Hopedale Historical Commission Meeting Minutes

Wednesday, July 5, 2017

Little Red Shop Museum

12 Hopedale Street, Hopedale, Massachusetts

**Present:** Jonathan Chase, Co-Chairman; Suzan Ciaramicoli, Co-Chairman and Recording Secretary; Raymond Andreotti, Treasurer; and Fred Oldfield

**Absent**: Barbara Kochon; and Kelly Merchant

The meeting was called to order by Co-Chairman Jonathan Chase at 7:03 p.m.

The **Minutes of the June 7, 2017 HHC meeting**, prepared by Sue Ciaramicoli, were emailed to members of the HHC today at 5:25 p.m. Sue also brought copies to the meeting for review. A **motion** was made by Kelly Merchant and **seconded** by Fred Oldfield, to accept the meeting minutes as emailed. Jonathan asked if there needed to be any further discussion about the last meeting’s minutes. There being none, and none opposed, the motion passed.

**Treasurer’s Report** – Ray Andreotti

The following were paid from the HHC budget in June:

* $51.94 reimbursement to Ray Andreotti for Plexiglas for two refurbished early 1920’s Draper Employee Field Day trophy cases
* $29.48 reimbursement to Kelly Santoro, Friends of Historic Hopedale, for refreshments and supplies for Flag Day 2017

The following were paid from the LRSM budget in June:

* National Grid - $71.25 (June)
* NStar (Eversource) - $28.95 (May)
* NStar (Eversource) - $19.00 (June)
* Verizon - $12.96 (June) Comcast - $97.53 (May)
* Comcast - $97.54 (June)
* HostMonster - $155.88 (partial payment towards 2017-2018 webhosting)
* Sue Ciaramicoli - $76.11 reimbursement for the purchase of miscellaneous supplies for the LRSM and the Cataloging Project.

Sue submitted a **reimbursement request** for mileage for several meetings that she has attended in the last fiscal year on behalf of the Historical Commission and related meetings. The detailed request is attached. The total miles traveled equaled 474.8 miles at the IRS mileage rate of $ .535/mile, and totaled **$254.02**. A **motion** was made by Kelly Merchant and **seconded** by Fred Oldfield to reimburse Sue for $254.02 for mileage for FY 2017. Jonathan asked if there needed to be any further discussion about the last meeting’s minutes. There being none, and none opposed, the motion passed.

Sue submitted a **reimbursement request** for **$21.97** for a purchase from Swags Galore for convert-a-rod materials for the LRSM office valances. A **motion** was made by Kelly Merchant and **seconded** by Fred Oldfield to reimburse Sue for $21.97 for a purchase from Swags Galore for convert-a-rod materials for the LRSM office valances. Jonathan asked if there needed to be any further discussion about the last meeting’s minutes. There being none, and none opposed, the motion passed.

HHC Meeting Minutes

Page Two

July 5, 2017

Sue reported that she was in the process of ordering “thank you” plaques for Tom Beder, E.W. Tarca Construction and Tom DeMarzo for the custom bookcase that was built and installed last summer in the Trademark Room. Sue estimated that the plaques will cost about $50-$60 each. All materials were donated by E.W. Tarca Construction; construction and installation labor were donated by Tom DeMarzo; and design, facilitation, and installation labor were donated by Tom Beder. Reimbursement will be requested at a later date.

**Local Historic District Study Committee** (LHDSC) – Sue reported that the Committee held meetings on June 12th and 26th. The Committee’s minutes for those meetings are attached.

Sue drafted and sent a letter to the Board of Selectmen on June 29th, on behalf of the Historical Commission, requesting that Linda and Tristan Hixon be appointed to the Local Historic District Study (Ad Hoc) Committee. Their appointment will complete this 7-member Committee.

**General Agreement (Version 1) –** Sue will meet with Meghan DiPrete, Executive Director of the Blackstone Heritage Corridor, to review the current draft of this agreement. Meghan offered to assist in reviewing a draft suitable for presentation to the Board of Selectmen via Town Administrator Steve Sette, and/or Town Counsel.

**Curator’s Report**

**Friends of Historic Hopedale (FoHH)** Sue reported that she attended the monthly meeting of the FoHH held at the Little Red Shop Museum on Wednesday, June 8th.

