



## **TOWN OF HOPEDALE**

78 Hopedale Street - P.O. Box 7  
Hopedale, Massachusetts 01747

Tel: 508-634-2203 Fax: 508-634-2200  
Email: [ssette@hopedale-ma.gov](mailto:ssette@hopedale-ma.gov)

### **Board of Selectmen**

Robert P. Burns  
Thomas A. Wesley  
Louis J. Arcudi, III

### **Town Administrator**

Steven A. Sette

## **BOARD OF SELECTMEN**

Regular Minutes  
September 19, 2016

Chairman Burns called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Draper Room at Town Hall.

Present: Selectman Chair Robert Burns, Selectman Louis Arcudi, Selectman Thomas Wesley, Town Administrator Steven Sette, Executive Assistant Susan Brouwer, members of the public and Videographer Jeffrey Ellis.

Chairman Burns began the meeting with the Pledge of Allegiance

### Public Comment on Agenda Items

None

### Consent Items

#### 1) Approval of July 18, 2016 Regular Minutes

MSDV to approve the regular minutes of July 18, 2016

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 2) Approval of August 15, 2016 Regular Minutes

MSDV to approve the regular minutes of August 15, 2016

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 3) Approval of September 6, 2016 Regular Minutes

MSDV to approve the regular minutes of September 6, 2016

Chairman Burns – Abstain; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 4) Approval of September 13, 2016 Regular Minutes

MSDV to approve the regular minutes of September 13, 2016

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 5) Approval of September 13, 2016 Executive Session Minutes

MSDV to approve the executive minutes of September 13, 2016

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

### Appointments and Resignations

#### 1) Resignation of Officer Gregory Bach

MSDV to accept the resignation of Officer Gregory Bach

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 2) Appointment of Assistant Town Clerk

Town Clerk Lisa Pedroli was asked to provide the Board with information on the hiring process for the Part-time Assistant Town Clerk position. Ms. Pedroli advised that she received seventeen applications, narrowed them down to three applicants whom she interviewed and Ms. Beverly Knapik was chosen to fill the position. Lisa stated that Ms. Knapik recently relocated from Clearwater, Florida where she worked for a church and said she comes with experience in birth and death certificates and has budgeting experience. Ms. Pedroli recommends the Board appoint Ms. Beverly Knapik as Part-Time Assistant Town Clerk. Ms. Pedroli stated that Ms. Knapik is scheduled to work 15 hours a week and will be scheduled to work in her absence, allowing the Clerk's Office to be open the same hours as Town Hall.

MSDV to appoint Beverly Knapik as Part-time Assistant Town Clerk.

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

Board members welcomed Ms. Knapik to the town and looks forward to working with her.

### New Business

#### 1) 7:15 p.m. Public Hearing on New Class II Internet License – Costa Bros. Inc.

Chair Burns called Estevao (Steve) Costa forward to discuss his application for a new Class II License. Mr. Costa stated that his brother currently holds a Class II License in Framingham. Mr. Costa stated that he is looking to open a used car internet only business at 11 Airport Road. Mr. Costa was asked the following questions by the board;

Chair Burns asked the following questions;

- Where will you have the cars repaired? Mr. Costa stated that he would be having the cars repaired by a third party garage in Framingham, Mass
- Where will you be displaying the cars for sale? The building is 80,000 square feet and the cars for sale will be located within the confines of the building.
- How many cars will you have for sale? Mr. Costa said he would like to 30-40 cars
- Is the building able to hold that many cars? Yes the building is 80,000 square feet and can hold more than 40 cars.
- Did you post the twenty-five thousand dollar bond? Yes
- You must have a separate business office on the premises and maintain a record book that is approved by the Registry of Motor Vehicles with a sign displaying the type of business. Do you have a separate business office, book and approved sign? Yes, the office is located within the building separate from the cars. The Zoning Board approved the location and sign.
- Did provide a signed Lease Agreement with your application?  
No, but I have a lease agreement. I will make a copy and bring it to Susan in the Town Administrator's office.
- Did you file a Zoning Board Application and provide Articles of Organization? Yes

Administrator Sette advised that the Board acting as the Licensing Authority can place any restrictions on the license they wish including the number of cars for sale, whether cars can be displayed and whether the business can be an "internet only business"

MSDV to approve the Class II license to Estevao Costa of Costa Bros. Inc. subjects to the Massachusetts General Law and Bylaws of the Town of Hopedale with the following conditions; The Class II license is primarily to be an internet business, the owner may not display cars for sale outdoors and can have no more than forty vehicles for sale on the premises at any one time. The owner must keep a logbook of every vehicle and the licensee must comply with all applicable laws under M.G.L. Chapter 140 §§ 57 – 59. The license holder must also comply with the bylaws of the Town of Hopedale pertaining to his Class II license. In addition, the licensee must request any changes to his license in writing.

2) Disclosure by Municipal Employee – Mary Arcudi request to be ZBA Recording Secretary

MSDV to approve Mary Arcudi to be the ZBA Recording Secretary and to sign the Disclosure Form

Administrator Sette advised that employees who are employed by the Town and also work for a board/committee as a stipend position must file a Disclosure by Municipal Employee Form with the Town Clerk. Mrs. Arcudi works for the School Department and has worked as the ZBA Recording Secretary for the past eight years. Mrs. Arcudi is requesting that the board approve signing this form so she can continue on as the ZBA Secretary.

