

**Board of Health Meeting
Meeting Minutes
April 20, 2023**

The Hopedale Board of Health held a hearing followed by a regular meeting on Thursday, April 20, 2023, at 6:00 p.m., in the Draper Room, Town Hall, 78 Hopedale Street, Hopedale, MA. Those in attendance included: Walter Swift, Jason MacDonald and Mary Watson. Health Agent Bill Fisher was also present. The meeting was videotaped and held on Zoom.

A. CALL TO ORDER

Mr. Swift called the regular meeting to order at 6:00 p.m., noting that all members were present.

B. PUBLIC COMMENTS

Mr. Bernie Stock of 3 Cutler Street thanked the board for the new trash and recycle totes program and thought it was doing well. Mr. Stock asked about the process for one day/one event food vendors permits for those who wished to participate in the 100th Community House Birthday celebration.

C. APPROVAL OF MINUTES

1. Draft Minutes: March 16, 2023 Regular Meeting

It was moved by Mr. MacDonald, seconded by Ms. Watson, to approve the regular meeting minutes of March 16, 2023. All voted in favor.

D. REPORT OF THE CHAIR

Mr. Swift thanked Mr. MacDonald and Ms. Watson for covering for him while he was ill and he was unable to take out candidate papers for the open board position. He stated that he would like to be a write-in candidate for the board's open position.

E. REPORTS OF BOARD MEMBERS

Mr. MacDonald noted the passing of the senior van bus driver.

Mr. MacDonald stated that the recycle center was supposed to be self-sustaining but has been losing money for quite some time. The recycle center is not funding through taxes. The cost of salaries, 30-yard roll-offs, the port-a-potty, and the cost of disposal of the recycled items could not be covered. Mr. MacDonald and Ms. Watson stated they would be willing to volunteer some time in the future to possibly open the center for the collection of grass and brush only and would look into the matter.

F. DISCUSSION ITEMS

1. Food Code Regulations: Draft

Mr. Fisher noted that the board did not previously have food code regulations and highlighted some of the points of the regulations. The regulations will be reviewed again at the next meeting and voted for approval.

2. Recycle Center

Mr. Fisher noted that Regional Restrooms has removed the port-a-potty from the recycle center and E.L. Harvey will be removing the cardboard, wood and metal containers the first week in May. The recycle center will remain closed until further notice due to lack of funding.

3. Other – None.

G. ACTION ITEMS

1. Well Regulations: Revised

Mr. Fisher reviewed the changes to the well regulations, noted that the version that was approved at the February 23rd meeting was not sent to the state or the town clerk's office as it was learned a few days after the February meeting that the state had revised its recommended well regulations.

It was moved by Ms. Watson, seconded by Mr. MacDonald, to approve the Well Regulations, effective May 1, 2023. All voted in favor.

2. Annual Permit Fee Schedule: FY2024

Mr. Fisher noted the addition of an emergency violation fee to the annual permit fee schedule and what it meant. No increases from the FY2023 schedule were made to the FY2024 schedule.

It was moved by Mr. MacDonald, seconded by Ms. Watson, to approve the FY2024 Annual Permit Fee schedule as presented, effective July 1, 2023. All voted in favor.

3. Other – None.

H. INFORMATIONAL ITEMS

1. Email from J. Nutting re: Condensed Override Sheet

2. FY 2024 Budget Update from J. Nutting
3. Accounting Dept. Expenditure Ledger: 3/27/23 and 4/11/23

I. FUTURE AGENDA ITEMS

1. Approval of Food Regulations
2. Vote for Chair and Vice Chair

J. NEXT MEETING

1. May 18, 2023

K. ADJOURNMENT

At 6:33 p.m., it was moved by Mr. MacDonald, seconded by Ms. Watson, to adjourn the meeting. All voted in favor.

Respectfully submitted,

Carol A. Villa

Carol A. Villa
Recording Secretary

Approved: May 18, 2023

**Board of Health
April 20, 2023
Regular Meeting
Documents List**

1. Draft Minutes: March 16, 2022 Regular Meeting
2. Food Code Regulations: Draft
3. Well Regulations: Revised
4. Annual Permit Fee Schedule: FY2024
5. Informational Items:
 - a. Email from J. Nutting re: Condensed Override Sheet
 - b. FY 2024 Budget Update from J. Nutting
 - c. Accounting Dept. Expenditure Ledger: 3/27/23 and 4/11/23