

**The Council on Aging**  
**Meeting Minutes**  
**January 27, 2022**

**Present** – At Community House - Carole Mullen, director, Dave Guglielmi. On Zoom - Cheryl Moreci, chair, Dan Malloy, secretary, Dave Guglielmi, Julia Manning, Arlene Williams, Bob Casali, Karen Kuligowski.

**Minutes** – Approved

**Accounts** – The professional and tech accounts in the department budget were removed by the town, and replaced with an account named “newsletters.”

**Outreach** – Services provided from December 1 through January 26 totaled 203. The highest numbers were in the categories of medical, safety in the home, fuel assistance, and socialization.

**Transportation** – Our new van hasn’t been delivered yet. The delay is due to a problem with registration. Meanwhile, we have a “loaner van.” Training for our new driver hasn’t happened yet because MWRTA is waiting until there are enough new drivers for them to hold a training session.

**Anniversary celebration** – Having an inside event to celebrate the fiftieth anniversary of the Council on Aging in May could be a problem, so September or early October is now being considered as the time to have it. Dave submitted a good number of slogan suggestions to be on the signs that had been discussed at the November meeting.

**Tax credit policy** –Up until now there has been an informal policy in which employees of the town can’t work in their department as part of the tax credit program. However, there is a need to make that a formal policy. After a discussion of the matter, Eileen moved to do that. The director will write one, and it will be brought up for a vote at our next meeting.

**Budget** – Carole brought up the fact that our budget doesn’t have a line for fees for instructors. Also, the number of hours for the director should be at least 37.5. The outreach position needs to be budgeted for more hours also, possibly with two people in that job. Cheryl suggested that we should look over the job description for the director, and discuss the matter of more hours at the February meeting.

**Contact info** – Arlene suggested that board members be given contact information for all members. The director will do that.

The meeting was adjourned at 1:59.

Daniel Malloy, secretary