

**Board of Selectmen
Regular Meeting Minutes
November 23, 2020**

Present; Chair Keyes, Selectman Arcudi, Town Administrator Diana Schindler, Attorney Peter F. Durning

Chair Keyes convened the meeting at 7:01PM, on November 23, 2020.

Pledge of Allegiance

A. Consent Items

1. Approval of November 9, 2020 Regular Minutes

Selectman Arcudi made a motion to approve the November 9, 2020 Regular Minutes. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

B. Appointments and Resignations

1. Appointment of Karen Crebase to the Master Plan Steering Committee – Unexpired Term

Selectman Arcudi made a motion to appoint Karen Crebase to the Master Plan Steering Committee (Unexpired Term). Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

2. Resignation of Amy Lombardi, Hopedale Police Department, Part-Time Dispatch effective November 5, 2020 (letter attached)

Chair Keyes read the resignation letter from Part-Time Dispatch, Amy Lombardi. Police Chief, Mark Giovanella, thanked her for her time at the Hopedale Police Department.

Selectman Arcudi made a motion to accept the resignation of Amy Lombardi, Hopedale Police Department, Part-Time Dispatch effective November 5, 2020. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

3. Resignation of Christine Burke, Water/Sewer Commission (letter attached)

Chair Keyes read the resignation letter sent in by Christine Burke. Selectman Arcudi stated that he received a letter regarding a freedom of information act request pertaining to this resignation. Chair Keyes stated he also received the letter. The Town Administrator, Diana Schindler, confirmed that the Town has received these requests and open meeting law inquiries and are responding to all of these requests. Chair Keyes stated that Ed Burt, Chair of the Water/Sewer Commission, will have to address this letter/freedom of information request. The Town Administrator confirmed that this letter regarding the freedom of information act request can be read to the public as it is a public record.

Chair Keyes read the letter sent in by John Della Piscoli, in this letter Mr. Della Piscoli states that Christine Burke submitted her resignation dated October 30, 2020 for her elected position in the Town of Hopedale. However, it appears she filed for a change of residency on May 25, 2020. Mr. Della Piscoli's letter also stated that it appears she continued to serve on the Water and Sewer Commission after she had declared her residence in a new community where she owned property. Mr. Della Piscoli asks in the letter under what authority was

she allowed to attend and participate during Executive Sessions, since she was no longer a resident of Hopedale. Mr. Della Piscoli wants clarification if Christine Burke's votes during these sessions were legal.

Chair Keyes stated that Ed Burt, Chair of Water and Sewer Commission needs to investigate and respond to this request. Chair Keyes asked for an action item for Ed Burt and the Water and Sewer Commission to be placed on the next agenda to explain and clarify her resignation. Selectman Arcudi wants to know by next meeting what level of violation applies to the Board of Selectmen since they were unaware of this. Selectman Arcudi asked if Town Counsel is aware of this request. The Town Administrator, Diana Schindler confirmed that she will speak with Ed Burt and Town Counsel regarding this inquiry.

Selectman Arcudi made a motion to accept the resignation of Christine Burke, Water/Sewer Commission. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

C. Public Hearing

7:15 PM – National Grid respectfully request permission to install new pole 38-50 Mendon St as shown on this map. This utility pole is required in order to provide electrical service to Grafton Upton Railroad.

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed) you are hereby notified that a Public Hearing has been scheduled for Monday, November 23, 2020 at 7:00PM, via Zoom Meeting based upon the petition of MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC., to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary to be owned and used in common by your petitioners, in the following public way or ways:
Mendon Street

To install new pole 38-50 Mendon Street as shown on this map. This utility pole is required in order to provide electrical service to Grafton Upton Railroad.

Wherefore they pray that after due notice and hearing as provided by law, it be granted joint or identical locations for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked:

MASSACHUSETTS ELECTRIC COMPANY and VERIZON NEW ENGLAND, INC.
Plan No. 29266012 Dated 7/20/2020

1. Vote to Open Public Hearing

Chair Keyes called the public hearing to order at 7:18PM. Selectman Arcudi seconded.

Arcudi – Aye, Keyes – Aye

Present: Chair Keyes, Selectman Arcudi

2. Public Comment

Chair Keyes opened the meeting for public comments. Selectman Arcudi asked the National Grid representative, Michael Parent, to clarify where the current pole is located that services the customer. Resident, Jason Macdonald stated that the pole is located near Cumberland Farms. Jason Macdonald asked if the pole that is being replaced will remain in the same place? Michael Parent responded that they are not moving the pole, they are replacing the current pole and adding a larger pole. Michael Milanowski clarified where the pole is located and where the new pole will be located. Michael Milanowski stated that this is the initiative of the electric company to replace old poles.

3. Vote to Close Public Hearing

Selectman Arcudi made a vote to close the Public Hearing. Chair Keyes seconded the vote.

Roll Call Arcudi – Aye, Roll Call Keyes – Aye

4. Board Decision and Roll Call Vote

Selectman Arcudi made a motion to install new pole 38-50 Mendon Street as shown on this map as described in tonight's meeting. This utility pole is required in order to provide electrical service to Grafton Upton Railroad. Chair Keyes seconded the motion.

Roll Call Arcudi – Aye, Roll Call Keyes – Aye

D. New Business

1. Reaffirm unanimous vote on July 13, 2020 to support GU's IRAP application

Selectman Arcudi made a motion for discussion to reaffirm the unanimous vote on July 13, 2020 to support GU's IRAP application. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

E. Old Business

1. Green Communities Designation, Fuel Efficient Vehicle Policy Adoption; *Mimi Kaplan, CMRPC*

Selectman Arcudi asked if this policy has been posted so other Town Departments are aware of what the Board of Selectmen are voting on and understand the policy. Karen Crebase, School Superintendent confirmed that the Schools are aware of this policy. Mimi Kaplan stated that the majority of Town Vehicles are exempt, they are either emergency vehicles or are over 8,500 lbs. in gross weight. This meaning that it will primarily affect the School Department.

Selectman Arcudi made a motion to approve the Green Community Designation, Fuel-Efficient Vehicle Policy Adoption. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

2. Right of First Refusal, 364 West Street; *Attorney Peter Durning*

Chair Keyes introduced Attorney Peter Durning and explained that Chair Keyes and himself were present at the hearing that took place today, November 23, 2020. Peter Durning provided an update to the board and the residents, from the last time that he was present during a Board meeting on October 30, 2020, when the Board voted to exercise the right of first refusal. Following that, on November 2, 2020 they served by certified mail, the notice of exercise and a draft purchase and sale agreement upon the Trustees of 140 Realty Trust. Attorney Durning stated they then filed this notice of exercise in the Worcester County Registry of Deeds. Attorney

Durning confirmed that there is ongoing litigation over the potential rights of the parties. Attorney Durning provided an update regarding events that happened over the weekend. GURR did file a petition for declaratory order and the Service Transportation Board in Washington D.C., which is a federal agency that is charged under the Interstate Commerce Commission Termination Act to have jurisdiction over transportation, by rail, and they are maintaining that that body should express an opinion as to the applicability of that federal law and the concept of federal preemption on the matter that is currently pending in the land court. There was a hearing this morning, November 23, 2020, before Judge Diane Rubin in Land Court. Attorney Durning thinks the rest of the discussion regarding the implications from this meeting is best discussed in Executive Session as that litigation is ongoing

F. Public and Board Member Comments (votes will not be taken)

Chair Keyes and Selectman Arcudi wished the residents a Happy Thanksgiving. Chair Keyes opened the meeting up for public comments. Chair Keyes addressed Ed Burt's comment in the Zoom Chat, regarding the resignation of Christine Burke. Chair Keyes stated that the Town Administrator will speak with him to discuss the resignation and he asked that the Water and Sewer Commission be on the next regularly scheduled meeting. A resident asked what documents were in the packet that Ed Burt is referring to, Ed Burt responded, that he pulled together some history regarding the public relations, experience, and correspondence with GURR. This information is public information. The Town Administrator clarified why a revote needed to be taken regarding the GU's IRAP.

G. Correspondence and Selectmen Informational Items (votes will not be taken)

1. Draper Mill – Demolition Progress and Updates

This item was passed over. A representative from the Worcester Business Community Development Corp – Draper Mill Update on Demo, Planning Activities, Market Studies will be at the next Board of Selectmen meeting to update the Town.

H. Requests for Future Agenda Items:

1. Selectman Arcudi requested that one meeting per month, he would like the Board of Health to be present to give an update regarding COVID-19.

I. Administrator Updates (In Packet)

J. Executive Session

Motion: To move into Executive Session, pursuant to M.G.L. c.30A, § 21(a) for reasons: (3) To discuss strategy with respect to litigation that an open meeting may have a detrimental effect on the litigation position of the public body and the chair so declares. Roll Call Vote

Purpose 3, to discuss litigation strategy re: Town v. Jon Delli Priscoli, Trustee, et als

Selectman Arcudi made a motion to adjourn the Regular Session and move into Executive Session regarding the matters Chair Keyes just read, not to return to Regular Session. Chair Keyes seconded the motion.

Roll Call Arcudi – Aye, Roll Call Keyes – Aye

Chair Keyes dissolved the meeting at 7:57M

Submitted by:

Lindsay Mercier
Lindsay Mercier, Executive Assistant

Adopted: _____

**Board of Selectmen
Regular Meeting Minutes
November 30, 2020**

Chair Keyes convened the meeting at 7:00PM via Zoom.

Present; Chair Brian R. Keyes, Selectman Louis J. Arcudi, III, Attorney Peter F. Durning, Executive Assistant, Lindsay Mercier

Pledge of Allegiance

Chair Keyes made a point of order regarding a change for the interactive portion of the Board of Selectmen meetings. Chair Keyes spoke with Town Counsel, KP Law, regarding open meeting laws and the requirements of the Board during COVID and the state of emergency. Per KP Law's guidance the Board of Selectmen will no longer be acknowledging comments or questions in the Zoom Chat. If a resident has a question or comment they would like to raise, the Board of Selectmen will acknowledge this by the "Raise Hand" feature in Zoom or the resident can speak and identify their name and address.

A. Consent Items

B. Appointments and Resignations

C. Public Hearing

Board of Assessors, Present; Vice Chair, Don Howes, Principal Assessor, Ann Williams

7:00PM – 2020 Tax Classification Hearing – *Presentation by Ann Williams, Principal Assessor*

The Hopedale Board of Selectmen will hold a public hearing at 7:00 PM on Monday, November 30, 2020, in the Draper Meeting Room of the Hopedale Town Hall at 78 Hopedale Street, Hopedale MA via ZOOM. The purpose is to receive comments on the classification of taxable real property in the town of Hopedale, and to determine the percentage of the tax levy for Fiscal Year 2021 that each class shall bear by multiple tax rate or by a single classification and single tax rate. Interested Hopedale taxpayers are encouraged to provide written or oral comments prior to or during the hearing.

Selectman Arcudi made a motion to open the public hearing at 7:05PM. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

Ann Williams stated that the Board of Assessors recommends maintaining a split tax rate of 1.50 and the Board of Assessors do not wish to have a residential exemption or small commercial exemption. Principal Assessor, Ann Williams presented a packet with information pertaining to the Tax Classification Hearing. Ann Williams stated that from the year 2000, Hopedale has had a split rate. Vice Chair, Don Howes, stated that this was a unanimous decision from the Board of Assessors.

Chair Keyes opened the hearing from public comments. Resident, Jim Donohue asked if this would make Hopedale less appealing to perspective commercial activity in contrast to the neighboring Towns. Chair Keyes referenced the packet that the Board of Assessors created and showed the resident the comparisons between the towns. Chair Keyes stated that commercial businesses are still interested in Hopedale. The Town of Hopedale could possibly negotiate with the businesses on a case by case bases. Vice Chair, Don Howes stated that from his time with the Board of Assessors, he has never experienced commercial businesses refusing to settle in Hopedale base on the split tax rate decision. He stated that the Board of Assessors does try to work with businesses.

Selectman Arcudi made a motion to maintain the Split Tax Rate of 1.5 for the upcoming fiscal year tax bills. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes - Aye

Selectman Arcudi made a motion to not adopt the residential exemption per Principal Assessors, Ann Williams recommendation. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

Selectman Arcudi made a motion that the Town of Hopedale does not adopt the Small Commercial Exemption. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

Chair Keyes dissolved the public hearing at 7:24PM

D. New Business

E. Old Business

Draper Complex Update: *Craig Blais, President & CEO – Worcester Business Development Corporation (WBDC) Phil Shwachman – First American Realty*

Phil Shwachman stated that beginning in August 2020, they started the project to demolish the wing of the Draper Mill on Hopedale Street, 250 square feet. The building has been abated of all remaining asbestos. The Freedom Street wing will be the next part of the building to be demolished.

Right of First Refusal, 364 West Street; *Attorney Peter Durning*

Attorney Durning provided an update regarding the Town's right of first refusal pertaining to 364 West Street and the related litigation. He informed the residents that the Town is engaged in litigation and he will not be able to provide details of non-public or litigation strategy information at public meetings. Attorney Durning stated that he did not comment on the litigation at the Board of Selectmen meeting on Monday evening, (November 23, 2020) because Judge Rubin's actions were not final at that time. Judge Rubin hinted during the preliminary injunction meeting that took place on Monday morning (November 23, 2020) about where she was inclined to rule. She took each side's argument under advisement; however, it was not clear how she would decide on certain issues until after further consideration and deliberation. During the day on Tuesday (November 24, 2020) Judge Rubin issued a statement on the docket explaining that the hearing had taken place and her assessment of the issues that were slated on the hearing, I.E. Hopedale's motion for preliminary injunction and Hopedale's request for an indorsement of a Lis Pendens. At the preliminary injunction hearing, Hopedale was seeking an order from the court that would hold the conditions that the status quo while the matter is being decided. Judge Rubin indicated during the hearing that she was not inclined to grant the motion. At her docket hearing entry on Tuesday, she confirmed that position. The reason for the Judge's decision to deny the preliminary injunction is twofold, first, granting a preliminary injunction is an extraordinary form of relief that maybe granted early in a lawsuit, there is a high burden of proof that the moving party must meet effectively it is asking the Judge to come to the conclusion that our arguments will prevail and that they can issue a preliminary ruling in our favor. Judge Rubin raised an issue about the validity of the July 9, 2020 notice of intent to sell. She raised an issue regarding if the seller had strictly complied with all of the notice requirements in the statute. The court did not make a final determination on this issue. The Town of Hopedale will have opportunities to present our argument regarding why the Town feels that July 9th notice was valid at a later stage in the proceedings. At this stage in the litigation, Judge Rubin was not prepared to issue an injunction. Second issue that the court must consider when granting a preliminary injunction, is the nature and extent of irreparable harm that might happen if the court does not impose the injunction. Counsel for the Grafton Upton Railroad offered to maintain the status quo of the property. Judge Rubin encouraged the parties to agree on a stipulation to be entered into court that would confirm the bounds of the agreement to maintain the status quo. From the Judges perspective, if the status quo is maintained, then there is no reason for the extraordinary relief of an injunction because Hopedale will not be harmed while the matter is pending. Attorney Durning stated that he is currently working with Counsel from the Grafton Upton Railroad on the terms of the stipulation that will maintain the status quo while the rest of the lawsuit plays out.

The other major decision issued by Judge Rubin, was to order the parties to participate in a mediation screening. Judge Rubin believes that "there could be a win-win from a mediated solution." Attorney Durning stated that it is important to note that Judge Rubin did not order the parties to conduct a mediation, she ordered the parties to engage in a mediation screening process. Considering the Judge's order compelling Hopedale to participate in the mediation screening, we will certainly participate in that process. Based on the third-party neutral mediators' assessment and the positions of the parties, it is possible that we may opt to conduct more activities with a third-party neutral to see if a mediation will be fruitful. It is also possible, that we could determine that mediation would not be in Hopedale's best interest and that we should proceed with the lawsuit. The decision of whether to conduct mediation with the Grafton Upton Railroad is not before the Board of Selectmen currently. At this time, the only decision the Board of Selectmen need to address is whether Hopedale will comply with Judge Rubin's order to conduct a mediation screening.

Chair Keyes opened the meeting for residents to ask Attorney Durning questions/review previously discussed items regarding the land purchase/litigation updates at 364 West Street:

What is the timeline for the mediation screening process? Attorney Durning responded that the Judge gave a timeline to report back to the Court in writing regarding the mediation screening process by January 25, 2021.

Is there a report issued by a third party or is all the feedback from the litigates?

Attorney Durning responded that the feedback will be from the litigates.

What happens to the surface transportation action while the mediation screening and litigation is being conducted? Does the surface transportation action stop or continue?

Attorney Durning responded that the surface transportation board is a federal agency created by the interstate commerce commission termination act. We are currently in discussions with the GURR to consider a stay of both proceedings at the same time effectively according to the same terms that Judge Rubin put out.

Selectman Arcudi asked Attorney Durning if they need to make a motion or vote regarding the order that Judge Rubin put out, or if Counsel is looking for direction. Attorney Durning responded that a vote from the Board of Selectmen is required. Selectman Arcudi asked where a “no vote” would get the Town? Attorney Durning stated, that they would have to report back to the court and let the Judge know that the Town of Hopedale felt that they did not think the mediation screening exercise would be fruitful at this time, and decline the courts order to conduct that mediation screening. Attorney Durning stated that he strongly recommends complying with the Judges order.

Selectman Arcudi made a motion to comply with Judge Rubin’s order and to proceed in a mediation screening. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

F. Public and Board Member Comments (votes will not be taken)

G. Correspondence and Selectmen Informational Items (votes will not be taken)

H. Requests for Future Agenda Items:

I. Administrator Updates (In Packet)

J. Executive Session

Selectman Arcudi made motion: To move into Executive Session, pursuant to M.G.L. c.30A, § 21(a) for Purpose (3): To discuss strategy with respect to litigation that an open meeting may have a detrimental effect on the litigation position of the public body and the chair so declares, which he does. **Purpose 3, to discuss litigation strategy re: Town v. Jon Delli Priscoli, Trustee, et als**

Motion to adjourn Regular Session and open Executive Session, and not to return to Regular Session. Chair Keyes seconded the motion.

Roll Call Vote, Arcudi – Aye, Keyes – Aye

Chair Keyes dissolved the Regular Meeting at 9:04PM

Submitted by:

Lindsay Mercier, Executive Assistant

Adopted: _____

The Bancroft Memorial Library
Hopedale, Massachusetts 01747
(508) 634-2209

November 24, 2020

Brian Keyes
Louis Arcudi
78 Hopedale Street
Hopedale, MA 01747

Dear Mr. Keyes and Mr. Arcudi,

The Bancroft Memorial Library has received a donation of \$50 from patron Linda Norton of Hopedale. This money will be added to our donation account and will be used to fund programming and other library needs that are not covered by our municipal budget.

It is through the generosity of patrons such as Linda that we are able to make those extra purchases and provide extra services that we may not be able to do through our regular budget. We are grateful for this kind and thoughtful gesture from patrons who have donated their time and money to help sustain the library, and appreciate your acknowledging them at your next meeting.

Best regards,

Robyn York


Director

Bancroft Memorial Library

Carol Villa

From: monica phillips <mpt_schedule@yahoo.com>
Sent: Wednesday, December 9, 2020 11:55 AM
To: Carol Villa; Lindsay Mercier
Cc: Diana Schindler; Jen Rigdon
Subject: Permission to host Drive by Cookie Booth with Girl Scouts HS lot

Dear Bill,

The Hopedale Girl Scouts would like to get permission to host Drive -By Cookie booths at the high school lot .

Due to covid restrictions, the girls will be in small groups , wear masks and each girl will stay in their parent's cars and take orders and deliver through the car window . Please let me know if this is acceptable.

We are thinking every weekend from 10am-1pm (weather permitting) starting January 15th- March 10th.

You can also reach me via cell 508-648-4225.

Thank you
Monica Phillips
Service Unit Manager
Historic Hopedale Girl Scouts

ON LINE ORDERING AND SALES WHENEVER POSSIBLE.

ADULTS WEAR GLOVES & HANDLE MONEY WHEN POSSIBLE

KEEP COHORT GROUPS TOGETHER WHEN POSSIBLE

ALL GIRL SCOUTS WEAR MASKS, GLOVES.

ALL GIRL SCOUTS & PARTICIPANTS MUST BE CHECKED FOR SYMPTOMS OF COVID BEFORE EACH EVENT.

EVENTS MAYBE CANCELLED ON SHORT NOTICE IF CONDITION OF COVID WARRANT IMMEDIATE ACTION BY THE BOARD OF HEALTH.

*APPROVED 12-15-20
WILLIAM F. LEE
Hopedale Board of Health.*



HOPEDALE FIRE DEPARTMENT

40 Dutcher Street - Hopedale MA. 01747

Tel. (508) 473-1050 Fax: (508) 902-0076

www.hopedale-ma.gov/fire-department

Thomas M. Daige – Fire Chief

David J. McMorrow – Deputy Chief



Board of Selectmen
Town Hall Office
78 Hopedale Street
Hopedale MA 01747

December 3, 2020

Re: Appointment of Call Firefighter Candidate Alex Carchio

Mr. Chairman,

In October, we received an application for Call Firefighter from Alex Carchio, age 18, of Mendon. Alex is a 2020 graduate of Blackstone Regional Vocational Technical High School (BVT) where he excelled in Automotive repair. Alex represented BVT at the skills USA competition and also received the Outstanding Student in Automotive Technology twice. Alex is also the son of Retired Hopedale Deputy Fire Chief David Carchio.

After receiving his application, Alex sat through an oral interview process. We then conducted personal and professional background checks. If appointed, Alex will need to successfully complete a one-year probationary period as well as the Massachusetts Firefighting Academy Call/Volunteer recruit training program.

I recommend the Board appoint Alex Carchio of Mendon to the position of Call Firefighter Candidate effective December 1st, 2020.

Respectfully,

Thomas Daige
Fire Chief



HOPEDALE FIRE DEPARTMENT

40 Dutcher Street - Hopedale MA. 01747

Tel. (508) 473-1050 Fax: (508) 902-0076

www.hopedale-ma.gov/fire-department

Thomas M. Daige – Fire Chief

David J. McMorrow – Deputy Chief



Board of Selectmen
Town Hall Office
78 Hopedale Street
Hopedale MA 01747

December 3, 2020

Re: Appointment of Call Firefighter Candidate Jennifer Richard

Mr. Chairman,

In November, we received an application for Call Firefighter from Jennifer Richard, age 29, of Milford.

Jennifer graduated from Ashland High School in 2009 and Eastern Connecticut University in 2013 with a Bachelor's degree in Sociology. Jennifer currently owns and operates All Aboard Event Planning and is currently enrolled in an EMT program slated to finish within the month. If appointed Jennifer will need to successfully complete one-year of probation as well as the Massachusetts Firefighting Academy Call/Volunteer recruit training program.

