**Bancroft Memorial Library**

**Board of Trustees Meeting**

November 19, 2018

The meeting was called to order at 7:00 p.m. Present were Trustees Katherine Wright, Nancy Verdolino and (Chairman) Frederick G. Oldfield III, and Director Ann Fields.

MINUTES:

There were no minutes to review.

PUBLIC FORUM:

No members of the general public were present at the meeting.

DIRECTOR’S REPORT:

The Director handed out the current financial report. The budget reflects that the spending is on target.

OLD BUSINESS:

* The Director reported that Bob Erbetta of Marblehead Structures, Inc. had informed her that the fabric for the Statue of Hope cover had arrived and he is preparing the cover. He is planning to find a local contractor to learn how to set up the framework in ensuing years because he wishes to semi-retire in the near future.
* The Director reported that several large donations had been made to the fundraising drive for the cover, and we now have the proper amount accumulated to cover the related costs.
* The search committee for the new Library Director has met and advertised the position. Three people have expressed interest and interview appointments will be set up.

NEW BUSINESS:

* Review of Policy updates was postponed to a later date.
* The annual Staff Holiday Dinner sponsored by the Trustees will be held on Thursday, Dec. 13th at 5:00, with a catered dinner from Gene’s Variety consisting of porketta and chicken marsala, roast potatoes, green beans and a small antipasto. As is tradition, the staff will bring assorted bars and cookies for dessert.
* The Director noted that the Town’s attorneys, KP Law, have re-issued their guidelines on Procedures for Executive Sessions.

The next regular monthly Trustees’ meeting is set for Monday, December 17, 2018 at 6:45 p.m.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Katherine M. Wright, Secretary Time is the coin of your life. It is the only coin you have, and only you can determine how it will be spent. Be careful lest you let other people spend it for you. - Carl Sandburg