



# TOWN OF HOPEDALE

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Park Commission  
Don Howes (Chair)  
Rob Jackson  
John Waswill

## Park Commission Meeting Minutes 17 November, 2016

Meeting called to order by Chairman Don Howes, 19:20 - Town Hall

### Attendance

Present: Rob Jackson, Don Howes  
Citizens: Dave Guglielmo, Deb Sieftring

### *Approval of Minutes October 20, 2016*

Motioned made by Secretary to approve - Unanimous

### *Public Comment - Short Items (non-discussion)*

### *Meetings need to start including correspondences. This month's correspondence...*

- Request for Santa Fun Run Fundraiser on 12/18/2016 - Application is missing the benefactor of the fundraiser - submitted by Mario Sousa.
- Approved pending insurance binder.

### Review Previous Action Items

#### *Phillips Field playground and parking lot review*

- Company is still working on the playground.
  - Conduit is installed between fist dugout and telephone pole for future cable/water runs.
- Manholes with plastic covers are on each end
- Berm along the side of the roadway is to be covered with loam and wood chips and then some plants (junipers).
  - Wildflowers are to be planted on the other side of the parking lot. Wildflowers come from Swift's Landscaping, junipers from tree warden budget.
  - Still looking at disabilities capable playground equipment.
  - Plan is to have two benches back to the driveway, facing the east side, along with picnic tables and a ramp from the parking lot.
  - Looking at ways to define the edge of the playground including and holding back the 1 foot of mulch as base for the playground. We are looking at concrete footings that would cost approximately \$1400, but we are looking for seconds that go for a lesser price. Installation work for the required concrete will be donated by Red Line Landscaping. Eventually a chainlink fence will be installed with the curbing as the base of the fence.
  - Also looking at a basketball pole near where the bus parking area will be. The bus area will be made for bus parking only so as long as busses won't be there, we can use the area as a basketball court
  - Asphalt regrind should be going down tomorrow.
  - Likely the parking lines will be painted in the spring as this work is weather dependent.

### *Irrigation Phillip's Field*

- Emerald Irrigation came in \$50 cheaper and we have a cap of the \$250 price for winterization. Going with Emerald Irrigation for the service.

#### *Facility Use Guidelines Document*

- There was some misunderstanding with respect to the intention of the document. For the record, the school always has first priority, and any requests must be submitted in writing.

#### *Phillips Field General*

- Scoreboard update - Power outlet locations in the dugout are being relocated for safety concerns
- Porta-Johns are to be removed before the next meeting

#### *Parklands and Parking*

- Meeting the weekend after Thanksgiving to discuss parking lot along Dutcher st.

#### *Town Park*

- Bathroom project - benefactor has approved the amount of money proposed for the update to the bathrooms. There were concerns about the validity of the quote, so the commission is working on getting an additional quote for the work. Project has been discussed in previous meetings but has not yet been approved. Rob made motion to approve, MSDV unanimous.

#### New Business

##### *Long range Capital Planning discussion*

- There was a layout designed for Lot 'A' at Harmony.

##### *Chairman would like to see a yearly meeting calendar*

- Year at a glance schedule of the meetings. Secretary to assemble based on other Yearly calendars posted

##### *Hopedale pond weed contract*

- Motion to approve contract pending change on cover page for Hopedale Park Commission instead of Conservation Commission. MSDV Unanimous

##### *Bills & Invoices*

- No problems with bills proposed. Motion they be paid - MSDV unanimous

##### *Public Comment - lengthy items*

- Questions from Deb Siefing regarding Park Commission staffing. Suggestion to employ personnel to get somebody who is actively going after grants and allocation in order to help with capital budgets.

Motion to close made by Rob at 20:48, MSDV unanimous

#### Hopedale Parks Commission

\*Moved, Seconded, Discussed and Voted \*\* Roll Call Vote

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