

**Board of Health Meeting
Regular Meeting Minutes
August 15, 2019**

The Hopedale Board of Health held a regular meeting on Thursday, August 15, 2019, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Jason MacDonald and Donald Howes. The meeting was videotaped.

A. CALL TO ORDER

Mr. MacDonald called the meeting to order at 6:01 p.m., noting that Mr. Swift was absent.

B. PUBLIC COMMENTS – None.

C. APPROVAL OF MINUTES

1. Regular Meeting: July 18, 2019

It was moved by Mr. Howes, seconded by Mr. MacDonald, to approve the regular meeting minutes of July 18, 2019. All voted in favor.

D. REPORT OF THE CHAIR – None.

E. REPORTS OF BOARD MEMBERS

Mr. Howes reported that the Boy Scouts would like to start a soda can collection at the recycle center. The Boy Scouts will submit a request letter to the board for its approval.

Mr. Howes also noted that the electronics and light bulbs need to be collected at the recycle center.

F. ACTION ITEMS

1. Sewage Disposal Plan Approval Process: Recommendation from William Fisher

After a brief discussion, it was moved by Mr. Howes, seconded by Mr. MacDonald, to set the approval process, as follows:

Upon submission of a sewage disposal system plan, the Health Agent will review and approve the plan. Once approved by the Health Agent, the Board of Health Office will contact the property owner and engineer to advise that the project may begin and that the plans will then be brought forward at the next

Board of Health meeting for official approval by the Board. Once official approval has been given by the Board, a permit will be issued from the Board of Health Office. However, if a request for a variance to any section of 310 CMR 15 Title V Standard Requirements is made, then the Board of Health Office will NOT take any action until the Board has approved the plan with the variance. Once the Board has approved the plan, the Board of Health Office will then contact the property owner and engineer and issue the permit.

All voted in favor.

2. Approval of Sewage Disposal Plan: 4 Condon Way (Lot #15)

After a brief discussion, it was moved by Mr. Howes, seconded by Mr. MacDonald, to approve the sewage disposal plan for 4 Condon Way (Lot #15). All voted in favor.

3. Approval of Sewage Disposal Plan: 6 Condon Way (Lot #14)

After a brief discussion, it was moved by Mr. Howes, seconded by Mr. MacDonald, to approve the sewage disposal plan for 6 Condon Way (Lot #14). All voted in favor.

4. Other – None.

G. DISCUSSION ITEMS - *continued*

1. Email from President of Laurelwood Condominium Association

Board members reviewed an email received by the department secretary from the president of Laurelwood Condominium Association, noting that the language therein was unnecessary and unwarranted. It was the consensus of the board to send a letter of reply.

2. Other – None

H. INFORMATION ITEMS

1. Letter to Resident re: Feeding Wild or Stray Animals
2. Letter to Ruane Property Management re: trash and recycle collection at 54 Dutcher Street

3. Memorandum from Department of Public Health re: Bats and Rabies
4. Expenditure Ledger: 7/31/2019

I. FUTURE AGENDA ITEMS

1. Set Dates for Free Flu Shot Clinics
2. Set Date for Household Hazardous Waste Collection Day

It was the consensus of the board to ask the animal control officer to attend either the September or October board meeting.

J. NEXT MEETING

The next meeting of the Board of Health will be Thursday, September 19, 2019.

K. ADJOURNMENT

At approximately 6:35 p.m., it was moved by Mr. Howes, seconded by Mr. MacDonald to adjourn. All voted in favor.

Respectfully submitted,

Carol A. Villa

Carol A. Villa
Recording Secretary

Approved: September 19, 2019

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Documents List

1. Draft Minutes: July 18, 2019 Regular Meeting
2. Memorandum from William Fisher re: Sewage Disposal Plan Approval Process Revision
3. July 27, 2017 Board of Health Meeting Minutes, page 2
4. August 17, 2017 Board of Health Meeting Minutes, page 2
5. Sewage Disposal Plan for 4 Condon Way (Lot #15), Hopedale –
available upon request
6. Sewage Disposal Plan for 4 Condon Way (Lot #15), Hopedale –
available upon request
7. Email from President of Laurelwood Condominium Association
8. Email and Sample Quote from New England Disposal Technologies
9. Informational Items
 - a. Letter to Resident re: Feeding Wild or Stray Animals
 - b. Letter to Ruane Property Management re: trash and recycle collection at 54 Dutcher Street
 - c. Memorandum from Department of Public Health re: Bats and Rabies
 - d. Expenditure Ledger: 7/31/2019