

**Board of Health Meeting  
Regular Meeting Minutes  
August 27, 2020**

The Hopedale Board of Health held a regular meeting on Thursday, August 27, 2020, at 6:00 p.m., in the Draper Room, Hopedale Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Chairperson Don Howes, Jason MacDonald, and Walter Swift. The meeting was not open to the public but was televised on the local cable station and videotaped.

**A. CALL TO ORDER**

Mr. Howes called the meeting to order at 6:01 p.m. via Zoom, noting that all members were present.

**B. APPROVAL OF MINUTES**

**1. Joint Meeting with Board of Selectmen: June 22, 2020**

It was moved by Mr. Swift, seconded by Mr. MacDonald, to approve the joint meeting minutes of June 22, 2020. All voted in favor.

**2. Regular Meeting: July 16, 2020**

It was moved by Mr. MacDonald, seconded by Mr. Swift, to approve the regular meeting minutes of July 16, 2020. All voted in favor.

**3. Regular Meeting: August 20, 2020**

It was moved by Mr. MacDonald, seconded by Mr. Swift, to approve the regular meeting minutes of August 20, 2020. All voted in favor.

**C. DISCUSSION ITEMS**

**1. FY2021 Budget**

It was the consensus of the board members that the amounts listed in the FY2021 budget expense line items would remain as listed, unless the town vote for the override does not pass, in which case the budget expenses would have to be reviewed again.

**2. Other – None.**

**D. REPORT OF THE CHAIR**

Mr. Howes reported that there is an open forum of the Board of Health and School Committee scheduled for Wednesday, September 2<sup>nd</sup>, to discuss the

reopening of the schools. No discussion on the reopening of schools would be addressed at this meeting.

Mr. Howes reported an incident at Draper Field where a dog was running off leash and attacked a woman and another dog in the field and both the woman and her dog were injured. Mr. Howes reminded residents that Draper Field is public property and no dogs are allowed to run off leash.

Mr. Howes also noted that he would like to address the protocols of the animal control officer reporting such incidents to the Board.

#### **E. REPORTS OF BOARD MEMBERS**

Mr. MacDonald noted that there was a large amount of glass on Hopedale Street in front of the Draper Mill, which was probably a result of the recent demolition work on the building. He stated he would contact the appropriate parties to have the situation remedied.

#### **F. ACTION ITEMS**

- 1. Approval of Not Hiring Health Agent as an Employee**
- 2. Approval of Health Agent Contracted Services Contract with William Fisher**

Mr. Howes noted that money was not transferred at the annual town meeting from the professional and technical line item into salaries in order to pay the health agent. Mr. Howes noted that Health Agent Bill Fisher has not been paid since July 1, 2020 but comes in every day. He stated the board received an email today which outlined reasons Mr. Fisher could not be paid in multiple three-month contracts and he should be paid as an employee and not a contracted service person. He suggested an interim solution of one three-month contract for the period July 1 through September 30 so Mr. Fisher could get paid; then the board would work on a solution to Mr. Fisher's status.

It was moved by Mr. MacDonald, seconded by Mr. Swift, that the board does **not** appoint William Fisher as a part time health agent employee, as previously voted at the July 16, 2020 board meeting. Further to contract with William Fisher as a contracted services health agent, for the period July 1, 2020 through September 30, 2020, for the amount of \$7,900 and authorize the chair to execute the contract on behalf of the board. All voted in favor.

## **2. Approval of Curbside Trash Disposal Regulations**

Board members reviewed the proposed new Curbside Trash Disposal Regulations. It was moved by Mr. Swift, seconded by Mr. MacDonald, to approve the regulations, making them effective September 1, 2020. All voted in favor.

## **3. Approval of Recycle Center New Hire**

Mr. Howes reported that he met with the candidate, John Bache, and brought him to the recycle center to review the duties of the position. He noted that Mr. Bache was available to start beginning September 12<sup>th</sup>. It was moved by Mr. MacDonald, seconded by Mr. Swift, to approve John Bache as a recycle center employee. All voted in favor.

## **4. Other – None.**

## **G. INFORMATIONAL ITEMS**

Information items included:

1. Recycle Center Payroll V. Revenue: FY2020 Final
2. Mosquito Control Project: August 2020
3. Simple Recycling Per Pound Report: June 2020
4. Town Hall Re-Opening to the Public Order
5. Re-Opening Town Clerk's Office for Voting Purposes Order
6. Approved Programs During COVID-19 Pandemic

## **H. FUTURE AGENDA ITEMS**

1. Review of No-Smoking on Town Property Regulation

## **I. NEXT MEETING**

1. Joint Public Forum with School Committee re: Re-Opening of Hopedale Schools, Wednesday, September 2, 2020
2. Regular Board of Health will be Thursday, September 17, 2020.

**J. ADJOURNMENT**

At approximately 7:13 p.m., it was moved by Mr. Mr. MacDonald, seconded by Mr. Swift, to adjourn. All voted in favor.

Respectfully submitted,

*Carol A. Villa*

Carol A. Villa  
Recording Secretary

**Approved: September 17, 2020**

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BOH MINUTES\_\_2020

**Board of Health  
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Documents List**

- . Draft Minutes: June 22, 2020 Joint Meeting with Board of Selectmen
2. Draft Minutes: July 16, 2020 Regular Meeting
3. Draft Minutes: August 20, 2020
5. FY2021 Budget By Line Item
6. Health Agent Contracted Services Contract
  - a. July 1, 2020 through September 30, 2020
  - b. October 1, 2020 through December 31, 2020
7. Notes on Health Agent Employment Options
8. Email from Town Administrator re: Health Agent Position
9. Curbside Trash Disposal Regulations
10. 2005 BOH Regulations Concerning Trash Disposal Containers
11. Informational Items
  - a. Recycle Center Payroll V. Revenue: FY2020 Final
  - b. Mosquito Control Project: August 2020
  - c. Simple Recycling Per Pound Report: June 2020
  - d. Town Hall Re-Opening to the Public Order
  - e. Re-Opening Town Clerk's Office for Voting Purposes Order
  - f. Approved Programs During COVID-19 Pandemic