Hopedale Historical Commission Meeting Minutes

Wednesday, February 1, 2017

Little Red Shop Museum

12 Hopedale Street, Hopedale, Massachusetts

**Present:** Jonathan Chase, Co-Chairman; Raymond Andreotti, Treasurer; Suzan Ciaramicoli, Co-Chairman and Recording Secretary; Barbara Kochon; Kelly Merchant

 **Absent:** Fred Oldfield

The meeting was called to order, by Co-Chairman Jonathan Chase at 7:05 p.m.

The **Minutes of the January 5, 2017 HHC meeting**, prepared by Sue Ciaramicoli, were emailed to members of the HHC on 1/31/17 at 8:42 p.m. Sue also brought a copy to the meeting for review. A motion was made by Barbara Kochon and seconded by Kelly Merchant, to accept the Meeting Minutes as emailed. Jonathan asked if there needed to be any further discussion about the last meeting’s minutes. There being none, and none opposed, the motion passed.

**Treasurer’s Report** – Ray Andreotti

**January expenses**

National Grid - $128.91 (1/9)

Instar (Eversource) - $112.74 (1/5)

Comcast - $97.53 (1/10)

Eco-System Pest Control - $95.00 (1/16)

Water and Sewer - $100.38 (1/18)

Verizon - $12.95 (1/)

Signs Plus - $106.00 (new sign board panels and box new letters)

Reimbursements to Sue Ciaramicoli:

* BHC Partnership Grant purchases reimbursement - $2,153.13

Sue made a motion to pay $100 to Cleaning by Kelly for cleaning the Museum. The motion was seconded by Ray Andreotti, as presented. Jonathan asked if there needed to be any further discussion about the reimbursement request. There being none, and none opposed, the motion passed.

Sue reported that she will ask the Friends of Historic Hopedale to pay the $150 cost of painting the bookcase.

**BHC Partnership Grant – Cataloging Project** – Sue was reimbursed for purchases she made as part of the BHC Partnership Grant totaling $2,153.13. This differed from the original amount reported last month by $34.88. Municipalities are not allowed to pay sales tax. Sue was not reimbursed for this. The Historical Commission will be reimbursed for the $2,153.13 plus an additional $401.98 for purchases made from the HHC budget at the end of FY2016. The Historical Commission already received a reimbursement for loom storage totaling $1,170. The final total reimbursement from the grant totals $3,725.11.

Sue reported that the Partnership Grant Report was completed and hand-delivered to Megan DiPrete, Deputy Director, Blackstone Heritage Corridor on Friday, January 27th. It took over 30 hours to prepare the report and all of the supporting detail.

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In order to receive the final reimbursement from the Grant, Sue will prepare the ***Final Release Letter*** required to “close out” the Partnership Grant awarded in April 2015.

Sue was contacted by someone looking to find out whether the Little Red Shop Gift Shoppe sold copies of a map pictured on the Hours and Directions page of the LRSM website. Based on the description, it was suggested that the Library may sell copies of the map.

Sue reported that she was contacted by Linda Hixon, Adjunct Instructor at Worcester State University, about her ability to scan glass negatives. Sue had spoken to Linda last fall about the need to scan from glass negatives as part of the Cataloging Project. Linda said that her son had purchased equipment to do so, but, had not yet had an opportunity to try it out. Linda followed up with an email on January 15th indicating that she and her son had spent the afternoon scanning glass negatives, and it worked!  She said that he made a jig to hold the lights in order to get the correct exposure and thinks they can definitely scan our glass negatives for us later this spring. She said that, as long as we're not in a rush, they’d love to be able to help with this project.

**Curator’s Report** - Sue had nothing “Museum specific” to report due to the amount of time spent on the finalization of the Partnership Grant, and the holidays.

**Local Historic District Study Committee** – Barbara Kochon shared that Virginia has agreed to serve on this committee.

A motion was made by Ray Andreotti and seconded by Kelly Merchant for the meeting to adjourn at 8:06 p.m.

Respectfully submitted by:

Sue Ciaramicoli, HHC Co-Chair and Recording Secretary