

**Board of Health Meeting  
Regular Meeting Minutes  
November 21, 2019**

The Hopedale Board of Health held a regular meeting on Thursday, November 21, 2019, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Jason MacDonald, Donald Howes, Walter Swift, and Health Agent William Fisher. The meeting was videotaped.

**A. CALL TO ORDER**

Mr. MacDonald called the meeting to order at 6:00 p.m., noting that all members were present.

**B. PUBLIC COMMENTS – None.**

**C. APPROVAL OF MINUTES**

1. Regular Meeting: October 17, 2019

It was moved by Mr. Swift, seconded by Mr. Howes, to approve the regular meeting minutes of October 17, 2019. All voted in favor.

**D. DISCUSSION**

1. Animal Control Officer Kevin Sullivan

Board members asked Mr. Sullivan questions regarding the number and type of Hopedale calls he responds to weekly, collection of animals on private property, housing of stray animals, required paperwork to be filed with the state, animal permits, barn inspections, working with the town clerk on unlicensed dogs, ongoing issues, intermunicipal agreement for the use of the Blackstone Animal Shelter, proposed new bylaws.

**E. REPORT OF THE CHAIR – None.**

**F. REPORTS OF BOARD MEMBERS**

Mr. Howes reported there was no update on the health status of a recycle center employee.

Mr. Howes reported that Boy Scouts Troop 1 were scheduled to go to the recycle center December 7<sup>th</sup> to put up signs and do light brush clean-up at the center.

**G. ACTION ITEMS**

1. Approval of Proposed Sewage Disposal System for 12 Overdale Parkway

Health Agent William Fisher reviewed the history and the status of the system and recommended the board vote to approve additional flows to existing system.

After discussion, it was moved by Mr. Swift, seconded by Mr. Howes, that the board vote to allow increased flows from one additional bedroom to the existing septic system at 12 Overdale Parkway for a total of four bedrooms, due to the over-design of the existing septic system. No modification to the system and no Board of Health local upgrade is required. All voted in favor.

2. Other – None.

**H. DISCUSSION ITEMS - *continued***

1. FY2021 Budget Discussion

It was the consensus of the board to hold an FY21 budget workshop meeting. Date and time to be determined.

2. Other – None.

Mr. Fisher reported that the DEP is very carefully monitoring the work of Cover Technologies at the Hopedale Landfill and no completion date has been set yet.

**I. INFORMATION ITEMS**

1. Pond Water Testing Data
2. Letter re: Septic System for 11 Lloyd Street
3. Letter to Hopedale Police Department re: Electronic Sign
4. Curbside Textiles Collection Announcement
5. Free Flu Shot Clinic Vaccination Numbers from Salmon VNA & Hospice

**J. FUTURE AGENDA ITEMS**

1. Report on Household Hazardous Waste Day
2. FY2021 Budget Discussion
3. Landfill Data
4. Intermunicipal Agreement Between Towns for Joint Use of Blackstone Animal Shelter Discussion
5. Regional Bylaws Regarding Animals Discussion

**K. NEXT MEETING**

The next meeting of the Board of Health will be Thursday, December 19, 2019.

**L. ADJOURNMENT**

At approximately 6:55 p.m., it was moved by Mr. Swift, seconded by Mr. Howes, to adjourn. All voted in favor.

Respectfully submitted,

*Carol A. Villa*

Carol A. Villa  
Recording Secretary

**Approved: December 19, 2019**

**Board of Health  
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Regular Meeting Minutes  
Documents List**

1. Draft Minutes: October 17, 2019 Regular Meeting
2. Questions for Animal Control Officer
3. Memorandum re: Sewage Disposal System Plan for 12 Overdale Parkway, Hopedale
4. Sewage Disposal System Plan for 12 Overdale Parkway, Hopedale  
(*available upon request*)
5. BOH Expenditures by Line Item
6. BOH Expenditures by Vendor
7. Excavating Solutions Expenses
8. E.L. Harvey and Wheelabrator Expenditures
9. Recycle Center Payroll V Revenue
10. Recycle Center Revolving Account
11. Animal Control Expenditures and Revolving Account
12. Accounting Dept. Expenditure Ledgers: 10/31/19
13. List of FY2020 Permits Issued
14. Information Items
  - a. Pond Water Testing Data
  - b. Letter re: Septic System for 11 Lloyd Street
  - c. Letter to Hopedale Police Department re: Electronic Sign
  - d. Curbside Textiles Collection Announcement
  - e. Free Flu Shot Clinic Vaccination Numbers from Salmon VNA & Hospice