I recommend the Board appoint Jennifer Richard of Milford to the position of Call Firefighter Candidate effective December 1st, 2020.

Respectfully,

Thomas Daige
Fire Chief

From: [Brian Keyes](#)
To: [Jim Abbruzzese](#); [James Fitch](#); [Diana Schindler](#); [Lindsay Mercier](#); [Louis J. Arcudi](#)
Cc: [Lisa Pedroli](#); [Atherton, Derek](#); [Brandon Westfield](#); [Francis Hodgens](#); [Jennifer McKeon](#); [Joseph Drugan](#); [Keith Smith](#); [Lori Hampsch](#); [Mike Bresciani](#); [Mike Reynolds](#)
Subject: RE: New complex in Millbury
Date: Wednesday, November 25, 2020 9:31:04 AM

Good Morning,

Yes, it would be nice... but it will never happen in this town. There is zero majority support to provide this kind of project for our residents.... Not just the kids but every person in this town that wants a greater and more beautiful platform to do whatever form of recreation of choice. Instead the town residents work feverishly to secure monies from the Hopedale Foundation and some unknown anonymous private donor to finance trying to purchase property from the arch enemy in Town and pay for legal fees. To Jim's point, the CPA and Open Space Plan could help, but I wish you the best of luck trying to convince the majority to spend those funds on something like this. I applaud the efforts of this group and the items listed below would be great to undertake and fund.

I probably should have started a new thread, but I won't.

Please accept this note as my formal resignation from this committee. I no longer have interest in being involved and being the BOS representative in this initiative. I do not see any value in having a member of the Board, who has been constantly challenged around his integrity and trust, to continue serving with you all. My resignation is effective immediately. You can feel free to approach the new incoming elected member of the Board to join your cause once that election is decided on December 8th.

Adding Diana/Lindsay/Lou, please honor my request of my resignation from this Field Ad Hoc Committee at our next posted BOS meeting.

I wish all of you a Safe and Happy Thanksgiving Holiday. Best of luck with your efforts to make Hopedale a better place to play.

Best,
Brian

Sent from [Mail](#) for Windows 10



Cody Carneiro
95 Temi Rd
Bellingham, MA 02019
508-954-8230
cody.carneiro2015@gmail.com

11/23/2020

Chief Mark A. Giovanella
Chief of Police
Hopedale Police Department
70 Hopedale St
Hopedale, MA 01747

Dear Chief Giovanella:

I am writing to announce my resignation from the Hopedale Police Department, effective two weeks from this day, Monday November 23rd, 2020. I will be starting my new position at the Milford Police Department effective Monday December 7th, 2020.

This was not an easy decision to make. While I am excited for this new opportunity, I've enjoyed the past two years working for you and the Hopedale Police Department serving and protecting the community of Hopedale, and its surrounding towns. The town and its people were extremely welcoming and a pleasure to interact with.

I cannot thank you enough for the opportunities that you and the town of Hopedale have provided me. As my first law enforcement career you have provided me with the experience to better myself, an opportunity to fulfill a lifelong dream, and the training necessary to thrive in this career field, and for that I am forever grateful.

I wish you and the department all the best. If I can be of any help during the transition, please don't hesitate to ask.

Sincerely,



Cody R. Carneiro

License Type(s)	LIC BUSINESS NAME	LIC BUSINESS DBA	LICENSE BUS. TYPE	MANAGER/OWNER NAME & 24 HR PHONE	NEW or RENEW	EXPIRE DATE	BOS APPROVED LIC (S)	BOS LICENSE RENEWAL MTG 12-16-2019
All Alcohol (Restaurant) Non-Sunday Entertainment Common Victualler	Hopedale Country Club, Inc.	Hopedale Country Club	Nonprofit Corporation	Patrick Hannon	R	12/31/2020		PACKET COMPLETE - Current on taxes
All Alcohol (Restaurant) Sunday & Non-Sunday Entertainment Automatic Amusement Common Victualler	Liz's Diamond Bar & Grille, Inc.	Liz's Diamond Bar & Grille	Domestic Profit Corporation	Name Change Elizabeth Carter to Elizabeth Devlin Marriage 1/29/16	R	12/31/2020		NO PACKET RETURNED - LIZ'S DIAMOND NO LONGER AT 1 MENFI WAY
All Alcohol (Package Store)	404 Main Street Hopedale LLC dba Brother's Liquors	dbaBrother's Liquors Approved by BOS 08/13/2018 MTG	Domestic Limited Liability Company	Kinjal Patel 978-726-9513	R	12/31/2020		PACKET COMPLETE - Current on taxes
All Alcohol (Package Store)	J&M and Sons, Inc.	Hopedale Package Store	Domestic Profit Corporation	Gary Neves 774-573-6804	R	12/31/2020		PACKET COMPLETE - Current on taxes

RETAIL LIQUOR LICENSE RENEWAL APPLICATION GUIDELINES

Without exception, all annual alcoholic beverages licensees are required to renew their alcoholic beverages license by **November 30th** of each year.

All retail license renewal applications must be signed by an authorized corporate officer, individual or partner and filed with the Local Licensing Authority between November 1st and November 30th. Licensees who are in the process of transferring their licenses are required to file the renewal application until the transfer has occurred and they are no longer the licensee of record.

Licensees are responsible for correcting any differences between their files and the ABCC license file on the renewal application in red ink. An LLA Certification Form / Form 43 verifying these changes have been ABCC approved must be attached to the license renewal application in order to change the official ABCC license file. Please mail those corrections along with the renewal packet to the ABCC.

All on-premises M.G.L. c. 138, §12 licensees must provide proof of the required liquor liability insurance and a copy of the required Fire Safety Inspection Certificate to the Local Licensing Authorities. **Please do not forward** the Fire Safety Certificates or insurance certificate to the ABCC. You should keep these forms for your records.

Please mail the completed below form, all completed renewal certificate forms, and any corrective forms to the ABCC no later than January 15th, 2021.

ABCC
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

Any renewal application not signed and filed by November 30th will be treated as a New License.

If renewal application becomes a new license for failure to meet the November 30th signing deadline, it will be subject to all the procedures set forth under Chapter 138, §15A.

ANY QUESTIONS REGARDING THE ABOVE GUIDELINES SHOULD BE DIRECTED TO HURSHEL LANGHAM AT EXT. 719 or SABRINA LUC AT EXT. 721

Ralph Sacramone, Executive Director

RENEWAL CERTIFICATION 2021

CITY/TOWN:

A. LICENSEES WHO FAILED TO RENEW FOR 2021:

LICENSE #:

0000-RS-0542

LICENSEE CORPORATE NAME AND ADDRESS:

Liz's Diamond Bar and Grille Inc
1 Menfi Way Hopedale, MA 01747

B. LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2021:

LICENSE #:

LICENSEE CORPORATE NAME AND ADDRESS:

We hereby certify that the premises described in the 2021 renewal applications for the above mentioned municipality are now occupied, used or controlled by the licensee and will be on January 1, 2021. The 2021 Renewal Applications have been approved by the Local Licensing Authorities and forwarded to the ABCC.

The Local Licensing Authorities

A. LICENSEES WHO FAILED TO RENEW FOR 2021:

LICENSE #:	LICENSEE CORPORATE NAME AND ADDRESS:
0000-RS-0542	Liz's Diamond Bar and Grille Inc
	1 Menfi Way Hopedale, MA 01747

B. LICENSEES DISAPPROVED BY THE CITY/TOWN FOR 2021:

LICENSE #:	LICENSEE CORPORATE NAME AND ADDRESS:

COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL
COMMISSION

95 Fourth Street, Suite 3, Chelsea, MA 02150

2021 Seasonal Population Increase Estimation Form

City/Town:

Town of Hopedale

Date:

Dec 14, 2020

Alcoholic Beverages Control Commission
c/o Licensing Department
95 Fourth Street, Suite 3
Chelsea, MA 02150

To Whom It May Concern:

Acting under authority contained in M.G.L. Ch. 138, s17, as amended, our Board at a meeting held on

December 14, 2020

Date of Meeting

, estimated that the temporary increased resident population

of

Town of Hopedale

City / Town Name

, as of July 10, 2021 will be

5797

Estimated Population

This estimate was made and voted upon by us at a meeting called for the purpose, after due notice to each of the members of the time, place and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

The above statements are made under the pains and penalties of perjury.

Very truly yours,
Local Licensing Authorities

This certificate must be signed by a majority of the members of the local licensing authority.

**TOWN OF HOPEDALE
ALCOHOL LICENSE CHECKLIST**

Please Note: Per Licensing Authority, applications that are late or incomplete by not including the requested documentation will be subject to an additional processing fee of \$100

- Renewal Application deadline is Monday, November 18, 2019 at 4 PM**
- Alcohol License Renewal Fee \$1,100.00 (Must be included with application)

COMPLETED AND SIGN THE LICENSE RENEWAL FORMS (must be completed by current manager of license)

- ABCC LICENSE RENEWAL APPLICATION (must be signed and completed by **Current Manager**)
- IF ANY INFORMATION HAS CHANGED SINCE LAST RENEWAL, PLEASE COMPLETE THE BLANK ABCC FORM. The **Current** Manager must sign the form. If the manager has changed since the last renewal, you notify the Board of Selectmen office 508-634-2203 X210
- MASS DOR (REAP FORM) Per M.G.L. Chapter 62, §49A
- COMPLETE 24- HOUR EMERGENCY CONTACT FORM
- WORKER'S COMPENSATION INSURANCE AFFIDAVIT

OBTAIN AND SUBMIT the following list of items

- WORKER'S COMPENSATION CERTIFICATE-** (must obtain and provide current certificate Insurance carrier can **fax** current certificate (508) 634-2200 Attn: Lindsay Mercier

Please check the box below for the business type for the license renewal

- Corporation
- Partnership
- Sole Proprietor
- Individual
- Other
- BUSINESS CERTIFICATE** obtain current business certificate or submit a copy of current certificate Please contact the Town Clerk's office at (508)634-2203 X 215 to obtain
Please Note: Business Name listed on Business Certificate must match license application. All corporate officers must be listed and appear before Town Clerk and sign application. If Business names do not match - New or Renewal License Applications will not be granted.

Date business certificate expires: 6-6-2022

ON PREMISES §12 LICENCE HOLDERS ONLY- Must provide the following additional information/forms:

- Effective August 26, 2010, no license under M.G.L. c. 138, §12 shall be issued or renewed until the applicant or licensee provides proof of **mandatory insurance coverage by filing a certificate of Insurance in a form acceptable to the local licensing authority ("LLA")**. As a result, applicants for §12 licenses must provide proof of insurance coverage under a liquor legal liability insurance policy for bodily injury or death for a minimum amount of \$500,000 as a condition to receive a license.

Copies of current Crowd Manager Certifications for each trained Crowd Manager per M.G.L. Chapter 304 of the Acts of 2004. For updates and current information on the crowd manager law please refer to the following website; <http://www.mass.gov/eopss/agencies/dfs/crowd-manager-regulations-and-training-prog-.html>

All on-premise licenses must have a current Fire/Safety Certificate per M.G.L. Chapter 304 of the Acts of 2004. The certificate dated by no later than November 30 each year

If your business serves food, you must include a current Board of Health food permit. Please contact the Board of Health office at (508)-634-2203 X 222 if you need a copy

ALL LICENSE RENEWAL APPLICANTS PLEASE READ, SIGN AND DATE

Applications received after posted date and time will be subject to a \$100 fee

Incomplete applications will be subject to a \$100 fee

Missing documentation will be subject to a \$100 fee

ALL LICENSE RENEWAL LICENSE HOLDERS: PLEASE READ, SIGN AND DATE STATEMENT OF PREMISE

If you are not making changes to your current ABCC License(s) including the following; Business Name, Manager, Days/Hours of Operation, Types of Alcohol, Storage areas or premises changes, please check the box and sign and date below (this must be signed by a current manager listed on license)

I am requesting to renew my Liquor License(s) set to expire this calendar year on December 31. I have not made any of the above changes and promise to report any changes immediately to the Licensing Board.

Kinjal Patel
Print Name of License Holder

[Signature] 11-23-2020
Signature and Date of License Holder

IF YOU MADE CHANGES TO THE TERMS OF YOUR EXISTING ABCC LICENSE, PLEASE CONTACT:

Lindsay Mercier, Board of Selectmen's Office
(508) 634 -2203 X 210
lmercier@hopedale-ma.gov

ANY CHANGE MADE TO YOUR EXISTING ABCC LICENSE REQUIRES PRIOR APPROVAL BY BOTH THE BOARD OF SELECTMEN AND ABCC

LICENSES WILL NOT BE ISSUED IF YOU OWE ANY MONEY TO THE TOWN OF HOPEDALE OR THE COMMONWEALTH OF MASSACHUSETTS

BE SURE TO INCLUDE THIS CHECKLIST WITH YOUR APPLICATION AND FORMS



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 Lafayette City Center
 2 Avenue de Lafayette, Boston, MA 02111-1750
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: 404 Main Street Hopedale LLC / Brother's Liqueur

Address: 404 South Main Street

City/State/Zip: Hopedale, MA 01747

Phone #: 508-244-4884

Are you an employer? Check the appropriate box:

1. I am an employer with 3 PT employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: AP Intego Insurance Group LLC

Insurer's Address: 375 Woodcliff Dr.

City/State/Zip: Fairport, NY, 14450

Policy # or Self-ins. Lic. # 487P271678

Expiration Date: 2-8-2021

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under § 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: KSP

Date: 11-23-2020

Phone #: 508-244-4884

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (check one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board
 5. Selectmen's Office 6. Other _____

Contact Person: _____ Phone #: _____

MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION ATTESTATION
(REAP)

I certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required by law.

KSP

*Signature of Individual or Corporate Name (Mandatory)

Kinjal Patel

Tax Corporate Officer (Mandatory, If Applicable)

** Social Security Number (voluntary) or Federal Identification Number

*Licenses or permits will not be issued unless this certification clause is signed by the applicant.

** Will be furnished to the MA Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of M.G.L. Chapter 62C, § 49A.



THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPEDALE
EMERGENCY CONTACT FORM

Date: 11-23-2020

Brothers Liqueur
Name of Licensed Business

401 South Main Street, Hopedale, MA 01947
Address of Business

EMERGENCY CONTACT INFORMATION

Rushi Patel
Name of Emergency Contact

[REDACTED]
Home Address of Emergency Contact

[REDACTED]
24 Hour Emergency Contact Telephone Number

Licenses applying for or held in the Town of Hopedale:

Retail Package, Retail Food Establishment

Business Hours

Weekday Business Hours of Operation Mon-Fri: 5am - 11pm

Weekend Business Hours of Operation Sat. & Sun: Sat 2am - 11pm Sun 7pm - 10pm

IF YOU ARE APPLYING FOR AN ENTERTAINMENT LICENSE YOU MUST COMPLETE

Weekday Entertainment Hours Mon-Fri: _____

Weekend Entertainment Hours Sat. & Sun: _____

Types of Entertainment: _____

The premises is _____ ALARMED _____ NOT ALARMED

The premises has _____ SPRINKLER SYSTEM _____ DOES NOT HAVE SPRINKLER SYSTEM

THIS FORM MUST BE COMPLETED BEFORE A LICENSE IS ISSUED



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/02/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AP INTEGO INSURANCE GROUP, LLC 375 Woodcliff Dr. Suite 103 Fairport NY 14450	CONTACT NAME: AP Intego Insurance Group, LLC PHONE (A/C, No, Ext): 888-289-2939 E-MAIL ADDRESS: certs@apintego.com FAX (A/C, No):													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Travelers Indemnity Co Of Ct</td> <td>26682</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Indemnity Co Of Ct	26682	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A : Travelers Indemnity Co Of Ct	26682													
INSURER B :														
INSURER C :														
INSURER D :														
INSURER E :														
INSURER F :														
INSURED 404 Main Street Hopedale LLC DBA Mutual Mart 404 South Main Street														

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICEMEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		UB7P271678	02/08/2020	02/08/2021	<input checked="" type="checkbox"/> WC STAT-LTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Proof of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.



TOWN OF HOPEDALE

78 Hopedale Street - P.O. Box 7
Hopedale, Massachusetts 01747

Tel: 508-634-2203 X215 Fax: 508-634-2200
E-mail: lpdroll@hopedale-ma.gov

File #: 2018-25
Exp. Date: 6-6-2018
 New Filing
 Renewal-Prev. #
\$40.00 Date Paid
(Office use only)

Lisa M. Pedrolli
Town Clerk

BUSINESS CERTIFICATE

In conformity with the provisions of chapter one hundred ten, section five of the General Laws, as amended, the undersigned hereby declare(s) that a business is conducted under the title of:

404 Main Street Hopedale LLC DBA Brother's Liquor
Name of Business (above line)

404 South Main Street, Hopedale, MA 01747 hopedalemart@gmail.com
Address of Business (above line) Email Address (above line)

Liquor/Gas Station 508-244-4884
Type of Business (above line) Telephone Number (above line)

by the following named person(s): (Include title, if corporate officer.)

	FULL NAME	RESIDENCE
1.	<u>Ekta Patel, Manager</u>	[REDACTED]
2.	<u>Kinjal Patel, Manager</u>	[REDACTED]

Under the penalties of perjury, I certify, that to my best knowledge and belief, I have filed all state tax returns and paid all state taxes as required under law. (M.G.L. Chapter 62C, 49A)

*Signatures:
1. K.S. Patel 2. Ekta Patel

* This license will not be issued unless this certification clause is signed by the applicant.

State of Massachusetts County of Middlesex ss.

On June 6, 2018, the above named person(s) personally appeared before me and made oath that the foregoing statement is true.



Notary Public Komal Patel
Com. Exp. Date: Feb 29, 2019

Signatures:
Received by Town Clerk's Office:
Lisa M. Pedrolli

*NOTE: Signature affixed is for business certificate purposes only and does not infer compliance with the Hopedale Zoning By-Laws.

In accordance with the provisions of Chapter 337 of the Acts of 1985 and Chapter 110, Section 5 of Massachusetts General Laws, **BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER.** A statement under oath must be filed with the City/Town Clerk upon discontinuing, retiring or withdrawing from such business or partnership.

Copies of such certificates shall be available at the address at which such business is conducted and shall be furnished on request during regular business hours to any person who has purchased goods or services from such business.

Violations are subject to a fine of not more than three hundred dollars (\$300) for each month during which such violation continues.

Copies to: Assessor Building Inspector Health Agent Admin



Jean M. Lorizio, Esq.
Commission Chairman

**Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358**

**2021
Retail License Renewal**

License Number: 00004-PK-0542	Municipality: HOPEDALE
License Name : 404 Main Street Hopedale LLC	License Class: Annual
DBA : Mutual Mart	License Type: Package Store
Premise Address: 404 South Main Street Hopedale, MA 01747	License Category: Wines and Malt
Manager: Kinjal Patel	

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

KJP
Signature

11-23-2020
Date

Kinjal Patel
Printed Name

Owner
Title

Additional Information:



**TOWN OF HOPEDALE
ALCOHOL LICENSE CHECKLIST**

Please Note: Per Licensing Authority, applications that are late or incomplete by not including the requested documentation will be subject to an additional processing fee of \$100

- Renewal Application deadline is Monday, November 18, 2019 at 4 PM**
- Alcohol License Renewal Fee \$1,100.00 (Must be included with application)

COMPLETED AND SIGN THE LICENSE RENEWAL FORMS (must be completed by current manager of license)

- ABCC LICENSE RENEWAL APPLICATION (must be signed and completed by **Current** Manager)
- IF ANY INFORMATION HAS CHANGED SINCE LAST RENEWAL, PLEASE COMPLETE THE BLANK ABCC FORM. The **Current** Manager must sign the form. If the manager has changed since the last renewal, you notify the Board of Selectmen office 508-634-2203 X210
- MASS DOR (REAP FORM) Per M.G.L. Chapter 62, §49A
- COMPLETE 24- HOUR EMERGENCY CONTACT FORM
- WORKER'S COMPENSATION INSURANCE AFFIDAVIT

OBTAIN AND SUBMIT the following list of items

- WORKER'S COMPENSATION CERTIFICATE-** (must obtain and provide current certificate Insurance carrier can **fax** current certificate (508) 634-2200 Attn: Lindsay Mercier

Please check the box below for the business type for the license renewal

- Corporation
- Partnership
- Sole Proprietor
- Individual
- Other

- BUSINESS CERTIFICATE** obtain current business certificate or submit a copy of current certificate Please contact the Town Clerk's office at (508)634-2203 X 215 to obtain

Please Note: Business Name listed on Business Certificate must match license application. All corporate officers must be listed and appear before Town Clerk and sign application. If Business names do not match - New or Renewal License Applications will not be granted.

Date business certificate expires: _____

ON PREMISES §12 LICENCE HOLDERS ONLY- Must provide the following additional information/forms:

- Effective August 26, 2010, no license under M.G.L. c. 138, §12 shall be issued or renewed until the applicant or licensee provides proof of mandatory insurance coverage by filing a certificate of insurance in a form acceptable to the local licensing authority ("LLA"). As a result, applicants for §12 licenses must provide proof of insurance coverage under a liquor legal liability insurance policy for bodily injury or death for a minimum amount of \$500,000 as a condition to receive a license.

- └ Copies of current Crowd Manager Certifications for each trained Crowd Manager per M.G.L. Chapter 304 of the Acts of 2004. For updates and current information on the crowd manager law please refer to the following website; <http://www.mass.gov/eopss/agencies/dfs/crowd-manager-regulations-and-training-prog-.html>
- └ All on-premise licenses must have a current Fire/Safety Certificate per M.G.L. Chapter 304 of the Acts of 2004. The certificate dated by no later than November 30 each year
- └ If your business serves food, you must include a current Board of Health food permit. Please contact the Board of Health office at (508)-634-2203 X 222 if you need a copy

ALL LICENSE RENEWAL APPLICANTS PLEASE READ, SIGN AND DATE

- └ Applications received after posted date and time will be subject to a \$100 fee
- └ Incomplete applications will be subject to a \$100 fee
- └ Missing documentation will be subject to a \$100 fee

ALL LICENSE RENEWAL LICENSE HOLDERS: PLEASE READ, SIGN AND DATE STATEMENT OF PREMISE

- └ If you are ***not*** making changes to your current ABCC License(s) including the following; Business Name, Manager, Days/Hours of Operation, Types of Alcohol, Storage areas or premises changes, please check the box and sign and date below (this must be signed by a current manager listed on license)

I am requesting to renew my Liquor License(s) set to expire this calendar year on December 31. I have not made any of the above changes and promise to report any changes immediately to the Licensing Board.

