



Bancroft Memorial Library 50 Hopedale St. Hopedale, MA 01747

Library Board of Trustees Agenda Tuesday, December 12, 2023 at 4:00 PM Hybrid Meeting

On July 16, 2022, Lt. Governor Polito, as Acting Governor, signed into law An Act Extending Certain COVID-19 Measures Adopted during the State of Emergency.¹ This meeting will be held via HYBRID means. If you wish to speak, please reserve comments until the Public Comment section of the meeting. If you are using video, you may either raise your hand to be acknowledged by the Chair or use the "Raise Your Hand" button. Please wait to speak until you are acknowledged by Chair. Members of the public who wish to access the meeting may do so in person or by using the Zoom link below.

Topic: Library Trustees
Time: Dec 12, 2023 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/87964807581>

Meeting ID: 879 6480 7581

One tap mobile
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Find your local number: <https://us02web.zoom.us/j/87964807581>

RECEIVED

By Lisa M. Pedroli at 3:46 pm, Dec 06, 2023

Meeting Agenda

Call Meeting to order – Library Trustee Chair

Notification to public that meeting is being recorded by Hopedale Cable

1. Approval of Minutes: Tuesday, November 14, 2023
2. Facility Repairs/Renovations/Updates:
 - HVAC
ARTICLE 1 - Approved unanimously at Special Town Meeting – 11/29/2023
BANCROFT MEMORIAL LIBRARY HVAC SYSTEMS REPAIR/REPLACEMENT (Select Board)
To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for design, engineering and all other costs associated with repairs and/or replacement of the heating and air conditioning systems at the Bancroft Memorial Library, or take any other action related thereto.

MOTION: Move that the Town vote to transfer the sum of \$101,000 from those funds as appropriated under Article 2 of the May 16, 2023 Annual Town Meeting; \$96,506 of said sum to be transferred from those funds appropriated under account 100 – General Government with the balance of \$4,494 to be transferred from account 400 – Public Works, the total being transferred to account 610 – Library as voted under Article 2 of said Annual Town Meeting to be utilized for design, engineering and all other costs associated with repairs and/or replacement of the heating and air conditioning systems at the Bancroft Memorial Library.

- Gutter Cleaning – Fall Clean-Up has been completed. Library should schedule cleanings twice a year based on professional advice.
- Tree Removal / Potential Tree Planting in memory of Nancy Collins

3. Director’s Report (Unless requested otherwise, report will be accepted as submitted.)

4. FY24 - Budget Update

FY25 Budget – DRAFT for review/discussion

Library Director: Evaluation / Negotiation of Contract for FY24

5. Strategic Plan / Library Action Plan

MBLC has reviewed the Strategic Plan and has indicated that it meets the Library Services and Technology Act planning requirement and contains all of the required components. The FY2025 Action Plan has also been reviewed and approved.

6. Friends of the Hopedale Library Update – Chris Seaver

7. Library Legislative Breakfast – to be hosted at Bancroft Memorial Library in February

8. Receipt of Gift from Louis J. Noferi - Marjorie Hattersley Fund: \$53.87

9. New Business

Other topics not reasonably anticipated by Chair forty-eight hours before meeting.

10. Public Participation:

Members of the public that wish to comment during public participation are invited to attend meeting in person or log into the meeting via Zoom using the credentials outlined above.

11. Adjournment

**Next Regular Meeting of Library Trustees: Tuesday, December 5, 2023 at 4 pm
Hybrid Meeting Options Available (Zoom or In-Person)**

¹ Chapter 2 of the Acts of 2023 authorized an extension, until March 31, 2025, of the remote meeting provisions of the March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law. Section (1) of the executive order allowing public access through adequate, alternative means is independent from Section (2), which allows members of the public body to participate remotely. The public body may conduct its proceedings under the relief provided in section (1) or (2) or both. <https://www.mass.gov/the-open-meeting-law>