**Bancroft Memorial Library**

**Board of Trustees Meeting**

January 14, 2019

The meeting was called to order at 7:00 p.m. Present were Trustees Katherine Wright, Nancy Verdolino and (Chairman) Frederick G. Oldfield III, and Director Ann Fields. Also present was Library App developer Brian Wootton.

PUBLIC FORUM:

Brian Wootton, the developer of the Library’s app, wished to address the Trustees about a change in Apple Computer’s application business: In order to keep the app, Mr. Wootton will have to set up a new, free Apple Developer Account to transfer the app ownership to a Trustee who has the authority to enter into a contract with Apple, and who owns an Apple product (because the Trustees own the app), then give the Trustee authorization. Fred Oldfield owns an Apple iPhone so will meet with Mr. Wootton on January 22 to effect this transfer.

MINUTES:

The minutes from the September, October and November meetings were reviewed and accepted with a formatting change.

DIRECTOR’S REPORT:

* The Director handed out the current financial report. The budget reflects that the spending is on target.
* The Trustees will join the Director at a meeting with the Town Finance Committee on January 26 at 1:00 p.m.
* The Trustees discussed upcoming projects such as repairing gutters, the roof, repointing, etc. and discussed the possibility of hiring a consultant to help prepare the Requests for Proposal (possibly Melissa Martin). The money for this could come out of the State Aid or Library Donation Account. The Director reported that Mr. Bernard (the roofer for the Unitarian Church) felt that the Library roof had not been repaired correctly.
* It was noted that the Long Range Plan runs out this year.

OLD BUSINESS:

* The Director reported that Bob Erbetta of Marblehead Structures, Inc. had informed her that the fabric cover is currently being sewn together.
* The Policy update was bumped to a future Trustees’ meeting. The Library needs a Social Media Policy and Historical Materials Policy.

NEW BUSINESS:

* The Director reported that $3,770.80 had been received by the Library as the first installment of the Mass. Library Award. The second half will be received by the last quarter of FY2019.
* A program on circus people will be held on February 2, and the $250 cost will come out of the Revolving Account.
* The Director noted that on March 25 the Cookbook Club would be host a demonstration of the “Instant Pot.”
* The Director reported that she attended a Legislative Breakfast last Friday in Webster.
* There are plans for the Trustees to present our new Director, Robyn York, to the Selectmen at their meeting on February 4.
* The Director notified the Trustees of membership in the Central MA Library Advocates ([www.cmlagroup.org](http://www.cmlagroup.org)).

The next regular monthly Trustees’ meeting is set for Monday, February 11, 2019 at 6:45 p.m.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Katherine M. Wright, Secretary People always say “the sky’s the limit!” The sky is NOT the limit, because there are footprints on the moon!!