Hopedale Country Club, Inc.

Print Name of License Holder

Donald Stewardson, President 11/10/20

Signature and Date of License Holder

IF YOU MADE CHANGES TO THE TERMS OF YOUR EXISTING ABCC LICENSE, PLEASE CONTACT:

Lindsay Mercier, Board of Selectmen's Office
(508) 634 -2203 X 210
lmecier@hopedale-ma.gov

ANY CHANGE MADE TO YOUR EXISTING ABCC LICENSE REQUIRES PRIOR APPROVAL BY BOTH THE BOARD OF SELECTMEN AND ABCC

LICENSES WILL NOT BE ISSUED IF YOU OWE ANY MONEY TO THE TOWN OF HOPEDALE OR THE COMMONWEALTH OF MASSACHUSETTS

BE SURE TO INCLUDE THIS CHECKLIST WITH YOUR APPLICATION AND FORMS



Jean M. Lortala, Esq.
Commission Chairman

**Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358**

**2021
Retail License Renewal**

License Number: 00001-RS-0542	Municipality: HOPEDALE
License Name : Hopedale Country Club Inc	License Class: Annual
DBA : Hopedale Country Club	License Type: Restaurant
Premise Address: 90 Mill Street Hopedale, MA 01747	License Category: All Alcoholic Beverages
Manager: Todd Nagy	

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (If not, explain below).

Donald Stewardson
Signature

11/18/2020
Date

DONALD Stewardson
Printed Name

President
Title

Additional information:

[Empty box for additional information]

MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION ATTESTATION
(REAP)

I certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required by law.



*Signature of Individual or Corporate Name (Mandatory)

Donald Stewardson, Jr., President – Hopedale Country Club, Inc.

By: Corporate Officer (Mandatory, If Applicable)

** Social Security Number (voluntary) or Federal Identification Number

*Licenses or permits will not be issued unless this certification clause is signed by the applicant.

** Will be furnished to the MA Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of M.G.L. Chapter 62C, § 49A.



THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPEDALE
EMERGENCY CONTACT FORM

Date: November 18, 2020

Hopedale Country Club, Inc.

Name of Licensed Business

90 Mill Street, Hopedale, MA 01747

Address of Business:

EMERGENCY CONTACT INFORMATION

Donald M. Stewardson, Jr., President

Name of Emergency Contact

[REDACTED]

Home Address of Emergency Contact

[REDACTED]

24 Hour Emergency Contact Telephone Number

Licenses applying for or held in the Town of Hopedale:

Liquor, Common Victualer, Entertainment

Business Hours

Weekday Business Hours of Operation Mon-Fri: 4:00 pm - 11:00 pm

Weekend Business Hours of Operation Sat. & Sun: Sat: 3:00 pm - 12:00 am Sunday: Closed

IF YOU ARE APPLYING FOR AN ENTERTAINMENT LICENSE YOU MUST COMPLETE

Weekday Entertainment Hours Mon-Fri: 4:00 pm - 11:00 pm

Weekend Entertainment Hours Sat. & Sun: Saturday 3:00 pm - 12:00am, Sunday N/A

Types of Entertainment: Live music, DJ and trivia

The premises is ALARMED NOT ALARMED

The premises has SPRINKLER SYSTEM DOES NOT HAVE SPRINKLER SYSTEM

THIS FORM MUST BE COMPLETED BEFORE A LICENSE IS ISSUED



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 Lafayette City Center
 2 Avenue de Lafayette, Boston, MA 02111-1750
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Hopedale Country Club, Inc.

Address: 90 Mill Street

City/State/Zip: Hopedale, MA 01747

Phone #: 508-473-1443

Are you an employer? Check the appropriate box:

1. I am a employer with 7 +/- employees (full and/ or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Technology Insurance Co

Insurer's Address: 20 Trafalgar Sq. Ste. 459

City/State/Zip: Nashua, NH 03063

Policy # or Self-ins. Lic. # TWC3839317

Expiration Date: 1/1/2021

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under § 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Donald Stewardson

Date: 11/10/2020

Phone #: (508) 473-1443

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (check one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board
 5. Selectmen's Office 6. Other _____

Contact Person: _____

Phone #: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bright Agency, Inc 6 Congress St. P.O. Box 424 Millford MA 01757	CONTACT NAME: Kim Sylvestre PHONE (A/C, No., Ext): (508) 473-0556 FAX (A/C, No.): (508) 478-6709 E-MAIL ADDRESS: ksylvestre@brightinsurance.com
	INSURER(S) AFFORDING COVERAGE
INSURED Hopedale Country Club Inc PO Box 128 Hopedale MA 01747	INSURER A: Ohio Security Ins Co
	INSURER B: The Ohio Casualty Ins Co
	INSURER C: Technology Insurance Company
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: CL2071712783 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		BK858991110	07/20/2020	07/20/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		BAS58991110	07/20/2020	07/20/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		US058991110	07/20/2020	07/20/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	TWC3839317	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH. ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Hopedale
Town Hall
Hopedale MA 01747

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF UNEMPLOYMENT ASSISTANCE

Charles D. Baker
GOVERNOR

Karyn E. Polito
LT. GOVERNOR



286559047

Rosalin Acosta
SECRETARY

Richard A. Jeffers
DIRECTOR

HOPEDALE COUNTRY CLUB
Attn: Hopedale Country Club, Inc
P.O. BOX 126
HOPEDALE, MA 01747

EAN: 08898470
November 17, 2020

Certificate Id:42917

The Department of Unemployment Assistance certifies that as of 11/17/2020 ,HOPEDALE COUNTRY CLUB is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149,§189.

This certificate expires in 30 days from the date of issuance.

Richard A. Jeffers, Director

Department of Unemployment Assistance



Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L1144004160
Notice Date: November 17, 2020
Case ID: 0-000-949-550



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



HOPEDALE COUNTRY CLUB INC
PO BOX 126
HOPEDALE MA 01747-0126

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, HOPEDALE COUNTRY CLUB INC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 8:30 a.m. to 4:30 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau

Certificate of Achievement

This is to certify that

David Sanchioni

has completed the course
Crowd Manager Training
COVID-19 Certificate of Completion

Issued: November 18, 2020

Expires: November 18, 2022



ZD8wDugmx

Certificate of Achievement

This is to certify that

David Sanchioni

has completed the course

Crowd Management Training

Issued: November 18, 2020

Expires: November 18, 2022



11Rds6Npd9

NORTH ATLANTIC FIRE & SAFETY EQUIPMENT INC.

234 O'NEIL BLVD.
ATTLEBORO, MA 02703.
(774) 331-2600

MA. REGISTRATION: # 1615 C

R.I. REGISTRATION: # AF-00192

CERTIFICATE OF INSPECTION: FIRE ALARM SYSTEM

CUSTOMER: Hopedale Country Club
ADDRESS: 90 Mill Street (Off Mill St.)
CITY: Hopedale **STATE:** MA **ZIP CODE:** 01747

- 1. MFG. & MODEL OF CONTROL PANEL: Fire-Lite MS-9200udls ZONES: ADD
- 2. MFG. & MODEL OF ADDITIOINAL CONTROL COMPONENTS: _____
- 3. MFG. & MODEL OF ANNUNCIATOR PANEL: _____
- 4. MFG. & MODEL OF MASTERBOX, OR OTHER CONNECTION: _____
- 5. MFG. & MODEL OF PHOTO-SMOKE DETECTOR: Fire-Lite SD-355 QTY: 11
- 6. MFG. & MODEL OF ION-SMOKE DETECTOR: _____ QTY: _____
- 7. MFG. & MODEL OF HEAT DETECTORS: _____ QTY: 0
- 8. MFG. & MODEL OF MANUAL PULL STATION: Fire Lite BG-12LX QTY: 6
- 9. MFG. & MODEL OF AUDIO-VISUAL DEVICES: System Sensor P2R QTY: 13

TESTS OF EQUIPMENT:

- 10. NUMBER OF SMOKE DETECTORS TESTED 11
- 11. NUMBER OF HEAT DETECTORS TESTED 0
- 12. NUMBER OF MANUAL PULL STATIONS TESTED 6
- 13. TROUBLE SIGNALS TESTED YES X NO _____
- 14. STANDBY POWER TESTED YES X NO _____
- BATTERY MFG. & MODEL: Genesys 12 volt 12.0 Amp. YEAR 02/2018 QTY: 2

15. EACH MASTERBOX OR OTHER CONNECTION ACTIVATED FROM CONTROL PANEL.
YES X NO _____

16. DOES BUILDING HAVE SPRINKLER PROTECTION YES X NO _____

WET _____ DRY X

A. MFG. & MODEL OF WATERFLOW SWITCH: Potter PS10-2 QTY: 1

B. MFG. & MODEL OF OS&Y TAMPER SWITCH: Vic Butterfly Valve QTY: 2

17. TIME TAKEN OFF LINE: 7:40 AM _____ PM. TIME BACK ON LINE: 9:55 AM _____ PM

18. SYSTEM LEFT IN SERVICE YES X NO _____

19. FIRE DEPT. BOX # _____ CENTRAL CALLING STATION _____
F.D. PHONE # 508-473-1050 PHONE # 877-776-1911

20. FIRE DEPT. 24 HR. NOTICE _____ YES _____ NO X
48 HR. NOTICE _____ 1 WEEK NOTICE _____

COMMENTS: Office 508-529-6868 Strobe should be added on the outside porch and in hallway downstairs next to Bathrooms. Orange strobe outside 01/03/2020 Acct# PO153899 Pesa # 9876. When clearing the Fire Alarm Panel at the end of the Job this shuts down Co Detector and all the appliances of Gas. Then we reset the above. Battery Drain Test on 01/03/2020

DATE EFFECTIVE: 09/01/2020 EXPIRATION DATE: 03/2021
TECHNICIAN: Ronald Krooks Sr. LICENSE # 1955D
SIGNATURE: Ronald Krooks Sr. JOB #: _____

**** CERTIFICATE EXPIRES 6 MONTHS FROM ABOVE DATE OF INSPECTION ****

NORTH ATLANTIC FIRE & SAFETY EQUIPMENT INC.

234 O'NEIL BLVD.
ATTLEBORO, MA 02703
(774) 331-2600

MA. REGISTRATION: # SC-005711

R.I. REGISTRATION: # 108

CERTIFICATE OF INSPECTION: DRY SPRINKLER SYSTEM

CUSTOMER: Hopedale Country Club
ADDRESS: 90 Mill Street
CITY: Hopedale STATE: MA ZIP: 01747
RISER #: 1

MFG: Tyco MODEL: TFP DPV-1 SIZE: 2 1/2" YEAR: 02/2010

P.S.I. BEFORE TESTING

A. AIR PRESSURE: 40 P.S.I. 2017
B. CITY WATER PRESSURE: 115 P.S.I. 2017 Date: 04/05/19
ALARM VALVE OPERATED AT: TIME: 12 MIN. 3 SEC. 3 Yr. P. Flow 23 5 Yr. Flow 23 Sec.
2" MAIN DRAIN TEST: RESIDUAL 105 P.S.I. STATIC: 115 P.S.I.
LOCATION OF INSPECTOR'S TEST: Left of Kitchen entrance in Basement- In boiler room

1. CONDITION OF SPRINKLER PIPING:
A. IS EXTERIOR OF SPRINKLER PIPING IN SATISFACTORY CONDITION? YES X NO
B. IS INTERIOR OF SPRINKLER PIPING IN SATISFACTORY CONDITION? YES X NO
C. Air Pump Model # OI900V150AC General

2. CONTROL VALVES:
A. SPRINKLER CONTROL VALVES FOUND IN THE OPEN X OR CLOSED POSITION
B. CONTROL VALVES CHAINED & LOCKED X OR EQUIPED WITH TAMPER SWITCH X
C. TAMPER SWITCH: MFG. Victaulic butterfly Valve MODEL#: PS40-2 / PS10-2
D. BACKFLOW : MFG: 4" Ames MODEL#: DC Colt 200

3. ALARMS:
A. WATER MOTOR GONG TEST SATISFACTORILY? N/A
B. FLOW ALARM TEST SATISFACTORILY? X
C. SUPERVISORY ALARM TEST SATISFACTORILY? X

4. SPRINKLERS:
A. SPRINKLER HEADS OVER 50 YEARS OLD REQUIRING SAMPLE TESTING? X
B. SPARE SPRINKLER HEADS AVAILABLE WITH WRENCH? X

5. IS BLDG. ALARM PANEL TIED TO FIRE DEPT., OR CENTRAL CALLING STATION? X

F.D. MASTER BOX #: F.D. PHONE # 508-473-1050 24 HR. NOTICE?
48 HR. NOTICE 1 WEEK NOTICE Acct. # P0153999 Pass# 9876
4sq-28171804

BUS. # PHONE # 877-776-1911

COMMENTS: Office 508-529-6888 Low Point should be added in basement under main support beam

Outside Pipe should be Galvi
Gauges: 2017 Sprinkler Head should be added between Main Beam & Wall in Basement

DATE EFFECTIVE: 09/01/2020 EXPIRATION DATE: 03/2021
TECHNICIAN: Gilbert LaFlamme LICENSE #: SJ-150066
SIGNATURE: Gilbert LaFlamme JOB #

**** CERTIFICATE EXPIRES 6 MONTHS FROM THE ABOVE DATE OF INSPECTION ****

NORTH ATLANTIC FIRE & SAFETY EQUIPMENT INC.

234 O'NEIL BLVD.
 ATTLEBORO, MA. 02703
 (774) 331-2800

MA. REGISTRATION: # CR-4332
 R.I. REGISTRATION: # 54-10 PFH

CERTIFICATE OF INSPECTION: WET FIRE SUPPRESSION SYSTEM

CUSTOMER: Hopedale Country Club
 ADDRESS: 90 Mill St. (Off Mill St.)
 CITY: Hopedale STATE: MA ZIP: 01747
 HAZARD LOCATION: Hood & Appliances

SYSTEM MFG: Ansul 3 Gal. x 2 WET: X MODEL: R102
 SERIAL#: S284932 HYDRO TEST DATE: 02/10 8 YR. MAINT. DATE
02/10 (DC. ONLY)

	YES	NO
1. DOES SYSTEM MEET MFG. AND U.L. SPECS.?	<u>X</u>	
2. IF WET SYSTEM, IS SYSTEM U.L. 300?	<u>X</u>	
3. IS PIPING PROPERLY SUPPORTED?	<u>X</u>	
4. IS CYL. AND CARTRIDGE AT PROPER WEIGHT AND PRESSURE?	<u>X</u>	
5. REPLACE CO2 CARTRIDGE IN CONTROL HEAD?		<u>N/A</u>
6. CHECK CYL. MOUNTS / BRACKETS / AND LUBRICATE MOVING PARTS?	<u>X</u>	
7. TEST MANUAL OPERATING LEVER AND PULL STATION (S)?	<u>X</u>	
8. REPLACE FUSIBLE LINKS K	<u>X</u>	
A. QTYS. :135 <u>165</u> <u>212</u> <u>240</u> <u>360</u> <u>450</u> <u>6K</u> <u>500</u> QUARTZOID		
9. TEST ELECTRIC HEAT DETECTORS _____ TEMP?		<u>N/A</u>
10. TEST SYSTEM FROM TERMINAL LINK AND/OR ALL DETECTORS?	<u>X</u>	
11. TEST GAS VALVE AND/OR MICRO-SWITCH FOR APPLIANCE SHUT DOWN?	<u>X</u>	
12. IF WET SYSTEM, DOES FRESH AIR MAKE-UP SHUT DOWN?	<u>X</u>	
13. ARE CAUTION SIGNS IN PLACE?	<u>X</u>	
14. INSTALL NEW SERVICE TAG?		<u>X</u>
15. INSTALL NON-COMPLIANCE TAG?		<u>X</u>
16. SERVICE PORTABLE EXTINGUISHERS?		<u>X</u>
17. IS SYSTEM TIED TO BUILDING ALARM?	<u>X</u>	
A. BUILDING ALARM PANEL MFG. <u>Fire lite ms9200udls</u>		
18. IS BLDG. ALARM PANEL TIED TO FIRE DEPT OR CENTRAL CALLING STATION?	<u>X</u>	
F.D. MASTER BOX #: _____ F.D. PHONE # <u>508-473-1050</u> 24 HR. NOTICE? _____		<u>X</u>

48 HR. NOTICE _____ 1 WEEK NOTICE _____

BUS: A.J. Security PHONE # 877-776-1911

COMMENTS: 11 Nozzle Caps changed 09/01/2020 Acct. # PO153999 Pass# 9876

When Clearing F. A. Panel at end of the Job it trips Co Detector shutting off the Gas

DATE EFFECTIVE: 09/01/2020 EXPIRATION DATE: 03/2021
 TECHNICIAN: Stephen Delange LICENSE #: MA CC-599
 SIGNATURE: Stephen Delange JOB #: _____

**** CERTIFICATE EXPIRES SIX (6) MONTHS FROM THE ABOVE DATE OF INSPECTION ****

Permit No.: 21-003
Date Issued: July 7, 2020
Fee: \$325.00
Expiration Date: June 30, 2021

The Commonwealth of Massachusetts
TOWN OF HOPEDALE
Board of Health
78 Hopedale Street - P.O. Box 7
Hopedale, Massachusetts 01747



PERMIT TO OPERATE A FOOD ESTABLISHMENT

In accordance with regulations promulgated under authority of Chapter 94, Section 305A and Chapter 111, Section 5 of the General Laws a permit is hereby granted to:

HOPEDALE COUNTRY CLUB

Whose place of business is: 90 Mill Street, PO Box 126, Hopedale
Type of business: FOOD SERVICE
To operate a food establishment in: Town of Hopedale

"As a condition of this license, in the interest of public health, the licensee shall not employ or allow to work on the licensed premises any person not present in the United States in compliance with applicable law."

A handwritten signature in black ink, appearing to read "William Fisher". The signature is written in a cursive style and is positioned above the printed name.

William Fisher, Health Agent

NORTH ATLANTIC FIRE & SAFETY EQUIPMENT INC.

234 O'NEIL BLVD.
ATTLEBORO, MA. 02703
(774) 331-2600

MA. REGISTRATION: # CR-4332

R.I. REGISTRATION: # 54-16 PFH

CERTIFICATE OF INSPECTION: WET FIRE SUPPRESSION SYSTEM

CUSTOMER: Hopedale Country Club
ADDRESS: 90 Mill St. (Off Mill St.)
CITY: Hopedale STATE: MA ZIP: 01747
HAZARD LOCATION: Hood & Appliances

SYSTEM MFG: Ansul 3 Gal. x 2 WET: X MODEL: R102
SERIAL#: S284932 HYDRO TEST DATE: 02/10 6 YR. MAINT. DATE
02/10 (DC. ONLY)

	YES	NO
1. DOES SYSTEM MEET MFG. AND U.L. SPECS.?	<u>X</u>	
2. IF WET SYSTEM, IS SYSTEM U.L. 300?	<u>X</u>	
3. IS PIPING PROPERLY SUPPORTED?	<u>X</u>	
4. IS CYL. AND CARTRIDGE AT PROPER WEIGHT AND PRESSURE?	<u>X</u>	
5. REPLACE CO2 CARTRIDGE IN CONTROL HEAD?		<u>N/A</u>
6. CHECK CYL. MOUNTS / BRACKETS / AND LUBRICATE MOVING PARTS?	<u>X</u>	
7. TEST MANUAL OPERATING LEVER AND PULL STATION (S)?	<u>X</u>	
8. REPLACE FUSIBLE LINKS K	<u>X</u>	
A. QTYS. :135 ___ 185 ___ 212 ___ 240 ___ 360 ___ 450 <u>6K</u> 500 ___ QUARTZOID		
9. TEST ELECTRIC HEAT DETECTORS _____ TEMP?		<u>N/A</u>
10. TEST SYSTEM FROM TERMINAL LINK AND/OR ALL DETECTORS?	<u>X</u>	
11. TEST GAS VALVE AND/OR MICRO-SWITCH FOR APPLIANCE SHUT DOWN?	<u>X</u>	
12. IF WET SYSTEM, DOES FRESH AIR MAKE-UP SHUT DOWN?	<u>X</u>	
13. ARE CAUTION SIGNS IN PLACE?	<u>X</u>	
14. INSTALL NEW SERVICE TAG?		<u>X</u>
15. INSTALL NON-COMPLIANCE TAG?		<u>X</u>
16. SERVICE PORTABLE EXTINGUISHERS?		<u>X</u>
17. IS SYSTEM TIED TO BUILDING ALARM?	<u>X</u>	
A. BUILDING ALARM PANEL MFG. <u>Fire lite ms9200udls</u>		
18. IS BLDG. ALARM PANEL TIED TO FIRE DEPT OR CENTRAL CALLING STATION?	<u>X</u>	

F.D. MASTER BOX #: _____ F.D. PHONE # 508-473-1050 24 HR. NOTICE? _____ X

48 HR. NOTICE _____ 1 WEEK NOTICE _____

BUS: A.J. Security PHONE # 877-776-1911

COMMENTS: 11 Nozzle Caps changed 09/01/2020 Acct. # PO153999 Pass# 9876

When Clearing F. A. Panel at end of the Job It trips Co Detector shutting off the Gas

DATE EFFECTIVE: 09/01/2020 EXPIRATION DATE: 03/2021

TECHNICIAN: Stephen Delange LICENSE #: MA CC-599

SIGNATURE: Stephen Delange JOB #:

**** CERTIFICATE EXPIRES SIX (6) MONTHS FROM THE ABOVE DATE OF INSPECTION ****

NORTH ATLANTIC FIRE & SAFETY EQUIPMENT INC.

234 O'NEIL BLVD.
ATTLEBORO, MA 02703
(774) 331-2600

MA. REGISTRATION: # SC-005711
R.I. REGISTRATION: # 108

CERTIFICATE OF INSPECTION: DRY SPRINKLER SYSTEM

CUSTOMER: Hopedale Country Club
ADDRESS: 90 Mill Street
CITY: Hopedale STATE: MA ZIP: 01747
RISER #: 1

MFG: Tyco MODEL: TFP DPV-1 SIZE: 2 1/2" YEAR: 02/2010

P.S.I. BEFORE TESTING

A. AIR PRESSURE: 40 P.S.I. 2017
B. CITY WATER PRESSURE: 115 P.S.I. 2017 Date: 04/05/19

ALARM VALVE OPERATED AT: TIME: 12 MIN. 23 SEC. 3 Yr. P. Flow 5 Yr. Flow 23 Sec.

