

Office of the Board of Assessors
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and, Jr.

Meeting: June 16, 2014
Starting at 8:00 AM

Attending: Don Howes, Edward Holland, Jr., Lisa Alberto and Teri Gonsalves

Minutes taken by: T. Gonsalves

Minutes from meeting held on May 19, 2014 were approved
Executive Minutes from the meeting held on May 19, 2014 were approved.

Meeting Items:

- a. Motor Vehicle Excise Notice of Commitment and Assessors Warrant to Collector (Commitments 3) were signed
- b. Motor Vehicle Excise Notice of Commitment and Assessors Warrant to Collector (Dealer Plates- 50 2014) were signed
- c. Reimbursement (mileage and cost of inspection postcards) for Principal Assessor was signed and approved. Approval was also given to the Chair of the BOA to approve mileage reimbursement the Principal Assessor may incur between today and June 30, 2014
- d. The uncollectable personal property accounts (1997-2005) will be charged to the overlay account. This is necessary as the accounts are uncollectable due to the running of the six year Statute of Limitations per MGL 62C §65. A total of the outstanding accounts will be completed for the September meeting. Approval of transferring overlay funds from one fiscal year to another will be requested at the fall special Town Meeting.
- e. The billing file with the information to complete the Notice of Commitment and Assessors Warrant to Collect for the 1st quarter of FY2015 was not available for this meeting. The Board will sign the both the commitment and warrant when available (prior to the FY2015, 1st quarter bills being sent).
- f. The Board reviewed and approved the information request that will be included with the mailing of the FY2015 exemption applications were applicable

Other topics not anticipated prior to posting the agenda: N/A

Meeting adjourned at 8:40AM