

**Regular Meeting Minutes
Board of Health Meeting
March 15, 2018**

The Hopedale Board of Health held a regular meeting on Thursday, March 15, 2018, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Chairman Robert Burns and Jason MacDonald. The meeting was videotaped.

A. CALL TO ORDER

Chairman Burns called the meeting to order at 6:00 p.m., noting that Walter Swift was absent.

B. PUBLIC COMMENTS – None.

C. APPROVAL OF MINUTES

It was moved by Mr. MacDonald, seconded by Mr. Burns, to approve the regular meeting minutes of January 18, 2018. All voted in favor.

It was moved by Mr. MacDonald, seconded by Mr. Burns, to approve the workshop meeting minutes of January 25, 2018). All voted in favor.

It was moved by Mr. MacDonald, seconded by Mr. Burns, to approve the regular meeting minutes of February 15, 2018. All voted in favor.

D. REPORT OF THE CHAIR

1. Recycle Center Signs

Mr. Burns noted that a sign has been placed at the old entrance to the recycle center on Thwing Street and signs have been placed on route 16 to direct residents into the new entrance.

2. Emergency Preparedness Drill

Mr. Burns noted that he attended a recent emergency preparedness drill for an initial setup, which went very well.

3. Removal of Cardboard Collection Dumpster on Depot Street

Mr. Burns noted that the cardboard collection dumpster on depot street will be moved to the recycle center.

E. ACTION ITEMS

1. Recommendation to Appoint Animal Inspector

The board briefly discussed the difference in duties between an animal control officer and an animal inspector, noting that an animal inspector is responsible for inspecting barns and locations that house livestock.

After discussion, it was moved by Mr. MacDonald, seconded by Mr. Burns, to recommend to the Board of Selectmen to appoint Animal Control Officer Kevin Sullivan as an on-call inspector of animals. All voted in favor.

2. Approval of FY2019 Annual Permit Fee Schedule

The board reviewed the annual permit fee schedule to set the rate

After discussion, it was moved by Mr. MacDonald, seconded by Mr. Burns, to approve the FY2019 Annual Permit Fee Schedule, effective July 1, 2018, as submitted. All voted in favor.

3. Approval of 2018-2019 Trash and Recycle Collection Calendar – None.

4. Other – None.

F. DISCUSSION

1. State Reclamation & Mosquito Control Board's Budget Notification

The committee reviewed the FY2019 proposed cherry sheet assessment estimate for the Town of Hopedale.

2. 2018-2019 Trash and Recycle Collection Calendar

The committee reviewed the new draft design for the 2018-2019 trash and recycle collection calendar.

G. INFORMATION ITEMS

Mr. Burns noted the following informational items:

1. Copies of Letters to Recycle Center Employees
2. Marijuana Regulation Update
3. Recycle Center Payroll V. Revenue Report
4. Copy of Letter to Republic Services re: Going Out to Bid
5. Expenditure Ledger: 1/31/2018

6. Expenditure Ledger: 2/28/2018
7. FY2018 BOH Annual Report

H. FUTURE AGENDA ITEMS

1. Mary Watson: Duties
2. Approval of 2018-2019 Trash and Recycle Collection Calendar
3. Recycling Center Fee Schedule

I. NEXT MEETING

The next meeting of the Board of Health will be Thursday, April 19, 2018.

J. ADJOURNMENT

At approximately 6:45 p.m., it was moved by Mr. MacDonald, seconded by Mr. Burns, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa
Recording Secretary

Approved: April 19, 2018

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Documents List

1. Draft Minutes: January 18, 2018 Regular Meeting
2. Draft Minutes: January 25, 2018 Workshop Meeting
3. Draft Minutes: February 15, 2018 Regular Meeting
4. FY2019 Annual Permit Fee Schedule: Draft
5. Mass. Municipal Inspectors Qualifications and Duties
6. Job Descriptions for Animal Control Officer and Animal Inspector
7. State Reclamation & Mosquito Control Board's Budget Notification
8. 2018-2019 Trash and Recycle Collection Calendar
9. Informational Items
 - a. Copies of Letters to Recycle Center Employees
 - b. Marijuana Regulation Update
 - c. Recycle Center Payroll V. Revenue Repot
 - d. Copy of Letter to Republic Services re: Going Out to Bid
 - e. Expenditure Ledger: 1/31/2018
 - f. Expenditure Ledger: 2/28/2018
 - g. FY2018 BOH Annual Report
 - f. Expenditure Ledger: 2/28/2018
 - g. FY2018 BOH Annual Report