

**Regular Meeting Minutes
Board of Health Meeting
August 16, 2018**

The Hopedale Board of Health held a regular meeting on Thursday, August 16, 2018, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Robert Burns, Walter Swift and Jason MacDonald. The meeting was not videotaped.

A. CALL TO ORDER

Mr. Burns called the meeting to order at 6:01 p.m., noting that all members were present.

B. PUBLIC COMMENTS

Mr. Robert Fiske of 16 Steel Road made two suggestions for the board or town to consider: (1) when the census form goes out instead of having a small section on the bottom of the form to register a dog, there should be a second page for the registration which includes the town leash law and the poop-and-scoop law; (2) the town should enact a law that weeds cannot be overhanging sidewalks.

C. APPROVAL OF MINUTES

1. Regular Meeting: July 19, 2018

It was moved by Mr. MacDonald, seconded by Mr. Swift, to approve the regular meeting minutes of July 19, 2018. All voted in favor.

D. REPORT OF THE CHAIR

Mr. Burns reported that he requested a non-performance clause be added to the proposed amendment to the Republic Services contract and he is waiting for a response. He also noted that the proposal he received from E.L. Harvey & Sons was for \$50,000 over Republic Services proposal and he could not, in good conscience, recommend the E.L. Harvey & Sons proposals.

E. ACTION ITEMS

1. Approval of Disposal Works/Septic System Plan

- a. 29 Plain Street

Mr. Burns stated that Mr. Fisher has reviewed the plans and is recommending approval of the plan with a variance to allow a reduction in the separation distance between the leach system location and private water supply well of 78 feet.

It was moved by Mr. Swift, seconded by Mr. MacDonald, to approve the septic system plan for 29 Plain Street with a variance to allow a reduction in the separation distance between the leach system location and private water supply well of 78 feet. All voted in favor.

b. 279 South Main Street

Mr. Burns stated that Mr. Fisher has reviewed the plans and is recommending approval of the plan, as submitted.

It was moved by Mr. Swift, seconded by Mr. MacDonald, to approve the septic system plan for 279 South Main Street. All voted in favor.

2. Set Annual Permit Fee for Body Art/Tattooing/Body Piercing

Mr. Burns noted that an individual visited the Board of Health office and inquired about requirements to open up an establishment and the fee. Since there is no current fee set, the Board should set the fee prior to any establishment opening up. The Board has been provided a copy of a fee survey.

After discussion, it was moved by Mr. MacDonald, seconded by Mr. Swift, to set the annual permit fee for a body art/tattooing/body piercing establishment at \$100.00 and \$50.00 for an individual body art/tattooing/body piercing permit. All voted in favor.

3. Set Time Frame to Start RFP Process for Multi-Year Municipal Solid Waste and Recycling Services Contract

Mr. Burns stated that since the contract with Republic Services, Inc. for the collection of solid waste and recycling will terminate on June 30, 2019, it is in the best interest of the Town to go out to bid for a multi-year contract. This process should be done through an RFP which allows for technical qualifications and cost to be considered separately, allowing an award to the best qualified and not necessarily lowest cost vendor. The RFP, negotiations, award, and vendor preparation process will take several months. Therefore, the RFP process should begin on or about October 1, 2018. The Board will work with the town administrator to do the RFP process.

After discussion, it was moved by Mr. Swift, seconded by Mr. MacDonald, to go out to bid for a multi-year solid waste and recycling services contract and work with the town administrator to do an RFP; the process to begin on or about October 1, 2018. All voted in favor.

4. Other – None.

F. DISCUSSION – None.

G. INFORMATION ITEMS

- a. Permanent Solutions with Conditions Statement re: 32 Cemetery Street/4 Fitzgerald Drive
- b. Termination of Notice of Activity and Use Limitation re: 32 Cemetery Street/4 Fitzgerald Drive
- c. Expenditure Ledger: 6/30/18
- d. Expenditure Ledger: 7/31/18
- e. Letter to Ace Hardware
- f. Email from Salmon VNA re: Flu Clinics
- g. Letter from DEP re: Recycling Markets and the Impact on Municipalities

H. FUTURE AGENDA ITEMS

- 1. Set Date for Household Hazardous Waste Collection Day

I. NEXT MEETING

The next meeting of the Board of Health will be Thursday, September 20, 2018.

J. ADJOURNMENT

At approximately 6:40 p.m., it was moved by Mr. MacDonald, seconded by Mr. Swift, to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa
Recording Secretary

Approved: September 20, 2018

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Documents List

1. Draft Minutes: July 19, 2018
2. Body Art/ Tattooing/Body Piercing Fee Survey
3. Disposal Works/Septic System Plan: 29 Plain Street (available upon request)
4. Informational Items
 - a. Permanent Solutions with Conditions Statement re: 32 Cemetery Street/4 Fitzgerald Drive
 - b. Termination of Notice of Activity and Use Limitation re: 32 Cemetery Street/4 Fitzgerald Drive
 - c. Expenditure Ledger: 6/30/18
 - d. Expenditure Ledger: 7/31/18
 - e. Letter to Ace Hardware
 - f. Email from Salmon VNA re: Flu Clinics
 - g. Letter from DEP re: Recycling Markets and the Impact on Municipalities