



# HOPEDALE PUBLIC SCHOOLS

## OFFICE OF THE SUPERINTENDENT

JUNIOR-SENIOR HIGH SCHOOL BUILDING  
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**MEMO TO:** The Hopedale Community  
**FROM:** Patricia C. Ruane Ed. D. *PCR*  
Superintendent of Schools  
**RE:** **Proposed FY09 School Budget – Public Hearing**  
**DATE:** April 17, 2008

The following documents summarize School Committee budget deliberations to date. Since the initial presentation of budget requests in December, both numbers and requests have been pared down. Following this Public Hearing, the budget proposal may be modified further, with input from the Hopedale Finance Committee. A final budget vote will be taken on May 6. After this date, final budget materials will be posted on the School Department's website, under the picture of the School Committee. The website is: [www.hopedale.k12.ma.us](http://www.hopedale.k12.ma.us).

The materials in this packet include:

1. *Cover Sheet – Comparison between FY08 and FY09.*
2. *Working Priorities – Summary of budget requests vs. offsets.*
3. *Cover Sheet Annotation – Notes to explain any dramatic changes in percent increase or decrease in an account area.*
4. *Summary Data – Another way of showing how monies are distributed.*
5. *School Choice Graphs – Two representations to illustrate a status quo impact vs. implementation of the "shift" strategy represented as #3 on the Priority Sheet.*
6. *Changes in FTEs (Full Time Equivalent) – This is our tally of all changes since July 1, 2007, and projecting ahead to July 1, 2008 (beginning of FY09). Note that 2 positions (ABA Techs) were added during FY08.*
7. *Areas of volatility*
8. *Capital Request – Updated to reflect hold on Memorial School roof, and new thinking on future busing and space issues at Memorial.*

P R E L I M I N A R Y

5/1/08

# Hopedale Public Schools

## Proposed FY09 Operating Budget

Account	Description	2006-2007	2007-2008	2008-2009	Difference	% Difference
1100	School Committee	\$22,900	\$26,073	\$27,071	\$998	4.4%
1210	Superintendent	\$251,555	\$222,535	\$214,356	-\$8,179	-3.3%
1400	Business, Legal, Human Resource	\$114,952	\$144,402	\$150,232	\$5,830	5.1%
1450	Administrative Technology	\$60,408	\$136,702	\$143,817	\$7,115	11.8%
2110	Supervisory Salary/Curr. Director	\$263,220	\$155,617	\$160,181	\$4,564	1.7%
2200	School Building Leadership	\$543,747	\$520,611	\$520,145	-\$466	-0.1%
2220	School Curriculum Leaders	\$0	\$0	\$0	\$0	0.0%
2250	Building Technology	\$87,400	\$8,400	\$8,400	\$0	0.0%
2300	Instruction	\$4,983,083	\$5,513,870	\$6,175,103	\$661,233	13.3%
2350	Professional Development	\$40,500	\$40,500	\$40,500	\$0	0.0%
2400	Inst. Materials and Equipment	\$130,577	\$128,737	\$153,222	\$24,485	18.8%
2440	Instructional Technology	\$37,700	\$37,700	\$43,020	\$5,320	14.1%
2700	Guidance	\$209,158	\$190,761	\$206,333	\$15,572	7.4%
2800	Psychology	\$138,308	\$158,112	\$177,768	\$19,656	14.2%
3000	Student Services	\$378,372	\$395,687	\$401,680	\$5,993	1.6%
4000	Plant Operation	\$1,012,742	\$986,576	\$934,868	-\$51,708	-5.1%
5000	Fixed Costs	\$103,796	\$209,610	\$258,610	\$49,000	47.2%
7000	New/Replacement of Equipment	\$0	\$0	\$13,600	\$13,600	0.0%
		\$8,378,418	\$8,875,893	\$9,628,906	\$753,013	8.99%
9000	Programs w/Other Districts	\$441,015	\$580,540	\$371,053	-\$209,487	-47.5%
	Grand Total Operating	\$8,819,433	\$9,456,433	\$9,999,959	\$543,526	5.75%
	Circuit Breaker @ 72%	\$171,363	\$183,882	\$371,053	\$187,171	109.2%
	Governor's Proposed Ch. 70 Share				\$292,997	3.10%
	Town Share Increase				\$250,529	2.65%
					\$543,526	5.75%