2" MAIN DRAIN TEST: RESIDUAL 105 P.S.I. STATIC: 115 P.S.I.
LOCATION OF INSPECTOR'S TEST: Left of Kitchen entrance in Basement- in boiler room

1. CONDITION OF SPRINKLER PIPING: YES NO
A. IS EXTERIOR OF SPRINKLER PIPING IN SATISFACTORY CONDITION? X
B. IS INTERIOR OF SPRINKLER PIPING IN SATISFACTORY CONDITION? X

C. Air Pump Model # OI900V150AC General

2. CONTROL VALVES:

A. SPRINKLER CONTROL VALVES FOUND IN THE OPEN X OR CLOSED _____ POSITION
B. CONTROL VALVES CHAINED & LOCKED X OR EQUIPED WITH TAMPER SWITCH X
C. TAMPER SWITCH: MFG. Victaulic butterfly Valve MODEL#: PS40-2 / PS10-2
D. BACKFLOW : MFG: 4" Ames MODEL#: DC Colt 200

3. ALARMS:

A. WATER MOTOR GONG TEST SATISFACTORILY? N/A
B. FLOW ALARM TEST SATISFACTORILY? X
C. SUPERVISORY ALARM TEST SATISFACTORILY? X

4. SPRINKLERS:

A. SPRINKLER HEADS OVER 50 YEARS OLD REQUIRING SAMPLE TESTING? _____ X
B. SPARE SPRINKLER HEADS AVAILABLE WITH WRENCH? X

5. IS BLDG. ALARM PANEL TIED TO FIRE DEPT., OR CENTRAL CALLING STATION? X

F.D. MASTER BOX #: _____ F.D. PHONE # 508-473-1050 24 HR. NOTICE? _____
48 HR. NOTICE _____ 1 WEEK NOTICE Acct. # P0153999 Pass# 9876

4sg-28171894

BUS. # _____ PHONE # 877-776-1911

COMMENTS: Office 508-529-8868 Low Point should be added in basement under main support beam
Outside Pipe should be Galv!

Gauges: 2017 Sprinkler Head should be added between Main Beam & Wall in Basement

DATE EFFECTIVE: 09/01/2020 EXPIRATION DATE: 03/2021

TECHNICIAN: Gilbert LaFlamme LICENSE #: SJ-150066

SIGNATURE: Gilbert LaFlamme JOB # _____

**** CERTIFICATE EXPIRES 6 MONTHS FROM THE ABOVE DATE OF INSPECTION ****

NORTH ATLANTIC FIRE & SAFETY EQUIPMENT INC.

234 O'NEIL BLVD.
ATTLEBORO, MA 02703
(774) 331-2600

MA. REGISTRATION: # 1615 C
R.I. REGISTRATION: # AF-09192

CERTIFICATE OF INSPECTION: FIRE ALARM SYSTEM

CUSTOMER: Hopedale Country Club
ADDRESS: 90 Mill Street (Off Mill St.)
CITY: Hopedale STATE: MA ZIP CODE: 01747

1. MFG. & MODEL OF CONTROL PANEL: Fire-Lite MS-9200uds ZONES: ADD
2. MFG. & MODEL OF ADDITIONAL CONTROL COMPONENTS: _____
3. MFG. & MODEL OF ANNUNCIATOR PANEL: _____
4. MFG. & MODEL OF MASTERBOX, OR OTHER CONNECTION: _____
5. MFG. & MODEL OF PHOTO-SMOKE DETECTOR: Fire-Lite SD-355 QTY: 11
6. MFG. & MODEL OF ION-SMOKE DETECTOR: _____ QTY: _____
7. MFG. & MODEL OF HEAT DETECTORS: _____ QTY: 0
8. MFG. & MODEL OF MANUAL PULL STATION: Fire Lite BG-12LX QTY: 6
9. MFG. & MODEL OF AUDIO-VISUAL DEVICES: System Sensor P2R QTY: 13

TESTS OF EQUIPMENT:

10. NUMBER OF SMOKE DETECTORS TESTED 11
11. NUMBER OF HEAT DETECTORS TESTED 0
12. NUMBER OF MANUAL PULL STATIONS TESTED 6
13. TROUBLE SIGNALS TESTED YES X NO _____
14. STANDBY POWER TESTED YES X NO _____
BATTERY MFG. & MODEL: Genesis 12 volt 12.0 Amp. YEAR 02/2018 QTY: 2

15. EACH MASTERBOX OR OTHER CONNECTION ACTIVATED FROM CONTROL PANEL.
YES X NO _____

16. DOES BUILDING HAVE SPRINKLER PROTECTION YES X NO _____
WET _____ DRY X
 - A. MFG. & MODEL OF WATERFLOW SWITCH: Potter PS10-2 QTY: 1
 - B. MFG. & MODEL OF OS&Y TAMPER SWITCH: Vlc Butterfly Valve QTY: 2

17. TIME TAKEN OFF LINE: 7:40 AM _____ PM. TIME BACK ON LINE: 9:55 AM _____ PM

18. SYSTEM LEFT IN SERVICE YES X NO _____

19. FIRE DEPT. BOX # _____ CENTRAL CALLING STATION _____
F.D. PHONE # 508-473-1050 PHONE # 877-776-1911

20. FIRE DEPT. 24 HR. NOTICE _____ YES _____ NO X
48 HR. NOTICE _____ 1 WEEK NOTICE _____

COMMENTS: Office 508-529-6868 Strobe should be added on the outside porch and in hallway downstairs next to Bathrooms. Orange strobe outside 01/03/2020 Acct# PO153999 Pass # 9876. When clearing the Fire Alarm Panel at the end of the Job this shuts down Co Detector and all the appliances of Gas. Then we reset the above. Battery Drain Test on 01/03/2020

DATE EFFECTIVE: 09/01/2020 EXPIRATION DATE: 03/2021
TECHNICIAN: Ronald Kroplis Sr. LICENSE # 1955D

SIGNATURE: Ronald Kroplis Sr. JOB #: _____

**** CERTIFICATE EXPIRES 6 MONTHS FROM ABOVE DATE OF INSPECTION ****

Individual User Report

User ID: dretew
First name: Donald
Last name: Stewardson
Email: donstewardson@comcast.net
Registration date: Tuesday, November 27, 2016, 9:35 PM

Program: **_SPB-Crowd Manager 2017**
Course ID: **SPB-CM-2017**
Course name: **SPB-2017 Crowd Manager Training**
Credits: **1.00**
Grade: **96.00**
Class ID: **SPB-CM-2017**
Date completed: **Tuesday, November 27, 2016**
Status: **Complete**
Expires: **Saturday, November 27, 2021**

Learning Objective

Score

None

N/A

Donald Stewardson has earned

1.00 credits of a required 1.00 credits for this program: **_SPB-Crowd Manager 2017**

Information and Instructions

Massachusetts General Laws chapter 152 requires all employers to provide workers' compensation for their employees. Pursuant to this statute, an **employee** is defined as "...every person in the service of another under any contract of hire, express or implied, oral or written."

An **employer** is defined as "an individual, partnership, association, corporation or other legal entity, or any two or more of the foregoing engaged in a joint enterprise, and including the legal representatives of a deceased employer, or the receiver or trustee of an individual, partnership, association or other legal entity, employing employees. However, the owner of a dwelling house having not more than three apartments and who resides therein, or the occupant of the dwelling house of another who employs persons to do maintenance, construction or repair work on such dwelling house or on the grounds or building appurtenant thereto shall not because of such employment be deemed to be an employer."

MGL chapter 152, §25C(6) also states that "every state or local licensing agency shall withhold the issuance or renewal of a license or permit to operate a business or to construct buildings in the commonwealth for any applicant who has not produced acceptable evidence of compliance with the insurance coverage required." Additionally, MGL chapter 152, §25C(7) states "Neither the commonwealth nor any of its political subdivisions shall enter into any contract for the performance of public work until acceptable evidence of compliance with the insurance requirements of this chapter have been presented to the contracting authority."

Applicants

Please fill out the workers' compensation affidavit completely, by checking the boxes that apply to your situation and, if necessary, supply your insurance company's name, address and phone number along with a certificate of insurance. Limited Liability Companies (LLC) or Limited Liability Partnerships (LLP) with no employees other than the members or partners, are not required to carry workers' compensation insurance. If an LLC or LLP does have employees, a policy is required. Be advised that this affidavit may be submitted to the Department of Industrial Accidents for confirmation of insurance coverage. **Also be sure to sign and date the affidavit.** The affidavit should be returned to the city or town that the application for the permit or license is being requested, **not** the Department of Industrial Accidents. Should you have any questions regarding the law or if you are required to obtain a workers' compensation policy, please call the Department at the number listed below. Self-insured companies should enter their self-insurance license number on the appropriate line.

City or Town Officials

Please be sure that the affidavit is complete and printed legibly. The Department has provided a space at the bottom of the affidavit for you to fill out in the event the Office of Investigations has to contact you regarding the applicant. Please be sure to fill in the permit/license number which will be used as a reference number. In addition, an applicant that must submit multiple permit/license applications in any given year, need only submit one affidavit indicating current policy information (if necessary). A copy of the affidavit that has been officially stamped or marked by the city or town may be provided to the applicant as proof that a valid affidavit is on file for future permits or licenses. A new affidavit must be filled out each year. Where a home owner or citizen is obtaining a license or permit not related to any business or commercial venture (i.e. a dog license or permit to burn leaves etc.) said person is NOT required to complete this affidavit.

The Office of Investigations would like to thank you in advance for your cooperation and should you have any questions, please do not hesitate to give us a call.

The Department's address, telephone and fax number:

The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
Lafayette City Center
2 Avenue de Lafayette,
Boston, MA 02111-1750

Tel. (857) 321-7406 or 1-877-MASSAFE

Fax (617) 727-7749

www.mass.gov/dia

Hopedale Country Club
2020 Officer and Board of Directors
Certification of Election – November 16th, 2020

Officers

President	Donald Stewardson	(2 Year Term)
Financial Secretary	Anthony Farrell	(2 Year Term)
Recording Secretary	Edward Crivello	(2 Year Term)

Board of Directors

Two-Year Term

- 1. Eric Carlson**
- 2. John Mazzealli**
- 3. Brian Sullivan**
- 4. Robert Tamagni**
- 5. Robert Wright**

I, Edward Crivello, as Recording Secretary of Hopedale Country Club, attest that all HCC By-Laws regarding the Nomination and Election of November 16, 2020 were followed.

 11/17/20

ATTEST: Edward Crivello, 4 Lydia Lane, Franklin, MA 02038

Change of Officers, Stock or Ownership Interest

Change of Officers/Directors **Change of Ownership Interest (LLC Managers/LLP Partners, Trustees)** **Change of Stock (E.g. New Stockholder/Transfer or Issuance of Stock)**

Individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises (Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Donald Stewardson	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
President	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Paul Cellucci	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Vice President	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Edward Crivello	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Recording Secretary	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Anthony E. Farrell	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Financial Secretary	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Steven Haynes	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Treasurer	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Name of Principal	Residential Address	SSN	DOB
Francis Coffey	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager US Citizen	MA Resident
Director	n/a	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

Yes No

MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement.

Yes No

ADDENDUM A

Change of Officers, Stock or Ownership Interest (Continued...)

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Percentage of Ownership in Entity being Licensed
(Write "NA" if this is the entity being licensed)

Hopedale Country Club, Inc.

NA

Name of Principal

Residential Address

SSN

DOB

John Tammaro

Title and or Position

Percentage of Ownership

Director/ LLC Manager US Citizen

MA Resident

Director

NA

Yes No

Yes No

Yes No

Name of Principal

Residential Address

SSN

DOB

Ken Mooradian

Title and or Position

Percentage of Ownership

Director/ LLC Manager US Citizen

MA Resident

Director

NA

Yes No

Yes No

Yes No

Name of Principal

Residential Address

SSN

DOB

Robert Manning

Title and or Position

Percentage of Ownership

Director/ LLC Manager US Citizen

MA Resident

Director

NA

Yes No

Yes No

Yes No

Name of Principal

Residential Address

SSN

DOB

Tim Mooradian

Title and or Position

Percentage of Ownership

Director/ LLC Manager US Citizen

MA Resident

Director

NA

Yes No

Yes No

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager US Citizen

MA Resident

Director

NA

Yes No

Yes No

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager US Citizen

MA Resident

Director

NA

Yes No

Yes No

Yes No

Name of Principal

Residential Address

SSN

DOB

Title and or Position

Percentage of Ownership

Director/ LLC Manager US Citizen

MA Resident

Director

NA

Yes No

Yes No

Yes No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

Yes No



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

For Reconsideration

LICENSING AUTHORITY CERTIFICATION

HOPEDALE

City/Town

00001RS0542

ABCC License Number

TRANSACTION TYPE (Please check all relevant transactions):

The license applicant petitions the Licensing Authorities to approve the following transactions:

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/Directors/LLC Managers
- Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other
- Change of DBA

APPLICANT INFORMATION

Name of Licensee: HOPEDALE COUNTRY CLUB INC. DBA: HOPEDALE COUNTRY CLUB

Street Address: 90 MILL ST HOPEDALE MASSACHUSETTS Zip Code: 01747

Manager: David Sanchioni

Granted under Special Legislation? Yes No

If Yes, Chapter of the Acts of (year)

§12 Restaurant (i.e. restaurant, package store) Annual Class All Alcoholic Beverages Category (i.e. Wines and Malts / All Alcohol)

DESCRIPTION OF PREMISES Complete description of the licensed premises

all areas used for golf along with the clubhouse and its associated porch and patio areas

LOCAL LICENSING AUTHORITY INFORMATION

Application filed with the LLA: Date: September 28, 2020 Time: 7:00PM

Advertised: Yes No Date Published: November 9, 2020 Publication: Board of Selectmen Meeting

Abutters Notified: Yes No Date of Notice:

Date APPROVED by LLA: November 9, 2020 Decision of the LLA: Approves this Application

Additional remarks or conditions (E.g. Days and hours): None

For Transfers ONLY: Seller License Number: Seller Name:

The Local Licensing Authorities By:

Brian R. Kayes

File # 1 Nov 11 2020 12:28 EST

Alcoholic Beverages Control Commission
Ralph Sacramento
Executive Director

[Signature]









LLA Certification Form - HCC

Final Audit Report

2020-11-10

Created:	2020-11-10
By:	Lindsay Mercier (lmercier@hopedale-ma.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAO64qbQUxqQWgPr5zm9IB-A0ArI-gjpMS

"LLA Certification Form - HCC" History

-  Document created by Lindsay Mercier (lmercier@hopedale-ma.gov)
2020-11-10 - 1:23:02 PM GMT- IP address: 100.0.72.3
-  Document emailed to Brian R Keyes (bkeyes@hopedale-ma.gov) for signature
2020-11-10 - 1:23:33 PM GMT
-  Email viewed by Brian R Keyes (bkeyes@hopedale-ma.gov)
2020-11-10 - 5:25:43 PM GMT- IP address: 204.14.236.155
-  Document e-signed by Brian R Keyes (bkeyes@hopedale-ma.gov)
Signature Date: 2020-11-10 - 5:26:02 PM GMT - Time Source: server- IP address: 204.14.236.155
-  Document emailed to Louis Arcudi (larcudi@hopedale-ma.gov) for signature
2020-11-10 - 5:26:04 PM GMT
-  Email viewed by Louis Arcudi (larcudi@hopedale-ma.gov)
2020-11-10 - 5:32:03 PM GMT- IP address: 174.242.70.169
-  Document e-signed by Louis Arcudi (larcudi@hopedale-ma.gov)
Signature Date: 2020-11-10 - 7:01:14 PM GMT - Time Source: server- IP address: 73.149.106.54
-  Agreement completed.
2020-11-10 - 7:01:14 PM GMT

MENT-Change of Officers, Stock or Ownership Interest

Change of Officers/Directors **Change of Ownership Interest (LLC Managers/LLP Partners, Trustees)** **Change of Stock (E.g. New Stockholder/Transfer or Issuance of Stock)**

Individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Donald Stewardson	[REDACTED]	[REDACTED]	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
President	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Paul Cellucci	[REDACTED]	[REDACTED]	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Vice President	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Edward Crivello	[REDACTED]	[REDACTED]	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Recording Secretary	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Anthony E. Farrell	[REDACTED]	[REDACTED]	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Financial Secretary	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Steven Haynes	[REDACTED]	[REDACTED]	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Treasurer	n/a	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Francis Coffey	[REDACTED]	[REDACTED]	[REDACTED]

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Director	n/a	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY
 Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. Yes No

MANAGEMENT AGREEMENT
 Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement. Yes No

LLA Certification Form - HCC

Final Audit Report

2020-11-10

Created:	2020-11-10
By:	Lindsay Mercier (lmercier@hopedale-ma.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA084qbQLxqQWgPr5zm9IB-A0Ar1-gpMS

"LLA Certification Form - HCC" History

- Document created by Lindsay Mercier (lmercier@hopedale-ma.gov)
2020-11-10 - 1:23:02 PM GMT- IP address: 100.0.72.3
- Document emailed to Brian R Keyes (bkeyes@hopedale-ma.gov) for signature
2020-11-10 - 1:23:33 PM GMT
- Email viewed by Brian R Keyes (bkeyes@hopedale-ma.gov)
2020-11-10 - 5:25:43 PM GMT- IP address: 204.14.236.155
- Document e-signed by Brian R Keyes (bkeyes@hopedale-ma.gov)
Signature Date: 2020-11-10 - 5:26:02 PM GMT - Time Source: server- IP address: 204.14.236.155
- Document emailed to Louis Arcudi (larcudi@hopedale-ma.gov) for signature
2020-11-10 - 5:26:04 PM GMT
- Email viewed by Louis Arcudi (larcudi@hopedale-ma.gov)
2020-11-10 - 5:32:03 PM GMT- IP address: 174.242.70.169
- Document e-signed by Louis Arcudi (larcudi@hopedale-ma.gov)
Signature Date: 2020-11-10 - 7:01:14 PM GMT - Time Source: server- IP address: 73.149.106.54
- Agreement completed.
2020-11-10 - 7:01:14 PM GMT

**TOWN OF HOPEDALE
ALCOHOL LICENSE CHECKLIST**

Please Note: Per Licensing Authority, applications that are late or incomplete by not including the requested documentation will be subject to an additional processing fee of \$100

Renewal Application deadline is Monday, November 18, 2019 at 4 PM WEDS NOV 18

Alcohol License Renewal Fee \$1,100.00 (Must be included with application)

COMPLETED AND SIGN THE LICENSE RENEWAL FORMS (must be completed by current manager of license)

ABCC LICENSE RENEWAL APPLICATION (must be signed and completed by **Current Manager**)

IF ANY INFORMATION HAS CHANGED SINCE LAST RENEWAL, PLEASE COMPLETE THE BLANK ABCC FORM. The **Current Manager** must sign the form. If the manager has changed since the last renewal, you notify the Board of Selectmen office 508-634-2203 X210

MASS DOR (REAP FORM) Per M.G.L. Chapter 62, §49A

COMPLETE 24- HOUR EMERGENCY CONTACT FORM

WORKER'S COMPENSATION INSURANCE AFFIDAVIT CERT OF GOOD

OBTAIN AND SUBMIT the following list of items

WORKER'S COMPENSATION CERTIFICATE- (must obtain and provide current certificate Insurance carrier can **fax** current certificate (508) 634-2200 Attn: Lindsay Mercier)

Please check the box below for the business type for the license renewal

Corporation

Partnership

Sole Proprietor

Individual

Other

BUSINESS CERTIFICATE obtain current business certificate or submit a copy of current certificate Please contact the Town Clerk's office at (508)634-2203 X 215 to obtain

Please Note: Business Name listed on Business Certificate must match license application. All corporate officers must be listed and appear before Town Clerk and sign application. If Business names do not match - New or Renewal License Applications will not be granted.

Date business certificate expires: 2022

ON PREMISES §12 LICENCE HOLDERS ONLY- Must provide the following additional information/forms:

Effective August 26, 2010, no license under M.G.L. c. 138, §12 shall be issued or renewed until the applicant or licensee provides proof of mandatory insurance coverage by filing a certificate of insurance in a form acceptable to the local licensing authority ("LLA"). As a result, applicants for §12 licenses must provide proof of insurance coverage under a liquor legal liability insurance policy for bodily injury or death for a minimum amount of \$500,000 as a condition to receive a license.

**TOWN OF HOPEDALE
ALCOHOL LICENSE CHECKLIST**

Please Note: Per Licensing Authority, applications that are late or incomplete by not including the requested documentation will be subject to an additional processing fee of \$100

- ⊖ **Renewal Application deadline is Monday, November 18, 2019 at 4 PM**
- ⊖ **Alcohol License Renewal Fee \$1,100.00 (Must be Included with application)**

COMPLETED AND SIGN THE LICENSE RENEWAL FORMS (must be completed by current manager of license)

- ⊖ **ABCC LICENSE RENEWAL APPLICATION (must be signed and completed by Current Manager)**
- ⊖ **IF ANY INFORMATION HAS CHANGED SINCE LAST RENEWAL, PLEASE COMPLETE THE BLANK ABCC FORM. The Current Manager must sign the form. If the manager has changed since the last renewal, you notify the Board of Selectmen office 508-634-2203 X210**
- ⊖ **MASS DOR (REAP FORM) Per M.G.L. Chapter 62, §49A**
- ⊖ **COMPLETE 24- HOUR EMERGENCY CONTACT FORM**
- ⊖ **WORKER'S COMPENSATION INSURANCE AFFIDAVIT**

OBTAIN AND SUBMIT the following list of items

- ⊖ **WORKER'S COMPENSATION CERTIFICATE- (must obtain and provide current certificate Insurance carrier can fax current certificate (508) 634-2200 Attn: Lindsay Mercier**

Please check the box below for the business type for the license renewal

- Corporation**
- ⊖ **Partnership**
- ⊖ **Sole Proprietor**
- ⊖ **Individual**
- ⊖ **Other**

- ⊖ **BUSINESS CERTIFICATE** obtain current business certificate or submit a copy of current certificate
Please contact the Town Clerk's office at (508)634-2203 X 215 to obtain
Please Note: Business Name listed on Business Certificate must match license application. All corporate officers must be listed and appear before Town Clerk and sign application. If Business names do not match - New or Renewal License Applications will not be granted.

