

**Regular Meeting Minutes  
Board of Health Meeting  
September 21, 2017**

The Hopedale Board of Health held its regular meeting on Thursday, September 21, 2017, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Chairman Robert Burns and Walter Swift. The meeting was videotaped.

**A. CALL TO ORDER**

Chairman Burns called the meeting to order at 6:01 p.m., noting that Edward Holland was absent.

**B. PUBLIC COMMENTS – None.**

**C. APPROVAL OF MINUTES**

It was moved by Mr. Swift, seconded by Mr. Burns, to approve the regular meeting minutes of August 17, 2017. All voted in favor.

**D. ACTION ITEMS**

**1. Review/Approval of Septic Plan**

It was moved by Mr. Swift, seconded by Mr. Burns, to approve the septic plans for the property located at 390 South Main Street. All voted in favor.

**2. Review/Approval of Irrigation Well**

It was moved by Mr. Swift, seconded by Mr. Burns, to approve the irrigation well for the property located at 115-121 Mendon Street ((Cumberland Farms). All voted in favor.

**3. Process to Handle Dog and Animal Complaints**

Mr. Burns reported that he has reached out to area towns for copies of their animal control officer contracts and the possibility of partnering with one of these towns for an animal control officer but has had no response to date. He noted that there have been several complaints regarding unleashed dogs and roaming livestock. He is going to continue to the search for an animal control officer. Mr. Burns noted that both he and Mr. Fisher are currently handling animal complaints.

**4. Review/Approval of Hazardous Waste Collection Program**

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns to approve the contract with New England Disposal Technologies for a hazardous waste collection day on Saturday, November 4, 2017, and authorize the chair to sign the contract. All voted in favor.

**5. Set Issuance/Expiration Date Schedule for Installer's Permit**

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to set the issuance/expiration date for disposal works installers permits as the calendar year. All voted in favor.

**6. Recycle Center: Open to Non-Residents and Set Fee**

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to open the recycle center to non-residents and set the sticker fee for non-residents at \$25.00 per year and the fee structure of items dropped off at the same rates as for Hopedale residents. All voted in favor.

**7. Septage Hauler Fee**

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to set the permit fee for septage haulers at seventy-five dollars (\$75.00) per truck. All voted in favor.

**8. Other – None.**

**E. DISCUSSION**

**1. Park Commission Request to Test Hopedale Pond**

After a brief discussion, it was the consensus of the committee to have Health Agent Bill Fisher contact water-testing companies and start the process to have the pond tested.

**2. Review of Budget**

Mr. Swift noted that at a previous special town meeting, it was voted to take funds from the board of health's budget with the understanding that the funds would be returned in the future once staffing was in place.

**3. Review of Contract with Wheelabrator**

The committee noted the unanticipated disposal services fee CPI increase in the Wheelabrator contract.

**F. INFORMATION ITEMS**

**1. Expenditure Ledges**

2. 2017 Flu Clinic Flyer
3. Edward Holland, Sr. resignation from Board of Health

**G. FUTURE AGENDA ITEMS**

**H. NEXT MEETING**

The next meeting of the Board of Health will be Thursday, October 19, 2017.

**I. ADJOURNMENT**

At approximately 6:56 p.m., it was moved by Mr. Swift, seconded by Mr. Burns, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa  
Recording Secretary

**Approved: October 19, 2017**

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**Documents List**

1. Draft Minutes: August 17, 2017 Regular Meeting
2. Copy of Septic Plan for 390 South Main Street (available upon request)
3. Copy of Irrigation Well Plan for 115-121 Mendon Street (available upon request)
4. New England Disposal Technologies Contract
5. Memo from William Fisher re: Installer's Permit
6. Email from Ed Caracino re: Installer's Permit
7. Memo from William Fisher re: Septage Hauler Fee
8. Survey re: Septage Hauler Fees
9. Park Commission Request to Test Hopedale Pond
  - a. R.I. Analytical Analysis: 6/25/2008
10. Informational Items
  - a. 2016 Email from R.I. Analytical re: Pond Monitoring Program
  - b. Expenditure Ledger" 8/01/17 to 8/31/17
  - c. Recycle Center: Payroll V. Revenue
  - d. Resignation Letter: Edward Holland, Sr.
  - e. Budget Sheets: FY2018 to FY2013