Committee term to expire June 30, 2019
Chairman Burns called John McCarthy forward and read aloud the letter he wrote to Finance Committee Chair Karla Hopkins requesting he be appointed to the Finance Committee. Administrator Sette stated he spoke with Finance Committee Chair Karla Hopkins who stated that she spoke with John and was very impressed with his involvement in the community and feels he would be a good asset to the committee. Ms. Hopkins recommends the Board members appoint John to the Finance Committee. Board members thanked John for coming forward and commented on his impressive political ambitions advising that he will be serving on one of the most important boards in Town. John said next year he will be attending college and plans to major in Political Science as he has an interest in a political career.

MSDV to appoint John E. McCarthy to the Finance Committee term to expire June 30, 2019
Chairman Burns – Aye; Selectman Arcudi – Aye

John thanked the Board for the opportunity and looks forward in serving the Town.

New Business

1) Discuss a Policy for Signing of Weekly Vendor and Bi-Weekly Payroll Warrants

Administrator Sette advised he has spoken with the Town Accountant and Treasurer Collector in regards to having a warrant policy drafted. Board members requested the policy include one Selectman and the Town Administrator to approve the weekly warrants. Administrator Sette advised that he would prepare a policy for approval at the next meeting.

2) Approval of Town CORI Policy

Administrator Sette stated the town is in need of a CORI Policy to be run CORIS on new employees or new licensees. Mr. Sette stated the attached policy is the recommended policy and comes directly from the Massachusetts CORI website, which he recommends the board adopt. Selectman Arcudi advised he agrees that a policy should be adopted but is uncomfortable in having a CORI ran on all new employees. Selectman Arcudi would agree that certain jobs should have a CORI run. The board requested the Town Administrator come up with a recommended list of departments and jobs that should have CORI's ran for new hires. The board will approve the policy subject to the list being approved. Mr. Sette will compile a list for the board's approval at a future meeting.

MSDV to approve Town CORI Policy as presented.

MSDV – Chairman Burns – Aye; Selectman Arcudi – Aye;

3) Approval of Town Administrator being Town CORI Officer

MSDV to approve the Town Administrator as the Town CORI Officer

MSDV – Chairman Burns – Aye; Selectman Arcudi – Aye;

4) Approval to hang Gobble Wobble Thanksgiving Day 5K Race Banner

MSDV to approve the Fire Department to hang Gobble Wobble Thanksgiving Day 5K Race Banner on the wire in front of Town Hall.

MSDV – Chairman Burns – Aye; Selectman Arcudi – Aye;

5) Hopedale Country Club – Vote to Amend the HCC Bylaw Residency Requirement

Resident and HCC member Steven Haynes was recognized by Chairman Burns. Mr. Haynes stated that he is requesting that the Board of Selectmen not vote to amend the HCC bylaw residency requirement. Mr. Haynes is of the opinion that there are enough town residents who are members of the HCC who are willing to step up and serve on the HCC Board of Directors. Mr. Haynes advised there are several other committees that non-residents can serve on. Town Administrator Sette commented back in October 2014, HCC President Erik Luce came before the Board requesting to change the existing bylaws to “having a minimum of five residents serve on the Board of Directors” due to a decrease in town residents being club members. At that time, the board voted to passover the bylaw change. Mr. Haynes responded that this is not the case today and if the situation changes in the future, the board can always vote to amend the HCC Bylaws in the future. Selectman Arcudi he was not on the BOS at the time when this was originally presented to the Board of Selectmen and therefore, he will not vote in favor of making a bylaw change at this time. Administrator Sette stated he would speak with Attorney Antonellis to see if the HCC Board of Director's want to move forward with the bylaw change; Steve will advise the Board.

Old Business

1) Draft Policy for Issuing Liquor Licenses and Violations

MSDV to passover policy for issuing liquor licenses and violations until Chief Giovanella can provide input into a policy.

Public and Board Member Comments

None

Correspondence and Selectmen Informational Items

- 1) Board of Assessor's Memo dated September 19, appointing Edward Holland, Jr. as Chair

Requests for Future Agenda Items

None

Administrator News

1) Bellingham-Hopedale-Franklin Supplemental Fuel Assistance Program
Administrator Sette wanted to let the residents know of the Supplemental Fuel Assistance Program. Residents who do not qualify for fuel assistance under SMOC may qualify under this program because the income limits are higher. Selectman Arcudi requested the information be provided to the area churches as they may know people in need of this important program.


2) Notice from Clean Soils Environmental, Ltd. dated September 16, 2016

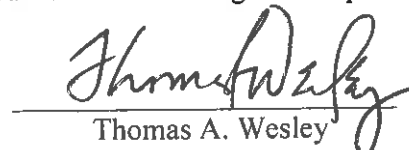
3) Hopedale Community House thank you for purchasing a warming oven for use by Council on Aging
Administrator Sette stated that this Hopedale Community House purchased a warming oven for Council on Aging to use to provide warm meals to the senior population. The Selectmen were grateful for the Community House purchase.

The Board did not go into executive session as Administrator Sette requested this item be passed over

Adjournment

With no further business before them the board adjourned their meeting at 7:58 p.m.


Robert P. Burns


Thomas A. Wesley


Louis J. Arcudi, III

Hopedale Board of Selectmen

* MSDV - Moved, Seconded, Discussed and Voted

**RCV - Roll Call Vote