Date business certificate expires: 11/9/2022

ON PREMISES §12 LICENCE HOLDERS ONLY- Must provide the following additional information/forms:

- ⊖ Effective August 26, 2010, no license under M.G.L. c. 138, §12 shall be issued or renewed until the applicant or licensee provides proof of mandatory insurance coverage by filing a certificate of insurance in a form acceptable to the local licensing authority ("LLA"). As a result, applicants for §12 licenses must provide proof of insurance coverage under a liquor legal liability insurance policy for bodily injury or death for a minimum amount of \$500,000 as a condition to receive a license.
- ⊖ Copies of current Crowd Manager Certifications for each trained Crowd Manager per M.G.L. Chapter 304 of the Acts of 2004. For updates and current information on the crowd manager law please refer to the following website; <http://www.mass.gov/eopss/agencies/dfs/crowd-manager-regulations-and-training-prog-.html>
- ⊖ All on-premise licenses must have a current Fire/Safety Certificate per M.G.L. Chapter 304 of the Acts of 2004. The certificate dated by no later than November 30 each year
- ⊖ If your business serves food, you must include a current Board of Health food permit. Please contact the Board of Health office at (508)-634-2203 X 222 if you need a copy

ALL LICENSE RENEWAL APPLICANTS PLEASE READ, SIGN AND DATE

- ⊖ Applications received after posted date and time will be subject to a \$100 fee
- ⊖ Incomplete applications will be subject to a \$100 fee
- ⊖ Missing documentation will be subject to a \$100 fee

ALL LICENSE RENEWAL LICENSE HOLDERS: PLEASE READ, SIGN AND DATE STATEMENT OF PREMISE

- ⊖ If you are not making changes to your current ABCC License(s) including the following; Business Name, Manager, Days/Hours of Operation, Types of Alcohol, Storage areas or premises changes, please check the box and sign and date below (this must be signed by a current manager listed on license)

I am requesting to renew my Liquor License(s) set to expire this calendar year on December 31. I have not made any of the above changes and promise to report any changes immediately to the Licensing Board.

Gary J. Neves
Print Name of License Holder

Gary J. Neves 11/16/20
Signature and Date of License Holder

IF YOU MADE CHANGES TO THE TERMS OF YOUR EXISTING ABCC LICENSE, PLEASE CONTACT:

Lindsay Mercier, Board of Selectmen's Office
(508) 634 -2203 X 210
lmercier@hopedale-ma.gov

ANY CHANGE MADE TO YOUR EXISTING ABCC LICENSE REQUIRES PRIOR APPROVAL BY BOTH THE BOARD OF SELECTMEN AND ABCC

LICENSES WILL NOT BE ISSUED IF YOU OWE ANY MONEY TO THE TOWN OF HOPEDALE OR THE COMMONWEALTH OF MASSACHUSETTS

BE SURE TO INCLUDE THIS CHECKLIST WITH YOUR APPLICATION AND FORMS



The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 Lafayette City Center
 2 Avenue de Lafayette, Boston, MA 02111-1750
 www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: J&M And Sons, Inc. (d/b/a, Hope Dale Package Store)

Address: 130 Mendon Street

City/State/Zip: Hope Dale, MA 01747 Phone #: 508-473-4830

Are you an employer? Check the appropriate box:

- 1. I am a employer with 4 employees (full and/or part-time).*
- 2. I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
- 3. We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
- 4. We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

- 5. Retail
- 6. Restaurant/Bar/Eating Establishment
- 7. Office and/or Sales (incl. real estate, auto, etc.)
- 8. Non-profit
- 9. Entertainment
- 10. Manufacturing
- 11. Health Care
- 12. Other

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: HUB NE Association Programs

Insurer's Address: 300 Ballardvale Street

City/State/Zip: Wilmington, MA 01887

Policy # or Self-ins. Lic. # 014000 502334/21 Expiration Date: 1/1/2022

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under § 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Handwritten Signature]

Date: 11/16/2020

Phone #: 508-473-4830

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (check one):

- 1. Board of Health
- 2. Building Department
- 3. City/Town Clerk
- 4. Licensing Board
- 5. Selectmen's Office
- 6. Other _____

Contact Person: _____ Phone #: _____

MASSACHUSETTS DEPARTMENT OF REVENUE

REVENUE ENFORCEMENT AND PROTECTION ATTESTATION

(REAP)

I certify under penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required by law.

J&M And Sons, Inc. (d/b/a, Hopedale Package Store)

*Signature of Individual or Corporate Name (Mandatory)

Gary Neves, Treasurer

By: Corporate Officer (Mandatory, If Applicable)

*** Social Security Number (voluntary) or Federal Identification Number

*Licenses or permits will not be issued unless this certification clause is signed by the applicant.

** Will be furnished to the MA Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of M.G.L. Chapter 62C, § 49A.



THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPEDALE
EMERGENCY CONTACT FORM

Date: 11/16/20

J&M And Sons, Inc. (d/b/a, Hopedale Package Store)

→ Telephone #
508-473-4830

Name of Licensed Business

130 Mendon Street, Hopedale, MA 01747

Address of Business

EMERGENCY CONTACT INFORMATION

Maria Neves

Name of Emergency Contact,



Home Address of Emergency Contact



24 Hour Emergency Contact Telephone Number



Licenses applying *for or held* in the Town of Hopedale:

All Alcoholic Beverages (Retail)

Business Hours

Weekday Business Hours of Operation Mon-Fri: 10am-9pm

Weekend Business Hours of Operation Sat. & Sun: SA= 10am-9pm SU= 12pm-6pm

IF YOU ARE APPLYING FOR AN ENTERTAINMENT LICENSE YOU MUST COMPLETE

Weekday Entertainment Hours Mon-Fri: _____

Weekend Entertainment Hours Sat. & Sun: _____

Types of Entertainment: _____

The premises is ALARMED NOT ALARMED

The premises has SPRINKLER SYSTEM DOES NOT HAVE SPRINKLER SYSTEM

→ @Boiler only

THIS FORM MUST BE COMPLETED BEFORE A LICENSE IS ISSUED



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



J & M AND SONS INC
130 MENDON ST
HOPEDALE MA 01747-1943

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, J & M AND SONS INC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 8:30 a.m. to 4:30 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/03/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUB NE Association Programs 300 Ballardvale Street Wilmington, MA 01887	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS:		FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE		
INSURED J & M and Sons, Inc. d/b/a Hopedale Package Store 130 Mendon Street Hopedale, MA 01747	INSURER A: MA Retail Merchants WC Group Inc.		NAIC #
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

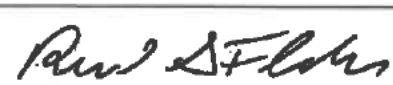
COVERAGES **CERTIFICATE NUMBER:** 00004 **REVISION NUMBER:** 00001

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in RI) If yes, describe under DESCRIPTION OF OPERATIONS below						<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
				014000502334121	1/01/2021	1/01/2022	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Fax 508-634-2200

CERTIFICATE HOLDER Hopedale Board of Health ATTN: Susan Brouwer PO Box 7 78 Hopedale Street Hopedale, MA 01747	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---



Lisa M. Pedroli
Town Clerk

TOWN OF HOPEDALE

78 Hopedale Street - P.O. Box 7
Hopedale, Massachusetts 01747

Tel: 508-634-2203 X215 Fax: 508-634-2200
E-mail: lpdroli@hopedale-ma.gov

File #: 2018-38
Exp. Date: 11-7-2022
 New Filing
 Renewal-Prev. # 201424
\$40.00 Date Paid
(Office use only)

BUSINESS CERTIFICATE

(CK# 12849)

In conformity with the provisions of chapter one hundred ten, section five of the General Laws, as amended, the undersigned hereby declare(s) that a business is conducted under the title of:

J Bell and Sons, Inc. (d/b/a, Hopedale Package Store)
Name of Business (above line)

130 Mendon Street
Address of Business (above line)

hopedalepackage@gmail.com
Email Address (above line)

Retail Alcohol
Type of Business (above line)

508-473-4830
Telephone Number (above line)

by the following named person(s): (Include title, if corporate officer.)

- | FULL NAME | RESIDENCE |
|-------------------------------------|------------|
| 1. <u>Maria L. Neves, President</u> | [REDACTED] |
| 2. <u>Gary J. Neves, Treasurer</u> | [REDACTED] |

Under the penalties of perjury, I certify, that to my best knowledge and belief, I have filed all state tax returns and paid all state taxes as required under law. (M.G.L. Chapter 62C, 49A)

Signatures:
1. Maria L. Neves 2. Gary J. Neves

* This license will not be issued unless this certification clause is signed by the applicant.

State of Massachusetts County of Worcester ss.
On 11/9/18, the above named person(s) personally appeared before me and made oath that the foregoing statement is true.

Signatures: [Signature] (SEAL)
Received by Town Clerk's Office: _____

Notary Public
Com. Exp. Date: _____

Lisa M. Pedroli



*NOTE: Signature affixed is for business certificate purposes only and does not infer compliance with the Hopedale Zoning By-Laws.

In accordance with the provisions of Chapter 337 of the Acts of 1985 and Chapter 110, Section 5 of Massachusetts General Laws, **BUSINESS CERTIFICATES SHALL BE IN EFFECT FOR FOUR YEARS FROM THE DATE OF ISSUE AND SHALL BE RENEWED EACH FOUR YEARS THEREAFTER.** A statement under oath must be filed with the City/Town Clerk upon discontinuing, retiring or withdrawing from such business or partnership.

Copies of such certificates shall be available at the address at which such business is conducted and shall be furnished on request during regular business hours to any person who has purchased goods or services from such business.

Violations are subject to a fine of not more than three hundred dollars (\$300) for each month during which such violation continues.

Copies to: Assessor Building Inspector Health Agent Admin



Jean M. Lorizio, Esq.
Commission Chairman

Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

2021
Retail License Renewal

License Number: 00002-PK-0542

Municipality: HOPEDALE

License Name : J And M And Sons Inc

License Class: Annual

DBA : Hopedale Package Store

License Type: Package Store

Premise Address: 130 Mendon Street Hopedale, MA 01747

License Category: All Alcoholic Beverages

Manager: Gary J Neves

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Gary J. Neves
Signature

Gary J. Neves
Printed Name

11/16/2020
Date

Treasurer/Manager
Title

Additional Information:



December 10, 2020

Brian W. Riley
briley@k-plaw.com

Carrie Benedon, Esq.
Director, Division of Open Government
Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Re: Town of Hopedale – Board of Selectmen
Open Meeting Law Complaints from Sandra Austin, Esq. received November 17, 2020

Dear Attorney Benedon:

Please be advised that this office serves as Town Counsel to the Town of Hopedale. Five (5) Open Meeting Law Complaints were filed against the Board of Selectmen (“Board”) on November 17, 2020 by Attorney Sandra Austin, copies of which are filed herewith. In addition, I have enclosed copies of the Board’s meeting notices and open session minutes from September 14 and 28 and October 13, 20 and 30, 2020, all of which are relevant to the Complaints. Since the five Complaints are essentially the same, but applicable to different meeting dates, I am addressing them all in this response. The Board reviewed the five Complaints and approved this response at its meeting on December 14, 2020.

The Board denies that it committed any Open Meeting Law violations, much less any violation that would justify the nullification of any action taken by the Board of Selectmen as requested by Attorney Austin. For each of the five meetings at issue, the Board scheduled an executive session to discuss a potential land acquisition pursuant to Purpose 6 of G.L. c.30A, §21. The land at issue is privately owned parcels comprising approximately 150 acres held as forestry land under G.L. c.61. One consequence of such property is that if there is an offer to sell the property that would change the use, the Town has a statutory right of first refusal. The proposed private sale would result in the use of the property by the Grafton & Upton Railroad Company, widely known as “GURR.” It should also be noted that the status of this parcel and whether the Board should exercise this right has been subject to extensive publicity and public discussion, and open discussions at numerous Board meetings including the five at issue in the Complaints. On October 24, an outdoor Special Town Meeting called for this purpose drew over 400 voters (the Town’s potential purchase of the subject property would require a Town Meeting appropriation vote). The Board responds to the allegations of the five Complaints as follows:

1. September 14, 2020 – The Complaint alleges that the Board’s executive session was properly posted but that the minutes (open session, as the executive session minutes have not been released) show the motion and vote were improper. It also claims that no one could reasonably determine what the executive session was about, and that no one had “reasonable notice to be heard on the matter.” The minutes and notice clearly state,

{ Carrie Benedon, Esq. }

December 10, 2020

Page 2

however, that it was to discuss the purchase and/or values of real property, and that the property being discussed was the “GURR land acquisition.” As noted above, it was widely known throughout the Town what property was being discussed as the “GURR property” (and the GURR is the complainant’s client), and there had been public discussion of the right of first refusal and related records earlier in the open session. Finally, no one had any right to be heard regarding the executive session, either before or during it. “No person shall address a meeting if a public body without permission of the chair.” G.L. c.30A, §20(g).

2. September 28, 2020 – This complaint is identical to the September 14 complaint, and the Board refers to its response above – again, the notice and minutes refer to the GURR land acquisition and there was related public discussion of related issue prior to the executive session, so there was no ambiguity as to what property was being discussed.
3. October 13, 2020 – This complaint is similar to the previous two, but also claims that the property at issue in the executive session was not identified and further that the Board failed to come back into open session to adjourn the meeting. The Board acknowledges that the Purpose 6 executive session was again to discuss the GURR land acquisition but did not include the word “GURR.” The Board regrets this oversight and will revise the minutes to reflect this, but otherwise denies the allegations. Moreover, the minutes clearly state that “Selectman Arcudi made a motion to move into executive session not to return to the public,” so the Board was not obligated to reconvene in open session.
4. October 20, 2020 – This complaint is identical to the September 14 and 28 complaints, and the Board refers to its responses above; the Board will revise its minutes to identify the property as the GURR land acquisition. The Board further notes that there was discussion of the right of first refusal (as to issues not within Purpose 6) both before and after the executive session, and GURR and the right of first refusal was listed on the public portion of the agenda.
5. October 30, 2020 - his complaint is also similar to the others and the Board reasserts its responses above, and will revise its minutes to identify the property as the GURR land acquisition. The Board further notes that, for the first time, the Board also cited Purpose 3 for this executive session. On September 28, 2020, the Town filed a complaint in Land Court [20 MISC 000467] against GURR (and others) regarding the current subject property, and a portion of the session included litigation strategy. In addition, the motion to enter executive session was “to adjourn the Regular Meeting and move into Executive Session not to reconvene,” so there was no need to reconvene in open session.

In summary, the Board denies the allegations of the five enclosed complaints except as to the minor revisions to the minutes from October 13, 20 and 30 – the Board approved these revisions at

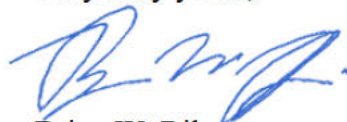
{Carrie Benedon, Esq.}

December 10, 2020

Page 3

its December 14, 2020 meeting. The Board notes, however, that the only remedy requested Attorney Austin is that all actions the Board may have taken during these five executive sessions be nullified “ab initio.” While the Open Meeting Law does provide the Attorney General with such authority if merited, the Division of Open Government has obviously used such authority extremely sparingly, and the allegations in the Complaints certainly do not call for such extraordinary relief, and the Board has shown that most allegations do not have merit. The Board submits that the requested remedy is not just inappropriate, but is sought only to attempt to gain an advantage in the Town’s litigation and its exercise of the statutory right of first refusal. The Board has already addressed the alleged minor violations and no further remedial action is necessary.

Very truly yours,



Brian W. Riley

BWR/cqm

cc: Board of Selectmen (w/o enc.)

Sandra Austin, Esq.

741069/HOPD/0001

**Board of Selectmen
Regular Meeting Minutes
October 13, 2020**

Call to order 7:00 p.m. via Zoom Meeting

Chair Keyes convened the meeting at 7:00PM

Pledge of Allegiance

A. Consent Items

1. Accepting the \$225 Donation to the Bancroft Memorial Library for the Children's Library Program from the Beth Fox

Selectman Arcudi made a motion to accept the \$225 donation to the Bancroft Memorial Library for the Children's Library Program by Beth Fox. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

2. Accepting the \$30 Donation to the Bancroft Memorial Library for the Children's Library Program from the Robin Pino

Selectman Arcudi made a motion to accept the \$30 donation to the Bancroft Memorial Library for the Children's Library Program from Robin Pino. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

Old Business

Review FY21 Budget Adjustments/Updates

Chris Hodgens, Chair of Finance Committee, stated that there is a Finance Committee meeting on Wednesday, October 13, 2020. Chris Hodgens invited Selectman Arcudi and Chair Keyes to join the meeting, as well with any residents that would like to join. Currently, there are no new adjustments/updates to the budget recommendations. Chair Keyes inquired if there was any progress made regarding the land purchase budget. Chris Hodgens stated that there is not a formal recommendation created just yet but will be provided when it is ready.

Selectman Arcudi made a motion to move into executive session not to return to the public. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye, Roll Call Vote

B. Executive Session

Motion: To move into Executive Session, pursuant to M.G.L. c.30A, § 21(a) for reason (6); To consider the purchase, exchange, lease or value of real property as the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Roll Call Vote

Purpose: Land Acquisition, 364 West Street, Attorney Durning present.

Submitted by:

Lindsay Mercier
Lindsay Mercier, Executive Assistant

Adopted: _____

**Board of Selectmen
Regular Meeting Minutes
October 20, 2020**

Chair Keyes convened the meeting at 7:00PM via Zoom Meeting

Pledge of Allegiance

Old Business

1. GURR – Right of First Refusal Next Steps; Land Acquisition Updates, 364 West Street

Per Chair Keyes, no vote will be taken tonight. The Select Board wishes to give all residents the opportunity to voice their opinion prior to a vote.

Attorney Peter Durning stated that the notice of intent that Board of Selectmen received on July 9, 2020 that referenced two separate parcels (Map 2, Block 8 and Map 2 Block 5) is the land that the right of first refusal lies. A portion of that property was dedicated under chapter 61, another portion was excluded from that land because it is considered wetland. The Chapter 61 program is for the preservation of forest land. There is a utility corridor that is also excluded from Chapter 61. Attorney Peter Durning continues to recap the results of the independent environmental assessment of these lands from Environment Partners that were discussed in a recent meeting. Attorney Peter Durning also recapped the timeline of events and information received, along with deadlines from July 9, 2020 to November 7, 2020.

Selectman Arcudi made a motion to move into Executive Session and reconvene into Regular Session at 9:15PM. Chair Keyes seconded the motion.

Roll Call Vote, Arcudi – Aye, Keyes – Aye

Executive Session

Motion: To move into Executive Session, pursuant to M.G.L. c.30A, § 21(a) for reason (6); To consider the purchase, exchange, lease or value of real property as the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Roll Call Vote

Purpose: Land Acquisition, 364 West Street, Attorney Durning present.

The Board reconvened to Regular Session to answer resident questions that were asked prior to the Executive Session.

1. Would this have been avoided if we exercised our right of first refusal earlier?
Attorney Peter Durning responded that the town received a notice of intent on July 9, 2020 that triggered a right of first refusal to exercise within 120 days. The Town is still within that period.
2. Explain the “assignment of beneficial interest”
Attorney Peter Durning responded, what GURR orchestrated with Charles Morneau, is the assignment of the beneficial interest of the trust which is control of the land held by the trust (364 West St). with GURR controlling the interest of the trust there is case law that would constitute the same thing as the sale of the land. Attorney Peter Durning’s recommendation would be to send notification to GURR that the assignment of beneficial interest conveyance triggers a new 120-day period in which the town could elect to exercise its right of first refusal.
3. Explain how the Trust was transferred to the Grafton Upton Railroad
The trustees assigned their beneficial interest, their possession of the land 364 West Street was transferred and now became the beneficial interest or effectively the land of the Grafton Upton Railroad. The name on the title has not changed, the owner of the land is still the 140 Realty Trust, because of that we are

going to move forward with the right of first refusal under the original July 9, 2020 notice of intent but to the extent there is an argument that the assignment of the beneficial interest constitutes a separate conveyance to GURR. We are also going to send notification that the conveyance affords the Town the opportunity to exercise the right of first refusal under the operation of chapter 61

4. Do you have to be present at Town Meeting to cast a vote?

Chair Keyes responded that residents need to be present at Town Meeting to cast a vote towards any of the warrant articles.

Selectman Arcudi made a non-binding motion that the Town Administrator present to the Town Clerk and Town Moderator the request from the Board of the Selectmen that at the Town Meeting these motions will be available to vote in a closed setting. Chair Keyes seconded the motion

Arcudi – Aye, Keyes – Aye

Chair Keyes stated that he received a freedom of information request regarding the letter he received from GURR on October 15, 2020. A second information request received on October 13, 2020 regarding “any correspondence from anyone concerned or of opposition regarding the land purchase”. Chair Keyes stated he will provide information request to the Town Administrator to provide to the public.

Chair Keyes opened the Regular Meeting up for questioning by the residents

1. Does Chapter 61 prohibit a conveyance?

Attorney Peter Durning responded, yes, the procedures that are built into it are designed to give the town the right to exercise before the conveyance has occurred.

2. Is the Town aware of any legal reason why there would be a dissolution of 140 Realty Trust in transfer of non-Chapter 61 to GURR?

Attorney Peter Durning stated that he is not able to answer this to its full extent. To his knowledge this has not occurred. GURR controlling the 140 Realty Trust, they have some flexibility that perhaps the Mournau family was not interested in exercise but there are steps that GURR could take for further restructuring.

3. What do we tell Town employees that are expected to not get a raise since the override budget did not pass?

Selectman Arcudi stated that the board is trying to balance the Town Budget. It is a matter of discussion at the Town Meeting.

4. What benefit does the Town have to allow the Railroad to purchase the land

Chair Keyes stated that the benefit is having a private partnership with an entity that is already established in town that would give us the opportunity to have a partnership in development as well.

5. Would it require that we vote as we do in a regular town vote and is there time to arrange that before Saturday?

Selectman Arcudi stated that he cannot answer this question until the Town Clerk and Town Moderator have responded to this motion.

6. Is there protection for the park lands for any development and changes to its boundaries?

Attorney Peter Durning responded, that no changes to the parkland boundaries have been proposed. The parklands are protected under Article 97, there cannot be a change of use for that land without complying to Article 97.

7. If the town does not exercise its right, did the railroad buy the land for a dollar?

Attorney Peter Durning responded, the transaction that the railroad had with 140 Realty Trust for lands that were not subject to Chapter 61, yes that was structured as a transaction for a dollar but that was not lands that the Town had any right of first refusal for.

8. Are there any specific concerns with the Board regarding the negative relationship that GURR has with Upton and Grafton?
Selectman Arcudi stated that he will defer this question to the night the board has to make a vote.
9. Will the Board of Selectmen honor the wishes of the town and follow the majority vote on Saturday (Special Town Meeting)?
Chair Keyes stated he cannot answer this question right now.
10. What is the purchase price for the Chapter 61 land?
Peter Durning stated it is 1,175,000,000.00

Selectman Arcudi made a motion to adjourn the meeting. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

Submitted by:

Lindsay Mercier
Lindsay Mercier, Executive Assistant

Adopted: _____

**Board of Selectmen
Regular Meeting Agenda
October 30, 2020**

Chair Keyes convened the meeting at 7:05PM via Zoom.