# WORKING PRIORITIES

March 19, 2008

1. Contractual	\$281,698
2. Mandated + 32,000 (2 new ABAs)	\$87,381
3. Choice Shift	\$122,731
4. Utilities (net)	\$16,650
5. Year 3 Lease/Purchase	\$59,000
6. Safety and Communication	\$16,200
7. Materials	\$35,805
8. Legal	\$5,000
9. Full Day Kindergarten	\$122,941
10. High School Psychologist (.4 FTE) Team Chair (.2 FTE)	\$14,889
11. Program Requests	
+ .4 FTE Mandarin +1 Science (\$21,176)	(\$14,406)
Offset by \$35,582 (J.R.)	
12. .2 FTE Health	\$13,896
Offsets (Out-of-District) (Custodial & Clerical Reduction)	(209,487) (42,301)
13. Math Specialist	\$ 33,529
<b><u>TOTAL</u></b>	<b>\$543,526 → 5.75% increase</b>
Governor's Proposed Chapter 70 Share	\$292,997 = 3.1%
Town Share Increase	\$250,529 = 2.65%

## Not included

Utilities	\$ 5,000
Materials	\$ 5,000
Legal	\$ 5,000
Library (.1 FTE)	\$7,376
Salary Adjustment	\$15,000
Full Profess. Dev. Day	\$33,558
Reading	<u>\$10,588</u>
	<u>\$ 81,522</u>

# Hopedale Public Schools

## Proposed FY09 Operating Budget

### Function Change Summary Sheet

Account	Description	\$ Change	Comment
1100	School Committee	998.35	Contractual Obligations
1210	Superintendent	(8,179.00)	Contractual Obligations
1400	Business, Legal, Human Resource	5,830.00	Contractual Obligations Increased Legal Fees
1450	Administrative Technology	7,115.00	Contractual Obligations
2110	Supervisory Salary/Curr. Director	4,564.00	Contractual Obligations
2200	School Building Leadership	(466.00)	Contractual Obligations
2220	School Curriculum Leaders	-	No Change
2250	Building Technology	-	No Change
2300	Instruction	661,232.76	Contractual Obligations Shift in Salaries from School Choice to Operating Budget Additional Personnel Increased SPED Contracted Services
2350	Professional Development	-	No Change
2400	Inst. Materials and Equipment	24,485.00	Increases for Textbooks and Software
2440	Instructional Technology	5,320.00	Increase for Software
2700	Guidance	15,572.00	Contractual Obligations Additional Personnel (Swap for existing money/position)
2800	Psychology	19,656.00	Contractual Obligations Additional Personnel (Swap for existing money/position)
3000	Student Services	5,993.20	Contractual Obligations
4000	Plant Operation	(51,708.28)	Contractual Obligations Personnel Reduction Increased Utility Costs Communications Systems
5000	Fixed Costs	49,000.00	Technology Lease Health Insurance
7000	New/Replacement of Equipment	13,600.00	Air Conditioner - Server Room Backup Generator for PA System & Phones - HS
	Sub-total	753,013.03	
9000	Programs w/Other Districts	(209,487.00)	Reduction due to Individual Education Plan Changes
	Grand Total	543,526.03	

# **Hopedale Public Schools**

## **Proposed FY09 Operating Budget**

### **Comparative Data**

Total \$ Increase for FY '08	637,000
Total \$ Increase for FY '09	543,526
Difference	(93,474)
% Change	-14.67%

Total Operating Budget FY '08	9,456,433
Total Operating Budget FY '09	9,999,959
	543,526
	5.75%

Total FY '09 Salaries in Operating Budget	7,836,241
Total FY '09 Proposed Operating Budget	9,999,959
Salaries as a % of Budget	78.36%

#### Salaries as a % of Total Budget

Function	Budget	Salaries Within Function	As a % of Budget
Superintendent	214,356	212,656	99.21%
Guidance	206,333	203,333	98.55%
Instruction	6,175,103	6,085,564	98.55%
Administrative Technology	143,817	141,092	98.11%
School Building Leadership	520,145	501,595	96.43%
Supervisory Salary/Curr. Director	160,181	151,181	94.38%
School Committee	27,071	22,571	83.38%
Business, Legal, Human Resource	150,232	114,332	76.10%
Psychology	177,768	119,568	67.26%
Student Services	401,680	116,534	29.01%
Plant Operation	934,868	167,815	17.95%
School Curriculum Leaders	-	-	0.00%
Building Technology	8,400	-	0.00%
Professional Development	40,500	-	0.00%
Inst. Materials and Equipment	153,222	-	0.00%
Instructional Technology	43,020	-	0.00%
Fixed Costs	258,610	-	0.00%
New/Replacement of Equipment	13,600	-	0.00%
Programs w/Other Districts	371,053	-	0.00%
<b>TOTAL</b>	<b>9,999,959</b>	<b>7,836,241</b>	<b>78.36%</b>

