Bancroft Memorial Library

Board of Trustees

Minutes: September 14, 2021

Present: Nancy Verdolino, Chair, Christine Seaver, Frederick Oldfield III, Secretary, and Patricia Perry, Interim Library Director.

Meeting called to order at 3:00 p.m.  
The Board welcomed and introduced Patricia Perry as our Interim Library Director.  She has been in the library services for 38 years. We hired her through Bibliotemps.

**No correspondence**.

**Aris Report-** Statistics report is due in October. Trustees worked on it.  Patricia Perry flagged some issues and will correct them and forward it.  The next piece is due October 1, 2021.

Patricia reached out to Town Administrator, Diana Schindler and Donna LaPierre at Town Hall.  She has other questions and will reach out to the appropriate people.

**Technology update:**

 Hot spots have been ordered. The question raised is have they been paid?  
 Anti-virus was going to expire. Christine took care of this and the staff downloaded it using TechSoup.

 There was an issue with  downloading Norton on some of the computers but this has been resolved. Kate Sheehan, library staff, helped fix the issue.  Printers are also fixed downstairs.

 The computer person is Justin Redden of Ounce IT.  He has been very helpful at the library with computer issues.

**Budget:**

 We have not received any reports. Patricia will look into this and give an update.

Building and Roof Update:

 The committee met last week and the painting has started. Tiles in the Trustee Room are in need of repair.

The leak over the circulation desk is still happening.  Air conditioning people and Roof people claim it is neithers problem.

**Interview with Library Director Candidate:**

The Trustees interviewed via Zoom Andrea Puglisi.

Discussed Friends of the Library have a table at Day in the Park on September 18, 2021.  There are not enough volunteers. They are also questioning whether to have the annual book/bake sale in November. Chris will ask the Friends to cancel the table at Day in the Park.

Nancy met with Elaine Kraimer regarding different programs with the school...such as Check it Out.

Minutes from August 9, 2021 Trustee meeting were discussed and need to be updated.  Will vote to accept them at the next meeting with the corrections.

**Next meeting:**

Discussion on next steps and resumes for Library Director.  We will continue with Zoom interviews moving forward.  Possible candidate on September 21, 2021.    
Next meeting: October 18, 2021.  We will decide on the November meeting date at the next meeting.

We need to get a Zoom account for the Library Trustees. Chris purchased one under her name.  Patricia (Tricia) Perry will ask Diana Schindler about getting it.

Motion made to adjourn the meeting by Fred, Chris seconded. Meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Frederick G. Oldfield III

Secretary