Pledge of Allegiance

Roll Call of Attendance: Chair Keyes, Selectmen Arcudi, Town Administrator Diana Schindler, Attorney Peter Durning

Chairman Keyes discussed the Special Town Meeting that took place on Saturday, October 24, 2020 and the results of the Special Town Meeting. Chairman Keyes stated that there was a very large turn out and thanked the Town residents for their dedication to the Town of Hopedale.

Attorney Peter Durning explained that a Public Hearing was held October 8, 2020. A new Public Hearing regarding the Town of Hopedale's Right of First Refusal and Land Acquisition, 364 West Street is posted for today. Attorney Durning reviewed what was discussed at the previous Public Hearing regarding the land acquisition and Right of First Refusal, along with the possible repercussions of purchasing the property.

Notice of Public Hearing:

TAKE NOTICE that on October 30, 2020, at 7:00 p.m., the Hopedale Board of Selectmen will hold a public hearing pursuant to Chapter 30A, Section 20 of the General Laws at which said board reasonably anticipates that the following topics will be discussed:

- The first refusal option held by the Town of Hopedale for 130.18 acres of land located at 364 West Street which are currently classified as forest land under Chapter 61 of the General Laws, and the exercise thereof by the Board of Selectmen on behalf of the town;
- The instrument of taking for ±25 acres, Wetlands *Not* Classified as Forest Land under Ch 61;
- All other matters related to the foregoing.

Attorney Durning addressed potential legal proceedings if the Board of Selectmen vote to move forward with purchasing the land. Attorney Durning discussed costs of the land purchase, including litigation costs, how it would affect the Town budget and residents and potential legal action that may need to be taken. Attorney Durning stated that he believes Town has a very defensible position with the operation of Chapter 61 and its provision to offer the right of first refusal to a municipality is the legal outcome that we should follow in this matter. Chair Keyes asked if the proceeding moved to a federal district court, would this affect the timeline of the Town obtaining the land and would this increase the cost of litigation. Attorney Durning stated that if this were to move to federal district court, he feels that it would not affect redundant or excessive costs. He feels that the proceedings would not affect the time frame either.

Chair Keyes thanked the Hopedale Foundation and the Anonymous Donor for their generous donations regarding the land purchase.

Selectman Arcudi made a motion for Taking Chap. 61 Land: Motion is made, pursuant to Massachusetts General Laws Chapter 61, Section 8, to exercise the Town's first refusal option to meet the bona fide offer of \$1,175,000 to purchase the land located at 364 West Street, Hopedale, MA, consisting of 130.18 acres, more or less, that is classified as forest land under Chapter 61 which was the subject of the Notice of Intent to Sell Forest Land Subject to Chapter 61 Tax Lien dated July 9, 2020 sent to the Town by the landowner, the One Hundred Forty Realty Trust. Chair Keyes seconded the motion.

Prior to voting, Selectman Arcudi confirmed with Attorney Durning that this motion, if voted favorably, would be to exercise the town's right to purchase the land and then Attorney Durning would put in a notice of exercise as well as a purchase of sale if the closing of the property on Monday, November 2, 2020. Selectman Arcudi thanked the Hopedale Foundation for their donation, and continued involvement with the Town of Hopedale. Chair Keyes echoed Selectman Arcudi's sentiments. Selectman Arcudi confirmed with Attorney Durning that this warrant article is for the acquisition of the land is for public conservation and is consistent with Article 97. Chair Keyes noted that once this land is moved into Article 97, the town would need a 2/3rds vote from Massachusetts Legislature to change this.

Arcudi – Aye, Keyes – Aye

Selectman Arcudi made a motion for Taking Non-Chap 61 Land: Motion is made, pursuant to Massachusetts General Laws Chapter 79, Section 1, to exercise the right of eminent domain on behalf of the Town for the taking of the land located at 364 West Street, Hopedale, MA, now owned by the Grafton & Upton Railroad Company, consisting of 25.06 acres, more or less, being a portion of that land described in an instrument of redemption of tax title taking recorded with the Worcester South District Registry of Deeds in Book 61533, Page 78, and shown on a sketch plan on file with the Town Clerk, that is not classified as forest land under Chapter 61, which land is also described as "Parcel 2" in the quitclaim deed from the One Hundred Forty Realty Trust to the Grafton & Upton Railroad Company, dated October 12, 2020, recorded in the Worcester South District Registry of Deeds in Book 63493, Page 34, such taking to be for the purpose of public park land. Chair Keyes seconded the motion

Prior to the vote, Attorney Durning explained that the eminent domain statute is Chapter 79, the intention for this land is also preserving it as park lands, conservation/recreation which is explained in the motion. Attorney Durning stated that this motion is a follow through regarding Article 5 that was adopted at Special Town Meeting. The Town voted 2/3rds to authorize the taking of the land.

Arcudi – Aye, Keyes – Aye

Selectman Arcudi made a motion to adjourn the public hearing at 8:30PM and move into Regular Session. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

A. Consent Items

Approval of the Cooperstown Bottle and Can Drive – November 7, 2020, 9AM-12PM at the Highschool Parking Lot

Selectman Arcudi made a motion to approve the Cooperstown Bottle and Can Drive for Nov 7, 2020 from 9AM-12PM. Chair Keyes seconded the motion

Arcudi – Aye, Keyes – Aye

- B. Appointments and Resignations
- C. New Business
- D. Old Business
- E. Public and Board Member Comments (votes will not be taken)
- F. Correspondence and Selectmen Informational Items (votes will not be taken)
- G. Requests for Future Agenda Items:
- H. Administrator Updates (In Packet)

Selectman Arcudi made a motion to adjourn the Regular Meeting and move into Executive Session not to reconvene. Chair Keyes seconded the motion.

Arcudi – Aye, Keyes – Aye

I. Executive Session

Motion: To move into Executive Session, pursuant to M.G.L. c.30A, § 21(a) for reasons: (3) To discuss strategy with respect to litigation that an open meeting may have a detrimental effect on the litigation position of the public body and the chair so declares,

(6) To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Roll Call Vote

Purpose: Land Acquisition, 364 West Street, Attorney Durning present.

Submitted by:

Lindsay Mercier
Lindsay Mercier, Executive Assistant

Adopted: _____

Town of Hopedale

Energy Reduction Plan

Adopted December 2020

This Energy Reduction Plan (ERP), in accordance with Criterion 3 of the Massachusetts Green Communities Program, outlines proposed energy efficiency measures to reduce costs and environmental impacts of municipal energy use in the Town of Hopedale, Massachusetts. The intent of this plan is to assist Hopedale in its energy reduction goals and help the Town achieve Green Communities designation through the Massachusetts Department of Energy Resources (DOER) Green Communities Program.

TABLE OF CONTENTS

I. Purpose and Acknowledgements	3
A. Letters Verifying the Adoption of the Energy Reduction Plan.....	3
B. Contributors to the Energy Reduction Plan.....	3
II. Executive Summary	3
A. Narrative Summary of the Town.....	3
B. Summary of Municipal Energy Uses.....	4
C. Summary of Energy Use Baseline and Plans for Reductions.....	6
III. Energy Use Baseline Inventory	9
A. Identification of the Inventory Tool Used.....	9
B. Identification of the Baseline Year.....	9
C. Municipal Energy Consumption for the Baseline Year	9
IV. Energy Reduction Plan	12
A. Narrative Summary.....	12
B. Reaching 20% Energy Use Reduction within 5-Years Following Baseline.....	14
C. General Conservation Measures.....	17
D. Summary of Long-Term Energy Reduction Goals – Beyond 5 Years.....	18
V. Onsite Renewable Energy Projects and Renewable Energy	19
VI. List of Resources	19
Appendices – Included as separate attachments	20
Appendix A: Adoption Verification Letters	20
Appendix B: Table 4. Energy Conservation Measures	20
Appendix C: Guardian Building Audit Report	20

LIST OF FIGURES AND TABLES

Figure 1. Baseline Dashboard from MEI.....	8
Figure 2. MMBTu Conversion Chart.....	9
Figure 3a. Buildings to Target from MEI.....	13
Figure 3b. Building Energy Efficiency per Square Foot from MEI.....	14
Table 1. Summary of Municipal Energy Uses.....	6
Table 2. Summary of Municipal Energy Use Baseline.....	7
Table 3a. Energy Reduction Plan Guidance (Native Fuel Units).....	9
Table 3b. Energy Reduction Plan Guidance (MMBtu).....	10
Table 5a. Fuel Economy Measures.....	16
Table 5b. Fuel Economy Measures as MMBtus.....	16
Table 6. Vehicle Replacement Measures Fuel Savings.....	17

I. PURPOSE AND ACKNOWLEDGEMENTS

This Energy Reduction Plan (ERP) outlines proposed energy efficiency measures to the reduce costs and environmental impact of municipal energy use in the Town of Hopedale. The intent of the Plan is to assist the Town of Hopedale in its ongoing Green Energy efforts, particularly the Town's current goal to become a designated Green Community through the Massachusetts Department of Energy Resources (DOER) Green Communities Program. In accordance with Criterion 3 of the Massachusetts Green Communities Program, the ERP allows municipal officials to identify energy-efficiency opportunities and establish a timeline with specific targets to reduce energy use in municipal facilities and vehicles by twenty (20) percent over a five-year period.

Hopedale's energy baseline is computed from Fiscal Year 2020 (FY2020) energy usage and will be discussed in Section III of this plan. The energy conservation recommendations draw upon information from energy audits performed by Energy Source and the Central Massachusetts Regional Planning Commission (CMRPC). These strategies provide a realistic path for implementation that will evolve with the Town's priorities and changes in technology. The decreased energy use realized as a result of this plan will reduce associated greenhouse gas emissions and Town operating costs.

A. LETTERS VERIFYING THE ADOPTION OF THE ENERGY REDUCTION PLAN

- **General Government-** A letter of approval of this Energy Reduction Plan by the Board of Selectmen is attached in Appendix A, Adoption Verification Letters.
- **Schools-** A letter of approval of this Energy Reduction Plan by the School Superintendent is attached in Appendix A, Adoption Verification Letters.

B. CONTRIBUTORS TO THE ENERGY REDUCTION PLAN

- Board of Selectmen
- Town Administrator's Office
- Hopedale Public Schools
- Accounting Office
- Highway Department
- Water and Sewer Department
- Fire Department
- Police Department
- Assessor's Office
- Building Department
- Guardian Energy Management
- Central Massachusetts Regional

II. EXECUTIVE SUMMARY

A. NARRATIVE SUMMARY OF THE TOWN

The Town of Hopedale is located in South central Massachusetts, bordered by Mendon on the south and west, Upton on the northwest, Bellingham on the east, and Milford on the north and east. Hopedale is about 20 miles southeast of Worcester and 31 miles southwest of Boston. Hopedale's municipal administration includes a Town Administrator and a board of selectmen comprised of two (2) members currently. The town contains one (1) school district. The Hopedale Public School District consists of three (3) schools, including an elementary school, the middle school and high school (in a shared building), and a preschool.

The estimated population of Hopedale as of July 2019 was 5,951 (American Community Survey, 2019). The Town's median age is approximately forty-five (45). Approximately seventeen percent (16.7%) of Hopedale residents are sixty-five (65) years or older and twenty-four percent (23.9%) are under eighteen (18) years. Approximately fifty-five percent (55%) are between the ages of 18 and 64 years old. (American Community Survey, 2018). Recent estimates show that median household income in Hopedale is \$107,550 (American Community Survey, 2018).

While Hopedale remains an attractive place for recreation and living, the Town must strive to balance environmental sustainability with its social and economic priorities. The Green Communities designation will be a significant step in achieving the status of a sustainable, environmentally friendly community.

B. SUMMARY OF MUNICIPAL ENERGY USES

The number of municipal buildings, vehicles, traffic lights and street lights are shown in Table 1 on page 5.

Municipal Buildings

The Town of Hopedale operates seventeen (17) municipal buildings (excluding water and sewer pump stations), nine (9) of which were audited by Guardian in the audit report, and 15 of which will be included in this ERP. These buildings include:

- Hopedale Jr./Sr. High School
- Memorial Elementary School
- Bright Beginnings Preschool
- Library
- Town Hall
- Police Station
- Fire Station
- Senior Center
- Community Center
- Little Red Shop Museum
- Bandstand
- Bath House
- Park Bathroom
- Town Barn (Highway Department)
- Highway Department Salt Shed
- Water Treatment Plant
- Waste Water Treatment Plant

Most of these facilities are heated with natural gas, with some using oil or propane. The water treatment plant and wastewater treatment plant are heated with oil, and Memorial Elementary School is heated with both oil and natural gas. The Town Barn is heated with both natural gas and propane. The bandstand is unheated and the bath house is heated by electricity. The Senior Center and Community Center will not be included in the ERP as they are not owned by the Town.

Building Additions and New Construction

The Wastewater Treatment Plant added a 20x10 facility in 2018 that houses a fine screening process and also demolished a 20x20 brick building used previously for the Plant. Other improvements included the installation of high efficiency motors and drives that utilize reused water, and new secondary clarifiers also driven by high efficiency motors and reuse pump motors. At the Water Treatment Plant, a raw water storage tank with pump station was constructed in 2019. All pumps at the Plant are powered by VFD's with high efficiency motors and a new HVAC system with a double insulated building. The library is planning to repair the roof in spring/summer of 2021, and the Highway Department is planning to build an additional salt shed within the next five years.

Vehicles

Hopedale has a total of 49 municipal vehicles. Of these vehicles, 43 are exempt from the fuel-efficient vehicle policy adopted by the Board of Selectmen and School Superintendent in 2020. The Town owns no electric vehicle charging stations.

Street Lights and Traffic Lights

The Town of Hopedale has 415 streetlights. All of the streetlights are owned by National Grid and on an S-1 tariff rate. The Town is in the process of purchasing the streetlights from National Grid so that they can be converted to LED. The Town of Hopedale School District also has one (1) streetlight at the Jr/Sr High School, and the Hopedale Housing Authority has two (2) streetlights on its properties. The Town owns and operates one set of six (6) traffic lights at the intersection of Mendon and Hopedale streets.

Water and Sewer

The majority of Hopedale's residents (90%) are serviced by Town drinking water. The Downtown and surrounding areas have Town water, while four (4) streets of Neck Hill Road and three (3) streets off Freedom Road rely on private wells. The Town drinking water supply comes from wells in a few different locations. The majority of the water is supplied by a tubular well on Mill Street located within the Hopedale Golf Course. At this location there are over 30 wells pumped by a vacuum system to the treatment plant. The remainder of drinking water is supplied by five wells located on the property of the treatment plant itself. The Town of Hopedale owns, operates, and maintains two (2) water pumping stations and the Water Treatment Plant.

Hopedale's municipal wastewater collection services 60% of the Town's residents. The service is generally in the Downtown and surrounding areas. Most of the southern areas of Hopedale (south of Route 16) do not have Town service, and the residents rely on private septic systems. The Town of Hopedale owns, operates, and maintains two (2) wastewater pumping stations as well as the Wastewater Treatment Plant, which is located at the junction of Route 16 and Mendon Street.

Renewable Energy

The Town does not operate any renewable energy facilities at this time. In 2017, the Town signed an agreement with BlueWave Community Solar (BCS) to subscribe to a solar farm project located in Westport Massachusetts. BCS is a community solar provider and alternative energy financing company. The contracted amount of kwh's supplied to the Town by the Project, and corresponding savings, is based on kwh usage by some of the higher volume Town departments. The solar farm project went online in December 2018. The following is the cycle that occurs for generation of energy by solar farm/application of solar generated savings (credits) by NG/invoicing by BCS for their portion of the savings:

- **Month One:** BCS Westport Solar farm generates and supplies kwh utilized by NG to supply the Town with electricity
- **Month Two:** NG passes along a portion of the savings from the BCS generated electricity (vs. from a conventional supplier) to the Town
- **Month Three:** BlueWave (BCS) invoices the Town for the BCS share of the savings (i.e. credits from NG), 80%.

Table 1: Summary of Municipal Energy Users		
Municipal Energy User	Number	Ownership
Buildings Heat Source		
Oil Heat	4	Town of Hopedale
Natural Gas Heat	9	Town of Hopedale
Propane Heat	1	Town of Hopedale
Propane for Kitchen Use	0	N/A
Biomass Heat	0	N/A
Other Heat Type (electric)	1	Town of Hopedale
Vehicles		
Non-Exempt	6	Town of Hopedale
Exempt	43	Town of Hopedale
Street Lights and Traffic Lights		
Street Lights	415	National Grid
Traffic Lights	6	National Grid
Water and Sewer		
Wastewater Treatment Plant	1	Town of Hopedale
Drinking Water Treatment Plant	1	Town of Hopedale
Pumping Stations	4	Town of Hopedale
Open Space		
Fields, parks, and cemeteries	6	Town of Hopedale
*The bandstand and bathhouse are unheated, and the bathrooms are heated with electricity.		

C. SUMMARY OF ENERGY USE BASELINE AND PLANS FOR REDUCTIONS

During baseline year FY2020, the total energy use in municipal vehicles and facilities in the Town of Hopedale was 23,582 MMBtus. Table 2 depicts an overall summary of the Town’s municipal energy usage during the baseline year. This table includes projected savings. Figure 1, on the following page, shows overall energy usage by facility category for FY2020 as determined by MassEnergyInsight.

The majority of energy consumed in Hopedale is used by municipal buildings (63%). The remaining usage is split between vehicles (18%), water and sewer (17%), street and traffic lights (2%), and open space (<1%).

At the request of the Town of Hopedale, Guardian Energy assessed and documented the energy conservation opportunities at Hopedale facilities. These opportunities were identified through several site visits, inspections, staff interviews, and data collected through the course of ASHRAE Level 2¹ audits. In

¹ An ASHRAE Level 1 assessment determines how much energy a building uses and how that compares to other similar buildings, includes a short walk-through of the facility and identifies potential efficiency measures. The costs and savings of the measures are usually identified with low precision. An ASHRAE Level 1 assessment is often referred to as a scoping audit. An ASHRAE Level 2 assessment expands on a Level 1 by identifying much more accurate costs and savings for the recommended efficiency measures. Note that these costs are still not bid-level construction costs but generally are within 15-20 percent of accuracy. Cost and energy savings from operational and behavioral measures are also quantified in an ASHRAE Level 2 assessment. For more complex facilities, an end-use breakdown of how a facility uses its energy (i.e., 30 percent of electricity use is for lighting, 60 percent for HVAC, and 10 percent for plug load) is typically included.

conjunction with vehicular and training measures, the identified projects will reduce Hopedale’s municipal energy use by 25.60 percent from the baseline year. Additional savings of up to five (5) percent will be pursued through general (“soft”) conservation measures to get Hopedale to over 20 percent savings. Specific actions are detailed in Section IV of this plan. The complete energy audits from Guardian Energy are included as Appendix C.

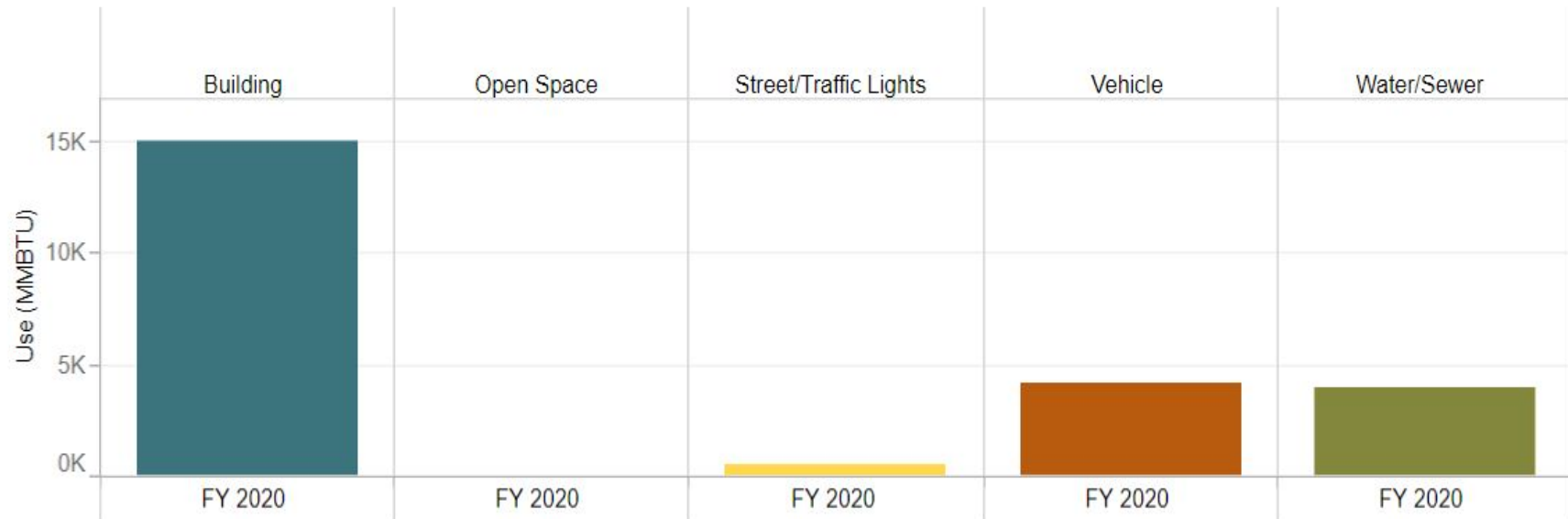
Table 2: Summary of Municipal Energy Use Baseline (FY2020)

Categories	MMBtu Used in Baseline Year	% of Total MMBtu Baseline Energy Consumption	Projected Planned Documented MMBtu Savings ²	Savings as % of Total MMBtu Baseline Energy Consumption
Buildings	14,945	63.37%	4,988	21.15%
Vehicles	4,196	17.79%	90	0.38%
Street/Traffic Lights	471	2.0%	295	1.25%
Water/Sewer	3,946	16.73%	666	2.82%
Open Space	24	0.1%	0	0.00%
Total	23,582	100%	6,039	25.60%

² Projected planned energy savings are discussed in more detail later in this plan and are presented in Table 3.

Figure 1. Baseline Dashboard from MEI

Use by Facility Category



III. ENERGY USE BASELINE INVENTORY

A. IDENTIFICATION OF THE INVENTORY TOOL USED

The Town of Hopedale will use the MassEnergyInsight (MEI) database as the inventory tool for this Energy Reduction Plan.

B. IDENTIFICATION OF THE BASELINE YEAR

The Town of Hopedale intends to complete its twenty (20) percent reduction as outlined in this Energy Reduction Plan in a 5-year period starting in fiscal year 2021 and ending in fiscal year 2025. FY2020 will serve as the baseline year, starting on July 1, 2019 and ending on June 30, 2020. The total consumption of energy in FY2020 was 23,582 MMBtus as shown in Tables 3a and Table 3b on the following pages.

