



**BOARD OF DIRECTORS MEETING**

**December 16, 2021**

**12:00-1:00**

**Agenda**

**RECEIVED**

*By Lisa M. Pedroli at 12:04 pm, Dec 14, 2021*

**This meeting is being held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, Section 20**

**The meeting can be viewed via Zoom:**

<https://bicounty-org.zoom.us/j/87323009384?pwd=OVJGOENaRDJLWVRIRjMvVE55aXhlQT09>

**Meeting ID: 873 2300 9384**

**Passcode: 562025**

**1. ACTION MATTERS**

- a. **Approval of Minutes**
- b. **Employee Appointments/Resignations/Leave of Absence**
- c. **Acceptance of Donation**
- d. **FY21 Annual Report**
- e. **Director of Finance & Operations Search**
  - i. **Job Description**
  - ii. **Posting**
  - iii. **Hiring Process / Timeline**
- f. **Top Floor of Summit (2140 Providence Highway)**

**2. INFORMATIONAL MATTERS**

- a. **COVID Case Update**
- b. **Referral / Enrollment Update**
- c. **Financial Update**
- d. **Other**
  - i. **Upcoming Board Meetings - February, April, May**
  - ii. **Budget Subcommittee Meeting - January 20, 2022 - 11:30**
  - iii. **Space Sub Committee Meeting - January 27, 2022 - 11:30**

**3. ROUTINE MATTERS**

- a. **Approval of Payroll Warrants**
- b. **Approval of Bill Warrants**

**Adjourn**



**Bi-County Collaborative**  
Making It Possible

Jeanne M. Sullivan, Executive Director

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## **BOARD OF TRUSTEES MEETING**

**December 16, 2021**

**1:00-1:30**

**Agenda**

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### **1. ACTION MATTERS**

- a. Approval of Minutes from December 3, 2020**

### **2. INFORMATIONAL MATTERS**

- a. Investment Trust Activity Report**
- b. PRIM Report**
- c. Investment Policy**
- d. Actuary Report**

**Adjourn**