The FoHH held its new fundraiser, a **Fairy Walk,** in the Hopedale Parklands on Saturday, June 10th. It was reported that there were at least 3,000 attendees. The event was far more successful than anticipated.

**Massachusetts History Conference –** June 12th – Holy Cross College **-** Sue reported on her attendance at the Conference. Of particular interest was the Digital Imaging workshop Sue attended with Bancroft Library Director Ann Fields. Sue also attended a session entitled ***Harnessing History: Creating Community Support for History Organizations***. Presenters were Kathie Gow, Curator of the Hatfield Historical Museum; Gloria Greis, Executive Director of the Needham Historical Society; and Erin McGough, Executive Director of The Duxbury Rural and Historical Society.

**Flag Day 2017 –** Sue worked with Tom Beder and Hopedale Police Lt. Don Martin to plan and coordinate the 8th Annual Flag Day Ceremony at the Little Red Shop Museum, on Wednesday, June 14th beginning at 6 p.m. In attendance were the following local officials: State Senator Ryan Fattman, Board of Selectmen Chairman Thomas Wesley, newly elected Selectman Brian Keyes, and Fire Chief Thomas Daige. Other key participants included Boy Scouts from Troop One Hopedale and representatives from Hopedale Girl Scouts. Tom Beder served as Master of Ceremonies and Bonnie DeLongchamp performed the Ceremony’s vocal selections. In keeping with tradition, the retired flag was presented to “a local resident in honor of their outstanding service and support to the Town, the Museum, and the surrounding region.” This year’s retired flag was presented to Sue Ciaramicoli. Sue expressed her great appreciation for this honor. Refreshments and assistance were provided by Atria Draper Place and the Friends of Historic Hopedale.

**Cataloging Project –** Sue reported that new volunteer Carol Dandrade, from Uxbridge, began photographing many of the Museum’s artifacts on June 16th. She has started with those items located in the bookcases, on the walls, and in some of the boxes at the Museum. These images will eventually be uploaded into the Past Perfect museum software.

HHC Meeting Minutes

Page Three

July 5, 2017

**Audio and VHS Tape Conversion to Digital Media –** Sue met with Jeff Ellis, Hopedale Cable Access, on four occasions to discuss and setup the equipment and process needed to begin converting the 50+ oral history audio tapes by Winogene Noyes and several VHS tapes at the Museum to digital media (CD and DVD).

Winogene moved to Hopedale from Nova Scotia in 1900 at the age of three and lived in Hopedale until her death in 1994. Sue is in the process of documenting the process and will “test” the process prior to turning it over to a volunteer. Sue also hopes to solicit additional volunteers to transcribe the audiotapes. Jeff has lent the equipment to the Museum for this project.

**Electrical Work at the LRSM** – Sue requested that any funds remaining in the HHC and LRSM budgets for FY 2017 be encumbered to help pay for the remaining electrical work planned for the Museum by Electrician Joe Scanzaroli. A **motion** was made by Fred Oldfield and **seconded** by Ray Andreotti for any funds remaining in the HHC and LRSM budgets for FY 2017 be encumbered to help pay for the remaining electrical work

planned for the Museum by Electrician Joe Scanzaroli. Jonathan asked if there needed to be any further discussion about the last meeting’s minutes. There being none, and none opposed, the motion passed.

**Ranger Walkabout – Thursday, July 6th – Topic: 1913 Draper Strike -** Sue gathered information for National Park Service Ranger Allison Horrocks for this Hopedale Ranger Walkabout. This included locating the information from a 2013 Centennial Draper Strike presentation at the held at the Little Red Shop Museum, finding an oral history audio tape about the Strike by Winogene Noyes, and working with Jeff Ellis from Hopedale Cable Access to make the information available to Allison via Google Drive. Sue also provided information about the Walkabout to Milford Daily News Reporter Christopher Gavin.

A **motion** was made by Kelly Merchant and **seconded** by Fred Oldfield for the meeting to adjourn at 8:09 p.m.

Respectfully submitted by:

Sue Ciaramicoli, HHC Co-Chair and Recording Secretary