C. MUNICIPAL ENERGY CONSUMPTION FOR THE BASELINE YEAR

During baseline year FY2020, the energy used by municipal vehicles and facilities in the Town of Hopedale totaled 23,582 MMBtus. Tables 3a and 3b present energy use for each municipal facility in Native Units and MMBtus, respectively. The information shown in Figure 2 below is provided by the DOER to explain how MMBtus are calculated.

Figure 2. MMBtu Conversion Chart

1 kilowatt hour of electricity	= 0.003412 MMBtu
1 therm	= 0.1 MMBtu
1 ccf (100 cubic foot) of natural gas	= 0.1028 MMBtu ³
1 gallon of heating oil	= 0.139 MMBtu
1 gallon of propane	= 0.091 MMBtu
1 cord of wood	= 20 MMBtu
1 gallon of gasoline	= 0.124 MMBtu ³
1 gallon of E100 ethanol	= 0.084 MMBtu
1 gallon of E85 ethanol	= 0.095 MMBtu
1 gallon of diesel fuel	= 0.139 MMBtu
1 gallon of B100 biodiesel	= 0.129 MMBtu
1 gallon of B20 biodiesel	= 0.136 MMBtu ^{2,4}
1 gallon of B10 biodiesel	= 0.137 MMBtu ⁹
1 gallon of B5 biodiesel	= 0.138 MMBtu ^{9,4}
1 barrel of residual fuel oil	= 6.287 MMBtu

Fuel Energy Content of Common Fossil Fuels per DOE/EIA⁵
BTU Content of Common Energy Units – (1 million Btu equals 1 MMBtu)

³ Based on U.S. consumption, 2007

⁴ Calculated Values from those of diesel and B100 biodiesel

⁵ US Department of Energy/Energy Information Administration

Table 3a. Energy Reduction Plan Guidance (Native Fuel Units)

ERP Guidance Table 3a - Municipal Energy Consumption for 2020 (Native Fuel Units)

		Electric (kWh)	Gas (therms)	2020			Propane (gallons)
				Oil (gallons)	Gasoline (gallons)	Diesel (gallons)	
Building	Hopedale JHS / SHS	634,313	40,201				
	Memorial ES	326,480	1,819	17,407			0
	Park Street PreK	36,588		4,645			
	Town Hall	32,513	9,093				
	Library	26,983	6,806				
	Town Barn	18,134	3,130				50
	Police Station	50,670	2,463				
	Fire Station	137,541	8,242				
	Salt Shed		2,980				
	Little Red Shop Museum	5,719	576				
	Total		1,268,941	75,310	22,052		
Open Space	Town Park	7,118					
	Total	7,118					
Street/Traffic Lights	Streetlights and Traffic Lights	137,983					
	Total	137,983					
Vehicle	Vehicles				4,433	5,515	
	All Vehicles				12,069	9,950	
	Total				16,502	15,465	
Water/Sewer	Sewer/Wastewater Treatment ..	521,463		1,286			
	Water Treatment Plant	416,600		1,361			
	Water Dept. Mill St Pump Stati..	50,320		46			496
	Water Dept. Moore Rd Pump ..	8,277					
	Sewer Cutler St. Pump Station	3,185		80			
	Sewer Greene St. Pump Stati..	27,908		65			
Total		1,027,753		2,838			496
Grand Total		2,441,795	75,310	24,890	16,502	15,465	546

Table 3b. Energy Reduction Plan Guidance (MMBtu)

ERP Guidance Table 3b - Municipal Energy Consumption for 2020 (MMBTU)

Please make sure that any data submitted to DOER contains complete Data!

		2020					Total	
		Diesel	Electric	Gas	Gasoline	Oil		Propane
Building	Hopedale JHS / SHS		2,164	4,020				6,184
	Memorial ES		1,114	182		2,420	0	3,715
	Park Street PreK		125			646		770
	Town Hall		111	909				1,020
	Library		92	681				773
	Town Barn		62	313			5	379
	Police Station		173	246				419
	Fire Station		469	824				1,293
	Salt Shed			298				298
	Little Red Shop Museum		20	58				77
	Total		4,330	7,531		3,065	5	14,930
Open Space	Town Park		24					24
	Total		24					24
Street/Traffic Lights	Streetlights and Traffic Lights		471					471
	Total		471					471
Vehicle	Vehicles	767			550			1,316
	All Vehicles	1,383			1,497			2,880
	Total	2,150			2,046			4,196
Water/Sewer	Sewer/Wastewater Treatment ..		1,779			179		1,958
	Water Treatment Plant		1,421			189		1,611
	Water Dept. Mill St Pump Stati..		172			6	45	223
	Water Dept. Moore Rd Pump ..		28					28
	Sewer Cutler St. Pump Station		11			11		22
	Sewer Greene St. Pump Stati..		95			9		104
	Total		3,507			394	45	3,946
Grand Total		2,150	8,331	7,531	2,046	3,460	50	23,568

IV. ENERGY REDUCTION PLAN

A. NARRATIVE SUMMARY

The Town of Hopedale is committed to reducing baseline (FY2020) energy consumption by twenty (20) percent over the 5-year period from FY2021 to the end of FY2025. A list of specific and documented strategies is presented in Table 4 (see Appendix B), which accounts for 6,039 MMBtus or 25.60 percent of total municipal energy consumption. The energy audit conducted by Guardian Energy is included as Appendix C.

Overview of Goals for Years 1 – 3

This time period runs from FY2021 to the end of FY2023. Hopedale's strategy for this period will be to implement the following measures:

- Memorial ES Weatherization
- Memorial ES Pumps and VFDs
- JRHS/SRHS Weatherization
- JRHS/SRHS Pumps and VFDs
- JRHS/SRHS Demand Controlled Ventilation
- Park Pre-K Weatherization
- Park Pre-K LED Interior Lighting
- Fire Station Weatherization
- Fire Station Pumps and VFDs
- WWTP Weatherization
- Library LED Interior Lighting

During this period the Town will also implement the general behavioral conservation measures recommended and outlined in this plan

Overview of Goals for Years 4 – 5

The goals for FY2024 and FY2025 are to complete any unfinished projects planned for years 1-3 and the following projects:

- Memorial ES Boiler Replacement
- Memorial ES LED Interior Lighting
- JRHS/SRHS LED Interior Lighting
- Library Weatherization
- WTP Weatherization
- Police Station LED Interior Lighting
- Town Hall LED Interior Lighting
- Town Hall Weatherization
- Additional projects identified in Table 4, contingent upon the availability of additional funding through Green Communities, the Town, or other sources.

Identify Areas of Least Efficiency/Greatest Waste

Hopedale will work to identify areas of least efficiency/greatest waste using MEI’s Buildings to Target assessment. This assessment, which is presented in Table 3a, compares municipal buildings to one another using a standardized energy use per area metric. This metric is measured as kBTU/square foot. Buildings that have the highest energy use and the worst efficiency are located in the top right quadrant of the figure labeled Efficiency and Use in Figure 3b.

Hopedale’s municipal buildings average 67.71 kBTU/sf. The least efficient buildings in Hopedale are the Library at 114.32 kBTU/sf, and the Park School Pre-K at 92.79 kBTU/sf. The salt shed also has high EUI at 124.17 kBTU/sf. The JR/SR High School is the largest energy user at 6,184 MMBTUs but more efficient - slightly below the median efficiency at 64.13 kBTU/sf. Memorial Elementary School uses less energy than the JR/SR High School and is more efficient 55.93 kBTU/sf. Stronger conservation measures at high-usage but relatively efficient buildings combined with the first-wave of conservation measures at small-usage but inefficient buildings will provide the greatest savings. Thus, Figures 3a and 3b provides a clear path forward in regard to what energy conservation measures can be expected to result in the greatest savings at each municipal building in the Town of Hopedale.

Figure 3a. Buildings to Target from MEI

Building Efficiency, Emissions and Cost ■ Heating ■ Electric

Emissions factors updated 1/4/2012 using Massachusetts-specific greenhouse gas emissions factors.

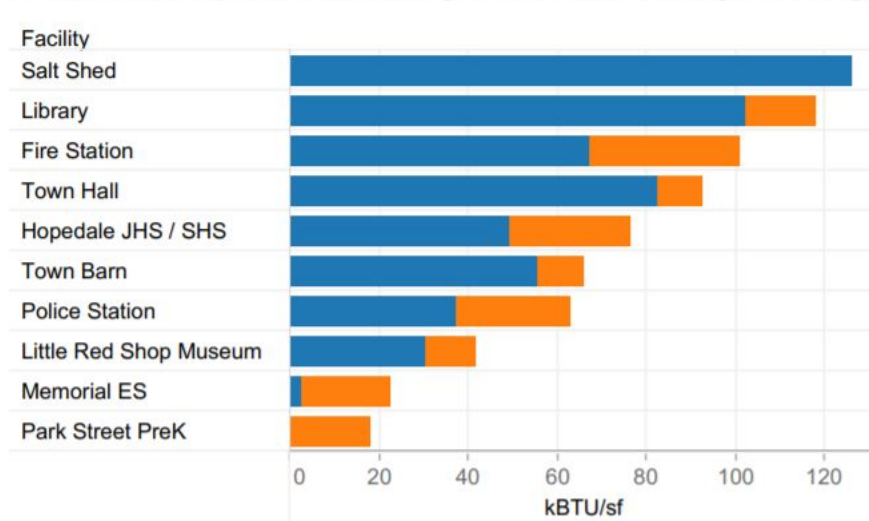
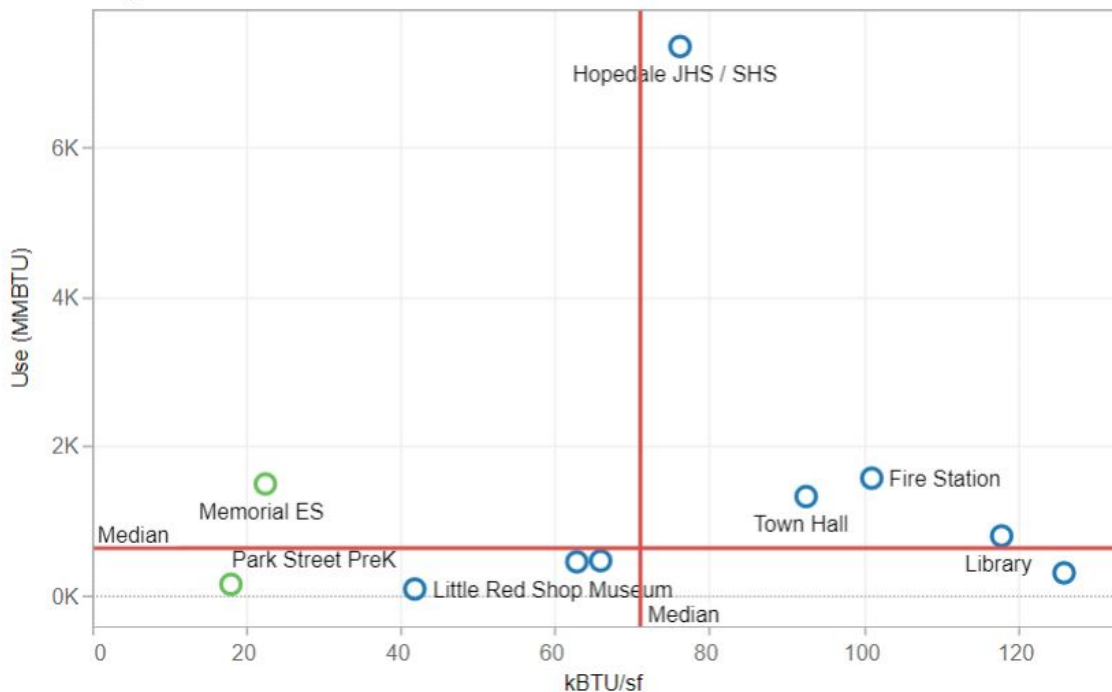


Figure 3b. Building Energy Efficiency per Square Foot from MEI

Efficiency and Use



B. REACHING 20% ENERGY USE REDUCTION WITHIN 5-YEARS FOLLOWING BASELINE

The Town of Hopedale is committed to reducing baseline (FY2020) energy consumption by twenty (20) percent over the 5-year period from FY2021 to the end of FY2025. A list of specific and documented strategies is presented in Table 4a (see Appendix B) and accounts for a reduction of twenty (20) percent of baseline energy use. The strategy for implementing this plan is presented below.

Program Management Plan for Implementation, Monitoring, and Oversight

The Town Administrator’s Office will be responsible for securing the funds and general oversight of the energy efficiency projects, annual reporting, grant administration, and maintaining energy use data in MEI.

Methodology

The Town of Hopedale will follow the recommendations outlined by Guardian Energy and the vehicle and programmatic measures identified by CMRPC. Together, these strategies will reduce the Town’s energy use by twenty (20) percent.

Summary of Energy Audits and Other Sources for Projected Energy Savings

In 2020 Guardian Energy audited nine (9) of Hopedale's buildings as part of the DOER Energy Audit Program. Audited facilities included:

- Junior HS/Senior HS
- Memorial Elementary School
- Park Pre-K
- Wastewater Treatment Plant
- Water Treatment Plant
- Police Station
- Fire Station
- Town Hall
- Bancroft Library

Buildings

In 2020, detailed audits were conducted at nine (9) municipal buildings. These audits included data during site visit walkthroughs, review of utility bills, and discussions with administration officials, staff, and building occupants. The data presented in these audits includes specific energy conservation measures (ECMs) with detailed information about baseline energy use, projected usage savings and annual cost data. This information is contained in individual reports for each facility as well as in an Energy Audit Summary Report. Annual usage, cost estimates and annual cost savings were taken directly from these reports to estimate energy savings. These reports are contained in Appendix C.

Vehicles

The Central Massachusetts Regional Planning Commission (CMRPC) audited Hopedale's vehicular energy usage, projected usage savings, and annual cost information. CMRPC projects energy savings in the following vehicle-specific areas: (1) general fuel economy measures and (2) Vehicle Replacement. Savings projections were derived as follows:

General Vehicle-Fuel Conservation Measures (All Departments)

Implementing fuel economy measures can help reduce fuel consumption without any additional cost or investment. The town will implement the goals listed below to achieve approximately a three (3) percent reduction in fuel use. According to the US Department of Energy (DOE) website at fueleconomy.gov, these include the following:

- **Drive sensibly:** Avoid aggressive driving (e.g., rapid acceleration/ braking) to reduce vehicle fuel use by five (5) to thirty-three (33) percent.
- **Remove excess weight:** Avoid storing unnecessary items in your vehicle. An extra 100 pounds could reduce mpg by up to two (2) percent, especially in smaller vehicles
- **Keep engine tuned:** Fixing a vehicle that is out of tune or has failed an emissions test can improve gas mileage by an average of four (4) percent.
- **Keep tires inflated:** Improve gas mileage by up to 3.3 percent by inflating to proper pressure.
- **Use recommended grade of oil.** Improve gas mileage by one (1) to two (2) percent by using manufacturer's recommended grade of motor oil.

Calculations for estimating the MMBtus saved as a result of these measures are shown in Table 5a and 5b.

Table 5a. Fuel Economy Measures			
Action	Description	DOE Est Savings	Used in this ERP
Drive Sensibly	Avoid aggressive driving (e.g., rapid acceleration and braking).	5-33%	1%
Remove Excess Weight	Avoid storing unnecessary items in your vehicle. An extra 100 pounds could reduce mpg by up to 2% especially in smaller vehicles.	1-2%	0.5%
Keep Engine Tuned	Fixing a vehicle that is out of tune or has failed an emissions test can improve gas mileage by an average of 4%.	4%	0.5%
Keep Tires Inflated	Improve gas mileage by up to 3.3% by inflating to proper pressure.	Up to 3%	0.5%
Use Recommended Grade of Oil	Improve gas mileage by 1%-2% by using manufacturer's recommended grade of motor oil.	1-2%	0.5%
Total			3.0%

Table 5b. Fuel Economy as MMBtus	
Summary	Amount
Total Gasoline Gallons	16,502
Total Diesel Gallons	15,465
Gasoline Gallons Saved (3%)	495
Diesel Gallons Saved (3%)	464
Conversion Rate MMBtu, Gasoline	0.124
Conversion Rate MMBtu, Diesel	0.139
Total MMBtus Saved Annually	126

Vehicle Replacement

The Town of Hopedale assessed opportunities to incorporate energy efficient vehicles into its vehicle fleet. Several vehicles will require replacement during the course of the Town's five-year plan. Because of improvements in gas mileage standards, replacing these vehicles with vehicles of the same make and model will yield energy savings. Vehicle replacement is expected to reduce the Town's energy consumption by 726 gallons of gasoline or 90 MMBTUs per year. Savings calculations are presented in Table 8. Beyond Green Communities funding, the Town will pursue funding for charging stations and vehicles through Massachusetts Department of Environmental Protection (DEP) MassEVIP program.

Table 8. Vehicle Replacement Savings									
Vehicles at End of Lifecycle						Replacement Vehicles			
Dept.	Model	Make	Year	MPG	Annual Miles Driven	Replacement Vehicle	Year	MPG	Annual Gallons Saved
School	Ford	Freestar	2006	18	15,000	Ford Transit Connect Passenger Van	2021	26	256
School	Dodge	Caravan	2014	20	15,000	Ford Transit Connect Passenger Van	2021	26	173
School	Toyota	Sienna	2015	21	15,000	Toyota Sienna Hybrid	2021	36	297
Total									726

C. GENERAL CONSERVATION MEASURES

Specific strategies outlined in Table 4, in combination with the strategies identified above account for a projected energy savings of 25.03 percent. Beyond these measures, the Town of Hopedale will also implement “soft” measures, enabling the Town to exceed the twenty (20) percent reduction target.

Municipal Buildings

Town buildings serve as the largest energy users. Consequently, the municipal buildings will continue to be an area of focus in the future. After the priority work identified in Table 4 Appendix B is underway, smaller but still significant projects can be undertaken in all buildings. Such projects would include energy conserving window treatments for smaller area windows where appropriate and upgrading storm windows.

We also view training and education of building occupants as an ongoing energy reduction strategy. We will utilize a variety of behavioral strategies to conserve energy, including:

Equipment

Municipal employees will be instructed to turn off or set computers and other electronic equipment to hibernation mode when not in use. Additionally, school equipment will be turned off when not in use during summer months. Hopedale will ensure that building occupants are maintaining energy efficient practices by placing signage and/or reminder tags in each department office to encourage all occupants to power down and unplug during off hours.

Heating and Cooling

Regarding heating and cooling, building and zone thermostats shall be set to the highest comfortable temperature in summer and the lowest in winter. Employees shall be encouraged to keep warmer clothes on hand so that heating can be set at a lower level. Hopedale will also establish specific guidelines for open window air exchange as may be feasible and practicable. Automatic thermostats will be considered where feasible and employees will be encouraged to dial down thermostats when leaving room or building for non-automatic systems. The Town will also evaluate energy efficient strategies for keeping IT equipment cool.

Interior Lighting

Regarding lighting systems, The Town of Hopedale will ensure that public buildings are not lighted unnecessarily when in use, that buildings be upgraded to automatic light switches, and that employees be encouraged to turn off lights when exiting rooms and buildings.

Upon designation, the Town will track behavioral changes by conducting occasional, off-hours checks for monitors and lights left on and windows open in winter. We will also create an inventory of light switches that are not automatic and pursue appropriate upgrades.

Street and Traffic Lighting

The Town will continue to identify opportunities to utilize solar energy as substitute for hard wired street lighting systems. The Town Manager's Office will also coordinate with the Public Works and Police Department to identify additional energy savings by using passive, reflective signage rather than lighting for roadway safety where ever possible.

Operations, Maintenance, and Equipment

The Town will reduce energy consumption by working to make sure that certain operational and maintenance standards are in place. The Town will ensure that all equipment is functioning as designed, thermostats are calibrated correctly, dampers are correctly adjusted, and janitors are implementing best practices. Thermostats can also be relocated to be placed in more effective positions.

D. SUMMARY OF LONG-TERM ENERGY REDUCTION GOALS – BEYOND 5 YEARS

Beyond the 5-year plan outlined above, Hopedale will continue to pursue energy reduction goals. The following strategies will allow the Town to reduce its energy consumption below twenty (20) percent of the established FY2018 usage baseline.

Vehicles

The Town of Hopedale will continue to replace older vehicles with more fuel-efficient vehicles. The town will also investigate the possibility of acquiring electric vehicles and installing electric vehicle charging stations at public places throughout the town.

Perpetuating Energy Efficiency

The Town Manager's Office will investigate the possibility of an energy savings reinvestment plan, in which some of the energy savings are reinvested into a fund to finance future energy efficiency or renewable efficiency projects.

Alternative Modes of Transportation

The Town of Hopedale will continue to encourage walking, bicycling, and carpooling as energy efficient practices to reduce use of fossil fuels.

V. ONSITE RENEWABLE ENERGY PROJECTS AND RENEWABLE ENERGY

The Town does not operate any renewable energy facilities at this time. In 2017, the Town signed an agreement with BlueWave Community Solar (BCS) to subscribe to a solar farm project located in Westport Massachusetts, and the project went online in 2018.

VI. LIST OF RESOURCES

In addition to the audits and reports referenced above in Section IV and attached to this report, the Town of Hopedale used the following people and resources to create this Energy Reduction Plan:

- **Kelly Brown**, Green Communities Regional Coordinator, Western Region, Massachusetts Department of Energy Resources (MA DOER). kelly.brown@state.ma.us
- **Green Communities Grant Program Information and Guidance**, Massachusetts Department of Energy Resources (MA DOER). www.mass.gov/energy/greencommunities
- **Mimi Kaplan**, Associate Planner, Central Massachusetts Regional Planning Commission. mkaplan@cmrpc.org
- **2020 Energy Audit**: Prepared by Guardian Energy, 2020. Appendix C.

APPENDICES – INCLUDED AS SEPARATE ATTACHMENTS

Appendix A: Adoption Verification Letters

Appendix B: Table 4. Energy Conservation Measures

Appendix C: Guardian Energy Building Audit Report

Town of Hopedale Energy Reduction Plan Executive Summary

In order to become a designated Green Community, the Town of Hopedale must meet five criteria:

1. As-of-right Siting of Renewable Energy
2. Expedited Permitting of Renewable Energy
3. An Energy Reduction Plan to reduce municipal energy use by 20% from the baseline over 5 years
4. Fuel Efficient Vehicles
5. Adoption of the Stretch Code

This Executive Summary will explain the main points of the Energy Reduction Plan (ERP) to meet Criterion 3.

