

**Regular Meeting Minutes  
Board of Health Meeting  
July 27, 2017, at 6:00 p.m.**

The Hopedale Board of Health held its regular meeting on Thursday, July 27, 2017, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Chairman Robert Burns, and Walter Swift. The meeting was not videotaped.

**A. CALL TO ORDER**

Chairman Burns called the meeting to order at 6:00 p.m., noting that all members were present.

**B. ACTION ITEMS**

1. Review and Approval of Septic Plans
  - a. 3 Charlesgate Road

It was moved by Mr. Swift, seconded by Mr. Burns, to approve the septic plan for 3 Charlesgate Road. All voted in favor.

**C. PUBLIC COMMENTS – None.**

**D. APPROVAL OF MINUTES**

1. Regular Meeting: June 15, 2017

It was moved by Mr. Swift, seconded by Mr. Burns, to approve the regular meeting minutes of June 15, 2017. All voted in favor.

**D. ACTION ITEMS**

1. Construction and Demolition Permit Fee

After a brief discussion, it was the consensus of the committee to not make any changes to these fees.

It was moved by Mr. Swift, seconded by Mr. Burns, to remove refrigerators and freezers from the list of items accepted at the Hopedale Recycle Center. All voted in favor.

2. Residential Kitchen Permit Fee

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to add "Residential Kitchen Fee" to the fee schedule and set the rate at one hundred dollars (\$100.00). All voted in favor.

3. Recycle Center: Open Additional Day and to Non-Hopedale Residents

The committee discussed the possibility of opening the recycle center an additional day and to non-Hopedale residents. It was the consensus of the committee to take this under advisement and discuss again at a future meeting.

4. Review and Approval of Septic Plans - continued

a. Approval Process of Septic Plans

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns, that the process for review and approval of septic plans will be as follows: Upon submission of a septic plan, Title V Inspector Ed Caracino will be contacted to come into the office to review and approve the plan. Once approved, the homeowner and engineer will be contacted and advised that the project may begin. The plans will then be brought forward at the next board of health meeting for official approval by the board. All voted in favor.

5. Approval of Mesothelioma Cancer Alliance Link to Board of Health Webpage

After a brief discussion, it was moved by Mr. Swift, seconded by Mr. Burns, to approve a Mesothelioma Cancer Alliance link to the board's webpage. All voted in favor.

**E. DISCUSSION**

1. Board of Health Budget

The committee reviewed the expenditure ledger history detail for the board of health.

2. Connect to Town Hall Computer System

The board discussed the purchase of a new computer for the board of health office and connecting to the town's server. It was the consensus of the committee that, since it did not know if it was going to move the location of the

office, the board's computer should not be hooked up to the town's server at this time.

F. INFORMATION ITEMS

Mr. Burns noted the letters to Steve Sette and the Board of Selectmen regarding asbestos in the building.

G. NEXT MEETING

The next meeting of the Board of Health will be Thursday, August 20, 2017.

H. ADJOURNMENT

At approximately 6:45 p.m., it was moved by Mr. Swift, seconded by Mr. Burns, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa  
Recording Secretary

**Approved: August 21, 2017**

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**Documents List**

1. Draft Minutes: June 15, 2017 Regular Meeting
2. Proposed Septic Plans for 3 Charlesgate Road
3. Mesothelioma Cancer Alliance Information
4. Board of Health Budget as of July 1, 2017