MSDV to approve and sign Disclosure by Municipal Employee Form for Mary Arcudi  
Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Abstain

3) Massachusetts State Lottery Commission – Notice of Installation of a KENO Monitor at Hopedale Mart aka Mutual Mart

Board members were informed that Police Chief Giovanella and Building/Zoning Officer Bob Speroni did not have any issue with Mutual Marts request to install a KENO monitor at Mutual Mart.

By consensus, the Board of Selectmen stated they have no concern with a monitor being installed at this location. No action or formal vote was taken.

4) Authorize Chair to sign BAN renewal for Water Treatment Facility Design Phase

Treasurer/Collector Stephanie L'Etalien was present and explained the BAN for Water Treatment Facility Design Phase was not paid off and is up for renewal. Ms. L'Etalien requested the board sign paperwork for a BAN renewal for Water Treatment Facility Design Phase. She advised that a vote is not needed as a vote was taken at Town Meeting approving the project.

Old Business

1) Historic Commission – Request to establish a Local Historic District Study Committee

Chair Burns recognized Suzan Ciaramicoli, Chair of the Historic District who provided the Board with a clarification on what a Historic District is. Ms. Ciaramicoli also provided the Board a flow chart explaining the specific steps needed to establish a Local Historic District

#### Study Committee.

MSDV There is hereby established, under the provisions of Massachusetts General Law Chapter 40C, General Laws, a Local Historic District Study Committee consisting of 3-7 members, which shall make an investigation and report on the historic significance of the buildings, structures, features, sites and/or surroundings, included in such proposed local historic district (or districts) and a draft of the proposed ordinance (bylaw), to Town Meeting. Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 2) Memorial School PTO use of Jr. Sr. High School Parking lot for a yard sale

Administrator Sette informed members that Ms. Morelli was unavailable to attend this evening. Mr. Sette presented the PTO request to use the high school parking lot for a fundraiser yard sale; funds raised will go to support school activities such as field trips, the after prom party, scholarships among other school related things. The PTO is looking to hold a yard sale in the Jr. Sr. High School Parking Lot on September 25 with a rain date of October 2.

MSDV to approve use of the lower high school parking lot. Administrator Sette will check with the town's insurance carrier to see if they need a one day liability policy. Selectman Arcudi requested Administrator Sette to let the Unitarian Parish know as they tend to use this parking lot on Sunday for parking during services.

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 3) Continuation of Discussion on Clear Gov/Municipal Transparency

Selectman Arcudi stated that he spoke with the representative from Open Gov and the comparison of Clear Gov vs. Open Gov is comparing apples to oranges. Mr. Arcudi said Open Gov is not an open system to residents which he feels defeats the purpose of transparency, the system does not provide enough data or level of detail and therefore, he is not recommending Open Gov. Mr. Arcudi also viewed the free access information on Open Gov which has similar information to what the state provides. The downside to this system is that information has to be input into the system and if towns do not input into the system you cannot compare data to other towns. At this time, Mr. Arcudi said he is not willing to support either system as there is not enough data to compare the town to and we already have access to the free part of the system. Board members thanked Selectman Arcudi for his report. No action was taken.

#### 4) Discussion on adopting a Policy on Alcoholic Beverage License Violations

MSDV to have a draft Policy on Alcoholic Beverage License Violations prepared for adoption at a future meeting.

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### 5) Ratify and sign Town Administrator's Contract

MSDV to ratify and sign Town Administrator Sette's three year contract effective date June 3, 2016

Chairman Burns – Aye; Selectman Wesley – Aye; Selectman Arcudi – Aye

#### Public and Board Member Comments

- 1) Chair Burns recognized David Normadin, who said he owns property along S. Main Street and would like to know when this area was going to be rezoned. The Board recommended that Mr. Normadin attend a Planning Board meeting as this is under their jurisdiction.

### Correspondence and Selectmen Informational Items

- 1) Board of Selectmen Regular Meeting Schedule (amended September 12)
- 2) National Grid – Notice of Summer Selective Foliage and Summer and Fall Cut Stump Program
- 3) Commonwealth of Massachusetts- Notice of Department of Telecommunications and Cable to Reduce Unnecessary Regulatory Burdens

Board members did not have any questions on the informational items.

### Requests for Future Agenda Items

None

### Administrator News

- 1) Follow up meeting with Board of Assessors regarding Hopedale Country Club Assessment/Lease

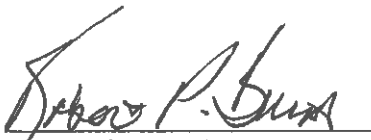
Administrator Sette stated that he is looking for available dates to hold the follow up meeting with the Board of Assessors'. Steve said he would send an email out with a couple of dates.

- 2) Freedom Street Bridge Update


Administrator Sette said they are waiting for Eversource to move the gas line on the bridge so that construction can begin. Eversource said they will be delivering materials this coming weekend; the construction schedule timeline remains the same.

### Adjournment

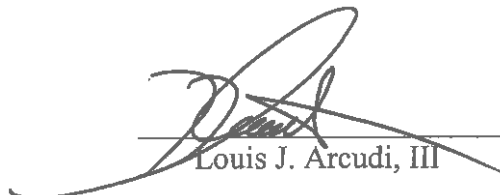
With no further business before them the board adjourned their meeting at 8:32 p.m.



Robert P. Burns



Thomas A. Wesley



Louis J. Arcudi, III

Hopedale Board of Selectmen

\* MSDV - Moved, Seconded, Discussed and Voted

\*\*RCV - Roll Call Vote