Table 1 below shows all of the municipal energy users in the Town of Hopedale:

Table 1: Summary of Municipal Energy Users		
Municipal Energy User	Number	Ownership
Buildings Heat Source		
Oil Heat	4	Town of Hopedale
Natural Gas Heat	9	Town of Hopedale
Propane Heat	1	Town of Hopedale
Propane for Kitchen Use	0	N/A
Biomass Heat	0	N/A
Other Heat Type (electric)	1	Town of Hopedale
Vehicles		
Non-Exempt	6	Town of Hopedale
Exempt	45	Town of Hopedale
Street Lights and Traffic Lights		
Street Lights	415	National Grid
Traffic Lights	6	National Grid
Water and Sewer		
Wastewater Treatment Plant	1	Town of Hopedale
Drinking Water Treatment	1	Town of Hopedale
Pumping Stations	4	Town of Hopedale
Open Space		
Fields, parks, and cemeteries	6	Town of Hopedale

In FY2020, the baseline energy usage from all of the energy users in the Town was 23,582 MMBtus. The majority of energy consumed in Hopedale is used by municipal buildings (63%). The remaining usage is split between vehicles (18%), water and sewer (17%), street and traffic lights (2%), and open space (<1%). The energy sources are electricity, oil, natural gas, propane, gasoline and diesel.

Guardian Energy performed an energy audit of nine buildings in Hopedale:

- Junior HS/Senior HS
- Memorial Elementary School
- Park Pre-K
- Wastewater Treatment Plant
- Water Treatment Plant
- Police Station
- Fire Station
- Town Hall
- Bancroft Library

From this audit, Guardian identified energy conservation measures that if implemented would provide 23.9% energy savings from the baseline over five years. Combined with the streetlight LED replacements and fuel-efficient vehicle replacements, all of the energy conservation measures would provide 25.6% energy savings.

Categories	MMBtu Used in Baseline Year	% of Total MMBtu Baseline Energy Consumption	Projected Planned Documented MMBtu Savings	Savings as % of Total MMBtu Baseline Energy Consumption
Buildings	14,945	63.37%	4,988	21.15%
Vehicles	4,196	17.79%	90	0.38%
Street/Traffic	471	2.0%	295	1.25%
Water/Sewer	3,946	16.73%	666	2.82%
Open Space	24	0.1%	0	0.00%
Total	23,582	100%	6,039	25.60%

The Town Administrator and School Superintendent have prioritized the projects based on project costs and energy and cost savings. The following is a general prioritization of projects by years 1-3 and years 4-5:

FY21- FY23

- Memorial ES Weatherization
- Memorial ES Pumps and VFDs
- JRHS/SRHS Weatherization
- JRHS/SRHS Pumps and VFDs
- JRHS/SRHS Demand Controlled Ventilation
- Park Pre-K Weatherization
- Park Pre-K LED Interior Lighting
- Fire Station Weatherization
- Fire Station Pumps and VFDs
- WWTP Weatherization
- Library LED Interior Lighting
- Fuel efficient vehicle replacement(s)

FY24-FY25

- Memorial ES Boiler Replacement
- Memorial ES LED Interior Lighting
- JRHS/SRHS LED Interior Lighting
- Library Weatherization
- WTP Weatherization
- Police Station LED Interior Lighting
- Town Hall LED Interior Lighting
- Town Hall Weatherization
- Fuel efficient vehicle replacement(s)
- Additional projects identified in Table 4, contingent upon the availability of additional funding through Green Communities, the Town, or other sources.

The Town of Hopedale will be awarded a designation grant when it becomes a designated Green Community. Once these funds are spent and the grant closed out, the Town will be able to apply for competitive grants on a yearly basis to complete many of the projects listed above.

Project Type Definition/Includes:

Behav & Training	Behavioral programs, building operator training, etc.
Building Control	HVAC controls, energy management systems (NO vending misers)
Exterior Lighting	Streetlights, traffic lights, parking lots/garages, exterior lighting
Interior Lighting	Interior lighting & controls
Fuel Conversion	Conversion from one heating fuel type to another (often oil to natural gas)
Hot Water	Hot water heaters, pipe insulation, showerheads, faucet aerators, efficient dish washers
HVAC	Heating or cooling equipment, economizers, destratification fans, dehumidifiers, duct
Pump/Motor/Drive	Pumps, motors, variable frequency/speed drives
Refrigeration	Refrigeration and controls, including vending misers
Retrocommission	Retrocommissioning and submetering projects
Vehicles	Energy-savings vehicles & their operations: GPS, anti-idling retrofits, routing software,
Weatherization	Insulation, air-sealing, windows, etc.
Comprehensive	Large-scale retrofit of the entire building or multiple systems. Examples: building renovations, lighting + HVAC + EMS
Other	Use this only if types above do not fit

Status Type Definition/Includes:

Complete	Project is complete & operational.
Active	Project is actively underway - procurement completed and in any stage of construction.
Planned	Identified project that will be pursued; may be in budgeting or procurement.
Abandoned	Project is not completed and will no longer be pursued.

Criterion 3 Step 4: Complete Table 4 - ECMs

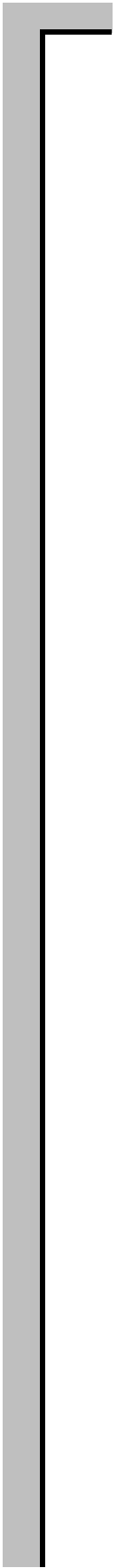
[Click here to view a sample version of this table](#)

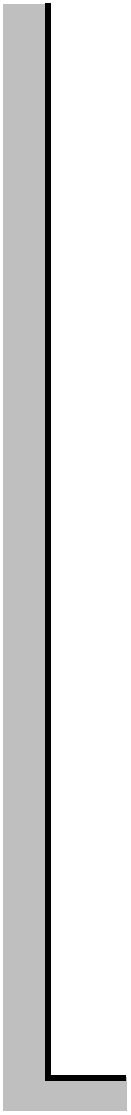
Table 4 Energy Conservation Measures Data																		
ECMs			Status		Energy Data						Financial Data					Reference Data		
Building/Site Name	Energy Conservation Measure Name	ECM Type (select one from drop-down)	Status (select one from drop-down)	Status Date (Completed with month/year or planned month/year)	Projected Annual Electricity Savings (kWh)	Projected Annual Natural Gas Savings (therms)	Projected Annual Oil Savings (gallons)	Projected Annual Propane Savings (gallons)	Projected Annual Gasoline Savings (gallons)	Projected Annual Diesel Savings (gallons)	Projected Annual Cost Savings (\$)	Total Installed Cost (\$)	Green Community Grant (\$)	Utility Incentives (\$)	Net Cost (\$)	Funding Source(s) for Net Costs	Source for Projected Savings	
JR/SR High School	Boiler Replacement	HVAC	Planned	6/30/2024	956	13,949	0	0	0	0	\$16,930.00	\$239,869.00	\$227,869.00	\$12,000	\$0	N/A	Guardian Energy	
JR/SR High School	Pumps and VFDs	Pump/motor/drive	Planned	6/30/2021	44,537	0	0	0	0	0	\$8,907.00	\$25,434.00	\$21,934.00	\$3,500	\$0	N/A	Guardian Energy	
JR/SR High School	Demand Controlled Ventil	HVAC	Planned	6/30/2022	26,225	4,061	0	0	0	0	\$10,118.00	\$49,715.00	\$49,715.00	\$0	\$0	N/A	Guardian Energy	
JR/SR High School	LED Lighting	Interior Lighting	Planned	6/30/2024	76,000	0	0	0	0	0	\$15,200.00	\$211,000.00	\$165,000.00	\$46,000	\$0	N/A	Guardian Energy	
JR/SR High School	Weatherization	Weatherization	Planned	6/30/2021	3,324	4,065	0	0	0	0	\$5,543.00	\$30,977.00	\$30,977.00	\$0	\$0	N/A	Guardian Energy	
JR/SR High School	HVAC Armor	HVAC	Planned	6/30/2024	37,929	0	0	0	0	0	\$7,586.00	\$55,637.00	\$55,637.00	\$0	\$0	N/A	Guardian Energy	
Memorial ES	Boiler Replacement	HVAC	Planned	6/30/2024	259	-10,256	11,513	0	0	0	\$22,285.00	\$239,977.00	\$227,977.00	\$12,000	\$0	N/A	Guardian Energy	
Memorial ES	Pumps and VFDs	Pump/motor/drive	Planned	6/30/2021	44,537	0	0	0	0	0	\$8,907.00	\$42,450.00	\$34,450.00	\$8,000	\$0	N/A	Guardian Energy	
Memorial ES	Lighting Upgrades	Interior Lighting	Planned	6/30/2024	50,000	0	0	0	0	0	\$10,000.00	\$138,000.00	\$108,000.00	\$30,000	\$0	N/A	Guardian Energy	
Memorial ES	Weatherization	Weatherization	Planned	6/30/2021	188	0	1,122	0	0	0	\$3,404.00	\$14,954.00	\$14,954.00	\$0	\$0	N/A	Guardian Energy	
Park Pre_K	Steam Valve Replacement	HVAC	Planned	6/30/2025	6,535	0	252	0	0	0	\$2,063.00	\$46,119.00	\$46,119.00	\$0	\$0	N/A	Guardian Energy	
Park Pre_K	Lighting Upgrades	Interior Lighting	Planned	6/30/2022	16,000	0	0	0	0	0	\$3,200.00	\$45,000.00	\$35,000.00	\$10,000	\$0	N/A	Guardian Energy	
Park Pre_K	Weatherization	Weatherization	Planned	6/30/2022	246	207	1,122	0	0	0	\$3,664.00	\$7,090.00	\$7,090.00	\$0	\$0	N/A	Guardian Energy	
Wastewater Treatment Plant	Lighting Upgrades	Interior Lighting	Planned	6/25/2025	65,000	0	0	0	0	0	\$13,000.00	\$194,000.00	\$155,000.00	\$39,000	\$0	N/A	Guardian Energy	
Wastewater Treatment Plant	DHW Replacement	Pump/motor/drive	Planned	6/25/2025	1,115	0	0	0	0	0	\$223.00	\$11,000.00	\$11,000.00	\$0	\$0	N/A	Guardian Energy	
Wastewater Treatment Plant	Weatherization	Weatherization	Planned	6/30/2023	199	0	838	0	0	0	\$2,555.00	\$16,902.00	\$16,902.00	\$0	\$0	N/A	Guardian Energy	
Water Treatment Plant	Lighting Upgrades	Interior Lighting	Planned	6/30/2024	78,000	0	0	0	0	0	\$15,600.00	\$235,000.00	\$188,000.00	\$47,000	\$0	N/A	Guardian Energy	
Water Treatment Plant	Weatherization	Weatherization	Planned	6/30/2024	476	0	401	0	0	0	\$1,297.00	\$12,529.00	\$12,529.00	\$0	\$0	N/A	Guardian Energy	
Police Station	Lighting Upgrades	Interior Lighting	Planned	6/30/2024	9,000	0	0	0	0	0	\$1,800.00	\$26,000.00	\$20,000.00	\$6,000	\$0	N/A	Guardian Energy	
Police Station	Weatherization	Weatherization	Planned	6/30/2024	197	225	0	0	0	0	\$309.00	\$7,163.00	\$7,163.00	\$0	\$0	N/A	Guardian Energy	
Fire Station	Boiler Replacement	HVAC	Planned	6/30/2025	751	4,154	0	0	0	0	\$5,135.00	\$99,391.00	\$95,391.00	\$4,000	\$0	N/A	Guardian Energy	
Fire Station	Pumps and VFDs	Pump/Motor/Drive	Planned	6/30/2021	15,527	0	0	0	0	0	\$3,105.00	\$23,909.00	\$23,909.00	\$0	\$0	N/A	Guardian Energy	
Fire Station	Weatherization	Weatherization	Planned	6/30/2021	882	1,074	0	0	0	0	\$1,465.00	\$13,521.00	\$13,521.00	\$0	\$0	N/A	Guardian Energy	
Town Hall	Lighting Upgrades	Interior Lighting	Planned	6/30/2024	10,000	0	0	0	0	0	\$2,000.00	\$33,000.00	\$27,000.00	\$6,000	\$0	N/A	Guardian Energy	
Town Hall	Weatherization	Weatherization	Planned	6/30/2025	58	474	0	0	0	0	\$580.00	\$8,009.00	\$8,009.00	\$0	\$0	N/A	Guardian Energy	
Library	Lighting Upgrades	Interior Lighting	Planned	6/30/2023	9,000	0	0	0	0	0	\$1,800.00	\$22,000.00	\$18,000.00	\$4,000	\$0	N/A	Guardian Energy	
Library	Weatherization	Weatherization	Planned	6/30/2025	325	426	0	0	0	0	\$576.00	\$7,421.00	\$7,421.00	\$0	\$0	N/A	Guardian Energy	
Vehicles	Vehicle Replacement Plan	Vehicles	Planned	6/30/2025	0	0	0	0	726	0					\$0	Town	Fueleconomy.gov	
Town Wide	Lighting Upgrades	Exterior Lighting	Active	6/30/2022	86,293	0	0	0	0	0		\$311,989.00	\$0	\$24,007	\$287,982	Town	RealTerm Energy	
TOTAL Projected Savings					583,559	18,380	15,248	0	726	0	\$167,252.00	\$2,168,056.00	1,628,567	251,507	287,982			
TOTAL MMBtu SAVINGS					6,039	1991.104493	1837.981043	2119.522422	0	90.024	0							

[Click here to return to Table 4](#)

**Table 4
SAMPLE Energy Conservation Measures Data**

ECMs			ECM Type (select one from drop down)	Status		Energy Data						Financial Data				Reference	
Category (select one from drop down)	Site/Building Name	Energy Conservation Measure Name		Status (select one from drop down)	Status Date (Completed or planned with month/year)	Projected Annual Electricity Savings (kWh)	Projected Annual Natural Gas Savings (therms)	Projected Annual Oil Savings (gallons)	Projected Annual Propane Savings (gallons)	Projected Annual Gasoline Savings (gallons)	Projected Annual Diesel Savings (gallons)	Projected Annual Cost Savings (\$)	Total Installed Cost (\$)	Green Community Grant (\$)	Utility Incentives (\$)	Net Cost (\$)	Funding Source(s) for Net Costs
Buildings	Green School	Lighting Retrofit	Interior Lighting	Complete	Feb-11	95,252	0	0	0	0	0	\$8,000	\$25,000	\$0	\$12,500	\$12,500	Town Capital Plan FY2011
Buildings	Town Hall	Air Sealing	Weatherization	Active	Dec-14	0	230	0	0	0	0	\$1,100	\$3,500	\$1,750	\$1,750	\$0	N/A
Buildings	Town Hall	New Boiler	HVAC	Planned	Oct-15	0	17,122	0	0	0	0	\$5,000	\$50,000	\$35,000	\$15,000	\$0	N/A
Street/Traffic Lights	Street Lights	LED Conversion	Exterior Lighting	Active	Jan-15	6,000	0	0	0	0	0	\$2,500	\$5,000	\$0	\$2,500	\$2,500	Town Operating Budget FY2011
Water/Sewer	Drinking Water Treatment Plant	2 Variable Speed Drives	Pump/Motor/Drive	Complete	Nov-12	500,000	0	0	0	0	0	\$40,000	\$200,000	\$0	\$100,000	\$100,000	Town Bond FY2012
Vehicles	Vehicles	Anti-idling retrofit for 2 police cruisers	Vehicles	Planned	Jan-16	0	0	400	400	400	400	\$4,500	\$6,000	\$0	\$0	\$6,000	Town Operating Budget FY2012
TOTAL Projected Savings						601,252	17,352	400	400	400	400	\$61,100	\$289,500	\$36,750	\$131,750	\$121,000	
TOTAL MMBtu SAVINGS				4,662		2,051	2,412	50	50	50	50						





GUIDANCE FOR REPORTING RENEWABLE ENERGY GENERATION AS ENERGY CONSUMPTION

The following scenarios apply to renewable energy systems that are interconnected to the electric grid. It is possible that more than one scenario applies to the same renewable energy system; for example, a solar PV system may produce more energy than its building uses (scenario 2) in the summer, but less energy than its building uses in the winter (scenario 1). Ideally, calculations should be

RE Scenario 1: Net Metering, System Generation < Building Use

If the building uses more electricity than the net metered RE system produces, then a Green Community should add in the amount of generation. This means the total building energy use = kWh

Information Needed: The actual amount of RE generation in kWh for each month.

Find and Calculate: Find the kWh generated each month from your RE system. Contact your Regional Coordinator if you are having trouble finding the kWh generated each month.

Action: Load the building renewable energy usage into MassEnergyInsight (MEI). Create a separate account for RE for each building. Load the RE generation for each month by going to "Upload a Spreadsheet." Choose "solar electric" or "wind power." Upload your usage data. Or, report to DOER in

RE Scenario 2: Net Metering, System Generation > Building Use

If the net metered RE system produces more electricity than the connected building uses (ie., the utility bill shows a negative kWh amount of usage), then a Green Community should not add in the amount of generation over and above what the building used. This means the total building energy use = kWh

Information Needed: The actual amount of RE generation in kWh and the actual amount of RE generation in kWh credited as net metering for each month.

Find and Calculate: Find the total kWh generated each month from your RE system. Find the kWh credited to you from net metering to the grid for each month. Subtract the net metering amount from the total generation. This is your building's NET use of renewable energy. Contact your Regional Coordinator if you are having trouble finding the kWh generated and credited each month.

Action: Load the **NET** building renewable energy usage into MassEnergyInsight (MEI). Create a separate account for RE for each building. Load the RE generation for each month by going to "Upload a Spreadsheet." Choose "solar electric" or "wind power." Upload your usage data. Or, report to DOER in

RE Scenario 3: Virtual Net Metering

If a building is virtually net metered, in which the RE system has its own separate meter but the financial credits are applied to a different building, then the actual amount of electricity use of the building will be on its electric bill. For example, a municipality may have built a solar PV array on a closed landfill. The PV system has a meter but does not link to any buildings that consume a substantial amount of energy. (The PV system will be linked to its inverter and perhaps to a small shed or security lights.) The financial value of the electricity that is generated by the landfill solar PV system is applied to an account for electric use at the town hall and to an account for electric use at the library. The electric bills for the town hall and library thus will show the amount of electricity that is actually used by those buildings, but only

Information Needed: Written confirmation of virtual net metering documenting there is a separate meter used for the RE system with only a small load-side usage. The load-side usage should be

Action: Generation does not impact baseline and should NOT be loaded into MEI. Provide information needed as noted above. Report load-side usage under Scenario 2 above.

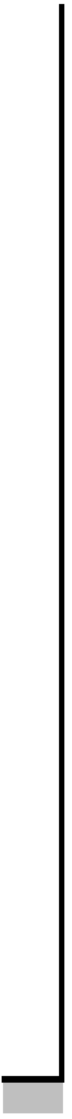
RE Scenario 4: RE Generation to Control Rates (for MLPs)

If an MLP uses its RE generation to control its system-wide rates and does not use the RE for a specific municipal building, either directly or through virtual net metering, then the amount of RE generation

To confirm: Written confirmation of RE generation for system-wide benefit with no virtual net metering. The load-side usage should be reported to MassEnergyInsight under Scenario 2 above.

Action: Generation does not impact baseline and should NOT be loaded into MEI. Provide information





Statement of Town Counsel Regarding Resignation of Christine Burke:

It was brought to my attention in late October that Ms. Christine Burke, an elected member of the Water & Sewer Commission (“Commission”), had moved out of Hopedale in late April 2020 and had registered to vote in another community at that time. In general, an elected official’s resignation from office occurs by filing a written resignation with the Town Clerk. However, General Laws Chapter 41, Section 109 also states in relevant part that if an elected town officer removes from the town or district in which she holds her office, “[s]he shall be deemed to have vacated [her] office.” In my opinion, therefore, it appears as a matter of law that Ms. Burke had as a matter of law vacated her seat on the Commission as of early May 2020, and she should not have participated in subsequent meetings as a Commission member. While I believe that most officials are aware that a written letter of resignation to the Town Clerk is the standard procedure, it may be that Ms. Burke was not aware of the language I have quoted above as to “automatically” vacating an elected office by moving. In addition, if the officer has planned to move, registered to vote elsewhere, but has not physically moved out of town yet, the statute is not clear as to whether this constitutes having “removed” from the town (although being a registered voter is a requirement for holding elected office).

This being said, I was asked to consider whether any of the proceedings of the Commission over the past six or seven months were “illegal” or could subject the Town to liability as a result of Ms. Burke’s participation, if she was no longer a member. In my opinion, this is **not** the case. Initially, I have reviewed the approved minutes from Commission meetings in this time period. While Ms. Burke did participate in votes to approve meeting minutes, enter executive session, or adjourn the meeting, in each case the motion was approved unanimously by the three members. As a result, there were always two Commission members – a majority - voting on each matter and that is all that is required for a public body to act. To the extent that Ms. Burke participated in deliberations on policy or position statements that the Commission then adopted, again any such statements were approved unanimously and thus by a majority of the Commission. For example, the same result would have occurred if the two Commissioners took information or opinions from Ms. Burke participating as an audience member. Finally, as to the executive sessions, it should be noted that while the Open Meeting Law authorizes a public body to conduct an executive session outside the public eye, that body may invite virtually anyone it chooses to participate. Therefore, while Ms. Burke may have participated as if she was still a Commissioner in the executive session, it was not a violation of the Open Meeting Law or any other statute and the Commission could have allowed Ms. Burke to participate anyway. There are certain limited exceptions to this rule – for example, an executive session to discuss “litigation strategy” cannot meet with the opposing party, and a session to discuss negotiating to acquire or sell a piece of property cannot include the other party (buyer or seller). But to my knowledge, none of the executive sessions were rendered improper by Ms. Burke’s participation.

Elected officials in Hopedale need to keep the provisions of G.L. c.41, §109 in mind in the event that they may have to leave office. A voluntary resignation takes effect upon filing a written resignation with the Town Clerk’s office, but the statute also provides that the officer is legally **deemed** to have vacated their office if they move out of Town.

Brian W. Riley, Esq.

KP | LAW

101 Arch Street, 12th Floor

Boston, MA 02110

O: (617) 654 1722

F: (617) 654 1735

C: (617) 909 9084

briley@k-plaw.com

www.k-plaw.com