



## **TOWN OF HOPEDALE**

78 Hopedale Street - P.O. Box 7  
Hopedale, Massachusetts 01747

Tel: 508-634-2203 Fax: 508-634-2200  
Email: [ssette@hopedale-ma.gov](mailto:ssette@hopedale-ma.gov)

### **Board of Selectmen**

Robert P. Burns  
Thomas A. Wesley  
Louis J. Arcudi, III

### **Town Administrator**

Steven A. Sette

## **BOARD OF SELECTMEN**

### **Regular Minutes**

Monday, January 3, 2017

Selectman Burns called the meeting of the Board of Selectmen to order at 7:00 p.m. in the Draper Room at Town Hall.

Present: Selectman Robert P. Burns, Selectman Thomas Wesley, Selectman Louis Arcudi, Town Administrator Steven Sette, Executive Assistant Susan Brouwer, members of the public and Videographer Jeffrey Ellis.

Chairman Burns began the meeting with the Pledge of Allegiance

#### **A. Public Comment on Agenda Items**

#### **B. Consent Items**

##### **1. Approval of December 19, 2016 Regular Minutes**

Chairman Burns asked for a motion to passover the December 19, 2016 Regular Minutes

MSDV to passover the December 19, 2016 Regular Minutes

Selectman Burns – Aye, Selectman Wesley – Aye, Selectman Arcudi – Aye

##### **2. Authorization of Warrants FY 17-24, Warrant FY 17-24P and Warrant FY 17-25**

Selectman Wesley stated that he reviewed and signed Warrant FY17-24; Warrant FY17-24P and Warrant FY17-25

MSDV to authorize payment of warrants FY17-24, FY17-24P and FY17-24

Selectman Burns – Aye, Selectman Wesley – Aye, Selectman Arcudi – Aye

##### **3. Authorization of Warrant FY 17-26 and Warrant FY 17-26P**

Selectman Burns stated that he reviewed and signed Warrant FY17-26 and Warrant FY17-26P

MSDV to authorize payment of warrants FY17-26 and Warrant FY17-26P

Selectman Burns – Aye, Selectman Wesley – Aye, Selectman Arcudi – Aye

#### **C. Appointments and Resignations**

#### **D. New Business**

1. Trish Settles from CMRPC – Presentation on Hazard Mitigation Plan  
Administrator Sette advised that Trish Settles contacted him stating she has not received the necessary feedback from FEMA. Trish is requesting the presentation be rescheduled to the next meeting. The board had no objection.

2. Request to use high school parking lot by Megan Smith Hopedale Youth Baseball Cooperstown Team from 8 a.m. to 12 p.m. on January 7, 2017

MSDV to approve use high school parking lot by Megan Smith Hopedale Youth Baseball Cooperstown Team from 8 a.m. to 12 p.m. on January 7, 2017  
Selectman Burns – Aye, Selectman Wesley – Aye, Selectman Arcudi - Aye

3. Discussion of Public Records Officer  
Administrator Sette stated there is a new public records law that went into effect January 1, 2017. Mr. Sette advised there were significant changes to the law including the need for an assigned public records access officer (ROA). If one is not designated it defaults to the Town Clerk. The ROA can assign the responsibility to other department heads; however, the Town Clerk will remain the Super ROA for the Town. The Town Clerk will need to post this information on the website and provide training and information to their assigned ROA's. Administrator Sette referred the Board to information that was provided in their packet. The Board will be asked to appoint the Town Clerk as the Records Access Officer at the next meeting.

#### E. Old Business

1. Karen Crebase, Superintendent of Hopedale Public Schools  
The Superintendent had a School Committee meeting and was unable to attend tonight's meeting. The Town Administrator will reschedule Ms. Crebase to appear at a future meeting.

#### F. Public and Board Member Comments

#### G. Correspondence and Selectmen Informational Items

1. Xfinity Municipal Emergency Reporting Procedure
2. Senator Lou Bertonazzi Foundation – Citizenship Award

The Board members did not have any comments on the informational items.


#### H. Requests for Future Agenda Items

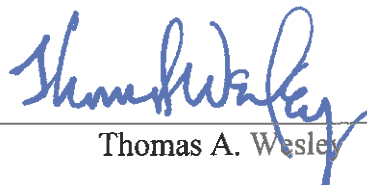
#### I. Administrator News

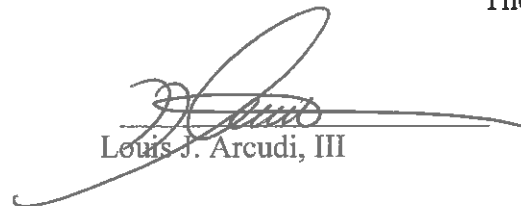
J. Adjournment

With no further business before them the board adjourned their regular meeting at 8:09 p.m.

Selectman Burns – Aye, Selectman Wesley-Aye, Selectman Arcudi-Aye

  
Robert P. Burns

  
Thomas A. Wesley

  
Louis J. Arcudi, III

Hopedale Board of Selectmen

\* MSDV - Moved, Seconded, Discussed and Voted

\*\*RCV - Roll Call Vote