

Council on Aging
Meeting Minutes
June 18, 2020

Present – (Town Hall) Carole Mullen, director, Cheryl Moreci, chair, Dan Malloy, secretary - (Zoom) Karen Kuligowski, Eileen Milaszewski, Julia Manning

Bills and February minutes - Approved.

Covid supplies – Covid supplies (masks, gloves, hand sanitizer) are being acquired. Some are being provided by the fire department. Masks will be required on the van.

Computers – Two laptop computers, two desktops, and a web cam have been acquired. Expenses such as these are being recorded in a covid spreadsheet.

Annual report – The annual report for the department was submitted to the town hall by the director.

Formula grant – The formula grant of \$13,440 covers most of Nancy's salary. The future of this grant is uncertain.

Telephone notifications - Voice-connect is a program that can be operated with our database. It operates something like reverse 911. Messages can be recorded and sent out to everyone in the database, or to select groups. It can be used for reminders, notice of the Community House being closed, etc. Use of it will begin in July, and an opt-out option will be offered.

Transportation – A memorandum of understanding for our Milford-Hopedale transportation collaboration has been signed. Nothing has changed. We will continue to pay \$6000 for a year of transportation in Milford and Hopedale for medical purposes. Our MWRTA van is used mainly for errand purposes. The third type of transportation that we offer, through Travelers Transit, can be to Boston, Worcester or Providence, for critical cases. About \$2500 is usually allocated for that. After the budget meeting with the selectmen on Monday, we'll have to think about how we allocate transportation funds.

Outreach – From March up until this week, there were 390 outreach contacts with 202 individuals.

Cable tv – Weekly programs from the Council are being produced and run on Hopedale Cable.

Tax credit program – The covid situation ended participation in the program for all except two individuals who were able to complete it by computer from home.

Policies and Procedures Manual – During the past several months, the director has made significant additions to the manual, which contains much basic information on the operations of the department, in the event that it is needed in the future.

Budget – The director stated that due to this year's budget cuts, we have some hard decisions to make. It would be best to be in agreement with the town on where the cuts will be before we go to Town Meeting.

Grant – Nancy Mosher received a grant for us for \$1500 from United Way – Massachusetts. It will be used for making personal protective equipment packages for seniors. The director will write a proposal to use some of the money for honorariums for the presenters on the cable programs. Cheryl inquired if any

budget items could be defrayed by grants. The director replied that more than half of the budget is for salary so there wouldn't be grants for that.

Next meeting. The date of the next meeting will be decided on after next week's budget meeting.

Reopening Senior Center – Reopening of the Senior Center will be done according to the state's plan for Phase 4 reopening. Outdoor activities are being planned.

Adjournment - The meeting was adjourned at 2:11 p.m.

Respectfully submitted,

Daniel Malloy, Secretary

Adjournment – The meeting was adjourned at 1;49.

Respectfully submitted,
Daniel Malloy, Secretary