

**Board of Health Meeting  
Regular Meeting Minutes  
December 19, 2019**

The Hopedale Board of Health held a regular meeting on Thursday, December 19, 2019, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Jason MacDonald and Donald Howes. The meeting was videotaped.

**A. CALL TO ORDER**

Mr. MacDonald called the meeting to order at 6:02 p.m., noting that Mr. Swift was absent.

**B. PUBLIC COMMENTS – None.**

**C. APPROVAL OF MINUTES**

**1. Regular Meeting: November 21, 2019**

It was moved by Mr. Howes, seconded by Mr. MacDonald, to approve the regular meeting minutes of November 21, 2019, as amended. All voted in favor.

**D. REPORT OF THE CHAIR – None.**

**E. REPORTS OF BOARD MEMBERS**

Mr. Howes noted that he has observed residents leaving items curbside for an extended period with the belief a collection company and date was not scheduled.

After a brief discussion, it was the consensus of the board to draft a notice to be given to a resident advising that it is against town regulations to leave debris or bulk items curbside without a scheduled collection.

**F. ACTION ITEMS**

**1. Boy Scouts Troop 1 Request re: Christmas Trees**

The board members reviewed the request of Boy Scouts Troop 1 to use the recycle center on January 11<sup>th</sup> and 12<sup>th</sup> for collection of Christmas trees.

After discussion, it was moved by Mr. Howes, seconded by Mr. MacDonald to approve the Boy Scouts request for use of the recycle center and the aluminum sign boards and the board of health would cover the salaries for the recycle center worker on Saturday only. All voted in favor.

**2. Other – None.**

**G. DISCUSSION ITEMS**

**1. Changing from Comcast to Verizon in the Board of Health Office and Setting Up Computer for Health Agent**

The board members noted that the board of health office would be changing from Comcast to Verizon, would have access to the photocopier in the main office, setting up a computer for the health agent, and new emails would be established for the secretary, health agent, and the board members as a group.

**2. FY2021 Budget Discussion**

After a brief discussion, it was the consensus of the board to hold a budget workshop meeting to discuss the FY2021 budget presentation to the finance committee. The board members agreed upon Wednesday, January 8<sup>th</sup>, at 3:30 p.m., in the board of health office.

**3. Intermunicipal Agreement Between Towns for Joint Use of Blackstone Animal Shelter**

The board members noted that an agreement between Hopedale and Blackstone would be a good idea. Mr. MacDonald stated that he would contact Blackstone to initiate a conversation.

**4. Regional Bylaws Regarding Animals**

The board members noted they would be reviewing the new regional by-laws which was being developed so that all the area towns would be using the same laws. The new bylaws will ultimately be sent to town counsel for review and then final approval at a town meeting.

**5. Other – None.**

**H. INFORMATION ITEMS**

1. New England Disposal Technologies Data on Household Hazardous Waste Day
2. DEP Letter to Cover Technologies re: Hopedale Landfill, 10/31/19
3. Accounting Department Ledger History: 12/5/19

4. Simple Recycling Textile Receipt
5. Grafton Upton Railroad Email re: Glass and Aluminum Transloading and Transporting by Rail
6. Email from Finance Committee re: FY2021 Budget

**I. FUTURE AGENDA ITEMS**

1. **FY2021 Budget Discussion**
2. **Region 2 Emergency Preparedness Drill: February 20, 2020**

**J. NEXT MEETING**

The next meeting of the Board of Health will be Thursday, January 16, 2020.

**K. ADJOURNMENT**

At approximately 6:32 p.m., it was moved by Mr. Swift, seconded by Mr. Howes, to adjourn. All voted in favor.

Respectfully submitted,

*Carol A. Villa*

Carol A. Villa  
Recording Secretary

**Approved: January 16, 2020**

**Board of Health  
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Documents List**

1. Draft Minutes: November 21, 2019 Regular Meeting
2. Boy Scouts Troop 1 Request
3. Intermunicipal Agreement Between Towns for Joint Use of Blackstone Animal Shelter
4. Regional Bylaws Regarding Animals
5. Information Items
  - a. New England Disposal Technologies Data on Household Hazardous Waste Day
  - b. DEP Letter to Cover Technologies re: Hopedale Landfill, 10/31/19
  - c. Accounting Department Ledger History: 12/5/19
  - d. Simple Recycling Textile Receipt
  - e. Grafton Upton Railroad Email re: Glass and Aluminum Transloading and Transporting by Rail
  - F. Email from Finance Committee re: FY2021 Budget