

**Regular Meeting Minutes
Board of Health Meeting
November 16, 2017**

The Hopedale Board of Health held its regular meeting on Thursday, November 16, 2017, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Chairman Robert Burns and Walter Swift. The meeting was videotaped.

A. CALL TO ORDER

Chairman Burns called the meeting to order at 6:02 p.m.

B. PUBLIC COMMENTS – None.

C. APPROVAL OF MINUTES

It was moved by Mr. Swift, seconded by Mr. Burn, to approve the regular meeting minutes of October 19, 2017. All voted in favor.

D. REPORT OF THE CHAIR

1. Report on Household Hazardous Waste Collection Day

Mr. Burns reported that the household hazardous waste day was busier than the previous year. There was approximately 3,200 pounds of paints and chemicals collected.

E. ACTION ITEMS

1. Request to Transfer from the Reserve Fund

Mr. Burns reported that there were insufficient funds in the board's budget, as funds were taken from the budget last year when there was no staff in place. Since there is staff in place, that sum needs to be returned to the board's budget.

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns that the Board approve a submit a request to the Finance Committee to transfer from the Reserve Fund the amount of \$25,000.00 in order to cover expenses related to salaries of the board of health agent and board of health secretary because money was transferred out of the board of health's budget when these staff members were not in place. All voted in favor.

2. Review/Approval of Variance to Septic (Disposal System) Plan: 157 Hartford Avenue

Mr. Burns noted that, in accordance with 310 CMR 404, 15.405(1)(B): “A minimum of four feet of separation between the bottom of the soil absorption system and the high groundwater elevation shall be provided, using fill if necessary. The Approving Authority may allow a three-foot separation only in full compliance with 310 CMR 15.405(1)(b).” Therefore, the board needs to consider a variance on the septic plan for the above property.

After discussion, it was moved by Mr. Swift, seconded by Mr. Burns, that the Board approve a variance for a reduction in the separation between the bottom of the soil absorption system and the high groundwater elevation from four feet to three feet on the septic plan for 157 Hartford Avenue. All voted in favor.

3. Review/Approval of Septic (Disposal System) Plan: 8 Rosenfeld Drive (Lot #12).

After discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to approve the septic plan for 8 Rosenfeld Drive, (Lot 12). All voted in favor.

4. Animal Control Officer Job Description

It was noted that the animal control officer would not be doing barn inspections at this time.

After discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to approve the animal control officer job description, as amended. All voted in favor.

5. Appointment of Animal Control Officer

Mr. Burns briefly spoke about his selection process for an animal control officer. He noted that he had selected Mr. Kevin Sullivan to fill that position.

After discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to recommend to the board of selectmen the appoint of Mr. Kevin Sullivan to the position of animal control officer. All voted in favor.

6. Livestock Permit Fee

Mr. Burns noted William Fisher’s recommendation regarding a livestock permit fee.

After discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to have no livestock permit fee. All voted in favor.

7. Recycle Center Fee for Gas Grill Tanks

Mr. Burns noted there was a need to set a recycling center fee for gas grill tanks, as the reference for “propane tanks” refers to smaller size tanks up to two gallons.

After discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to set the recycling center fee at twenty dollars (\$20.00) for ten-gallon propane tanks. All voted in favor.

8. Other

Mr. Burns noted that John DePaolo, a recycling center employee, recently passed away. He expressed his sympathy on behalf of the board.

F. DISCUSSION

1. Review of Draft of Regulations Governing the Practice of Bodywork

The board reviewed the draft of the proposed Regulations Governing the Practice of Bodywork.

2. Budget Discussion with Finance Committee

The board noted there was a need to meet with the finance committee sometime in the future regarding the FY2019 board of health department budget.

G. INFORMATION ITEMS

H. FUTURE AGENDA ITEMS

1. Adoption of Regulations Governing the Practice of Bodywork

2. Marijuana Regulations – It was noted that this item was a place holder and there were no draft regulations prepared. The board will wait to learn if the board of selectmen approve the sale of marijuana in the town.

I. NEXT MEETING

The next meeting of the Board of Health will be Thursday, December 14, 2017.

J. ADJOURNMENT TO EXECUTIVE SESSION

Mr. Burns noted there was a need for the board of health to adjourn to executive session, in accordance with M.G.L., Chapter 30A, Section 21, for the purpose of Exemption #2: to conduct strategy sessions in preparations for negotiations with nonunion personnel; with the understanding that the board will not return to public session. A roll call vote was required.

It was moved by Mr. Swift, seconded by Mr. Burns, that the board of health to adjourn to executive session, in accordance with M.G.L., Chapter 30A, Section 21, for the purpose of Exemption #2: to conduct strategy sessions in preparations for negotiations with nonunion personnel; with the understanding that the board will not return to public session. A roll call vote was taken. Voting in favor: Mr. Burns and Mr. Swift. Voting opposed: none.

At 6:45 p.m., the meeting was adjourned to executive session.

Respectfully submitted,

Carol A. Villa
Recording Secretary

Approved: January 18, 2017

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Documents List

1. Draft Minutes: October 19, 2017
2. Email re: Hazardous Waste Collection Day on November 4, 2017
3. Copy of Septic Plan for 157 Hartford Street (available upon request)
4. Copy of Septic Plan for 8 Rosenfeld Drive (lot#12) (available upon request)
5. Animal Control Officer Job Description: Draft
6. Recycle Center Fee Schedule
7. Regulations Governing the Practice of Bodywork: Draft
8. Informational Items
 - a. Hopedale Recycle Center Fee Schedule: Dated July 27, 2017
 - b. Expenditure Ledgers
 - c. Copy of Letter to Board of Selectmen re: Rescind Vote to Declare Dog Van a Surplus Item
 - d. Email: re: Flu Clinic on October 18, 2017
 - e. List of FY2018 Permits Issued
 - f. Payroll vs. Revenue Report
 - g. Email re: Special Town Meeting Date
 - h. Email re: Chairperson's Recommendation to appoint James MacDonald To Vacant Board of Health Seat
 - i. Special Town Meeting Warrant