

Bancroft Memorial Library
Board of Trustees Meeting

August 21, 2017

The meeting was called to order at 7:05 p.m. Present were Trustees Katherine Wright and (Chairman) Frederick G. Oldfield III, and Director Ann Fields.

MINUTES:

The minutes from the June meeting were read and accepted.

PUBLIC FORUM:

No members of the general public were present at the meeting and there was no correspondence from same.

DIRECTOR'S REPORT:

The Director handed out the current financial report. The Budget remains on target at the beginning of the fiscal year. The Director pointed out that since the CWMARS dues are due at the beginning of the fiscal year, over 73% of the Professional & Technical line item has been spent, and the purchase of new ink cartridges for the printer, which will last most of the year, also left that line item down by half. The Summer Reading program, "Building a Better World," has been very successful, with 186 registered in the 11-and-under age category. Approximately 50 teens have volunteered to assist during the summer.

OLD BUSINESS:

Installation of a new handrail down the inside stairs at the back door, lower level of the Library was further discussed. The Director noted that Troy Longacre has bought the materials to install a wooden handrail. The Director has authorized electrician Joe Scanzaroli to obtain and install window air conditioners for the Program Room.

NEW BUSINESS:

The Director again reported on the leaking roof, and stated that she plans to talk to George A. Barnard Company, Inc. about fixing the roof leak over the Trustee Room, which repair was estimated to cost about \$10,000. The Library budget currently has \$8,200 in the Free Cash Account so we should be able to pay for that repair if the cost remains below \$10,000. She also reported that an estimate of \$4,830 from Mr. Fence was submitted to the Town which had agreed to pay for the installation of a fence in the area of the Statue of Hope, and that the Town had also agreed to pay for landscaper Walter Swift to put down landscape fabric and stones around the fence to prevent weeds. The Trustees will hold off replacing the three public computers as outlined in the Long Range Plan until the roof repair is decided upon. The Director reported that Louise Freedman plans to repair the small statue (from the Reference Room) which was broken earlier this year. The Director also expressed her disappointment in the quality of the work performed by the cleaning crew hired by the Town.

The holiday schedule for the rest of the calendar year was discussed, and the Trustees voted to approve, as follows: The Library will be closed on Sat. 9/2, Mon. 10/9 and Sat. 11/11, will close at 4:00 on Wed. 11/22 and be closed Thur. 11/23 but open Fri. 11/24 and Sat. 11/25, and will be closed on Sat. 12/23 and Mon. 12/25. The Director also noted that she plans to take a vacation week the first week of September.

The next regular monthly Trustees' meeting is set for Monday, September 18, 2017 at 6:45 p.m.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Katherine M. Wright, Secretary

The world does not need tourists who ride by in a bus clucking their tongues. The world as it is needs those who will love it enough to change it, with what they have, where they are. - Robert Fulghum