

**Executive Session Minutes  
Board of Health Meeting  
November 16, 2017**

**A. CALL TO ORDER**

Mr. Burns called the executive session to order at 6:45 p.m., noting that all members were present.

**B. DISCUSSION**

**1. Strategy Session in Preparation for Negotiations with Nonunion Personnel**

Mr. Burns noted that the town was currently paying the recycle center employees for seven and one-half hours for each Saturday that they work during the period April 1<sup>st</sup> to November 30<sup>th</sup>. During this time period, the employees were taking a one-hour lunch break for which the town was paying. It was noted that the town should not be paying employees during their lunch break as it poses a liability issue for the town.

After discussion, it was moved by Mr. Swift, seconded by Mr. Burns, that effective December 1, 2017, the board will pay the recycle center employees for their work on Saturdays, as follows:

For the period April 1<sup>st</sup> through November 30<sup>th</sup>, employees will be paid for seven and one-half hours (7.5) and will be allotted a one-half hour (30-minute) unpaid lunch break. The hours will be 7:30 a.m. to 3:30 p.m.

For the period December 1<sup>st</sup> through March 31<sup>st</sup>, employees will be paid for four and one-half (4.5) hours with no paid lunch break. The hours will be 8:45 a.m. to 1:15 p.m.

Mr. Burns will communicate this verbally to the recycle center employees and a letter from the board of health office will be sent to the employees' home address.

All voted in favor.

**H. ADJOURNMENT**

At 6:58 p.m., it was moved by Mr. Swift, seconded by Mr. Burns, to adjourn the executive session and not return to public session. A roll call vote was taken. Voting in favor: Mr. Burns and Mr. Swift. Voting opposed: none.

The executive session was adjourned.

Respectfully submitted,

Carol A. Villa  
Recording Secretary

Date Approved: **January 18, 2017**

Date Released: **January 18, 2017**

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**Documents List**

None.