#### Dollars by Function as a % of Budget

Function	Budget	As a % of Budget
Instruction	6,175,103	61.55%
Plant Operation	934,868	9.39%
School Building Leadership	520,145	5.23%
Student Services	401,680	4.04%
Programs w/Other Districts	371,053	3.73%
Fixed Costs	258,610	2.60%
Superintendent	214,356	2.18%
Guidance	206,333	2.07%
Psychology	177,768	1.79%
Supervisory Salary/Curr. Director	160,181	1.61%
Inst. Materials and Equipment	153,222	1.54%
Business, Legal, Human Resource	150,232	1.51%
Administrative Technology	143,817	1.44%
Instructional Technology	43,020	0.43%
Professional Development	40,500	0.41%
School Committee	27,071	0.27%
New/Replacement of Equipment	13,600	0.14%
Building Technology	8,400	0.08%
School Curriculum Leaders	0	0.00%
<b>TOTAL</b>	<b>9,999,959</b>	<b>100.00%</b>

FY '09 FTE ANALYSIS  
03.19.08

THIS INFORMATION DOCUMENTS ALL FTE CHANGES SINCE JULY 1, 2007. THE TWO ABA TECH POSITIONS WERE ADDED IN MARCH, AS REQUIRED BY INDIVIDUAL EDUCATION PLANS FOR PRESCHOOL STUDENTS WHO ENTERED OUR PROGRAM AT THEIR 3RD BIRTHDAY.

REDUCTIONS	FTE	HEALTH INSURANCE	NEW STAFF	POTENTIAL NEW HEALTH BENEFIT	FTE
HS AIDE	0.5	NO	ABA TECH	YES	1.0
CUSTODIAN	1.0	YES	ABA TECH	YES	1.0
GERMAN	0.6	YES	PRESCHOOL TEACHER	YES	1.0
			MANDARIN	NO	0.2
			SCIENCE	NO	0.2
			MATH SPECIALIST	YES	0.5
			*SPED AIDE (POSSIBLE)	YES	0.5
			KINDERGARTEN TEACHER	NO	0.5
			KINDERGARTEN AIDE	YES	0.4
			JR/SR HIGH TEAM CHAIR	NO	0.2
			JR/SR HIGH PSYCHOLOGIST	NO	0.2
			HEALTH	NO	0.2
					5.7

MANDATED BY INDIVIDUAL EDUCATION PLANS

IF FULL DAY KINDERGARTEN IS INSTITUTED, THESE POSITIONS WILL BE PAID FOR IN FY '10 THROUGH CHAPTER 70 MONEY

\*CURRENTLY, WE HAVE BUDGETED FOR AN OUT-OF-DISTRICT PLACEMENT FOR A CHILD. HOWEVER, THE FORMAL IEP REVIEW MAY RECOMMEND THAT THE STUDENT RETURN TO THE HOPEDALE SCHOOLS WITH THE SUPPORT OF AN AIDE. WHILE NO NEW MONEY WILL BE REQUIRED, THIS CHANGE WOULD REQUIRE A NEW FTE. WE ARE NOT INCLUDING THIS IN THE NET FTE COUNT, BUT SIGNALING IT AS A POSSIBILITY.

NET CHANGE IN FTE: 1.6 ADDITIONAL (2.0 DURING FY '08)  
NET CHANGE IN POSSIBLE HEALTH BENEFITS: 5 ADDITIONAL

**SCHOOL DEPARTMENT  
5-YEAR CAPITAL REQUESTS  
(not including technology)**

Category	FY09	FY10	FY11	FY12	FY13
<u>Fixed Cost</u>					
Bus lease*	\$ 33,565	\$42,840	\$42,840	\$64,260	\$85,680
<u>Maintenance/Repair</u>					
1. Memorial Roof		\$620,000**			
2. High School Dumpster/Storage	\$10,000	\$10,000			
3. Memorial Parking (Prospect) & HS Parking Lot Drainage	\$48,600				
4. Memorial Modular (1)			\$25,200***	\$10,200	\$10,200
5. Memorial Library Carpet		\$10,000			
6. Emergency Generator (H.S.)		\$45,000			
7. Tankless, Wall-Hung Memorial Water Heater		\$10,000			
<u>Equipment</u>					
Auditorium Audio	\$ 19,995	\$ 14,000	\$ 9,000		

\*Amounts in FY '10 forward represent 2 leased busses in FY '10 and FY '11, 3 busses in FY '12 and 4 busses FY '13. The lease price includes gas and maintenance, which will allow a reduction in the operating budget.

\*\*Moving Memorial Roof Project to FY '10 – dependent upon MSBA actions

\*\*\*Price based on FY '07 pricing of a 900 sq. ft. classroom at \$850/mo in a three-year lease with \$15,000 in set-up/land-prep costs.