

# Board of Selectmen Minutes 05/06/2013

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	<p><b>TOWN OF HOPEDALE</b>          78 Hopedale Street - P.O. Box 7          Hopedale, Massachusetts 01747</p> <p>Tel: 508-634-2203 Fax: 508-634-2200          Email: <a href="mailto:ephillips.hopedale@comcast.net">ephillips.hopedale@comcast.net</a></p>	<p><b>Board of Selectmen</b>          Robert P. Burns, Chm.          Janet Orff Jacaruso          Sandra Biagetti</p> <p><b>Town Coordinator</b>          Eugene N. Phillips</p>
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## Board of Selectmen Minutes May 6, 2013

The meeting was called to order at 7:00 p.m. by Selectman Burns in the absence of a Chairman. Chairman Burns commented that Sandra Biagetti won election to the Board of Selectmen at the recent Town Election held on April 30, 2013 and thanked former Chairman James Carroll for his hard work, time and efforts on behalf of the Board for the past three years. Mrs. Biagetti was welcomed to the Board.

A motion was made by Selectwoman Biagetti and seconded by Selectman Burns to nominate Selectman Robert Burns as the new Chairman of the Board of Selectmen for the following fiscal year.

MSDV to vote Mr. Robert Burns as the new Chairman of the Board of Selectmen. Sandra Biagetti – Aye, Robert Burns – Aye.

Chairman Burns convened the meeting at 7:03 p.m. in the Draper room of the Town Hall and moved into the agenda. Present: Chairman Robert Burns; Selectwoman Sandra Biagetti; Town Coordinator Eugene Phillips, Executive Assistant Patricia Goodwin, and Jeff Ellis, Videographer. Absent: Selectwoman Janet Jacaruso.

Coordinator Phillips presented the Public Employees Committee (PEC) Agreement regarding employee insurance coverage for approval and signature by the Board. Mr. Phillips said the language was amended to require the town to investigate other insurances before the current Group Insurance Commission (GIC) contract expires.

MSDV to approve the Public Employees Committee (PEC) Agreement. Chairman Burns – Aye, and Selectwoman Biagetti – Aye.

Previous meeting minutes were held for approval at the June 3rd meeting, due to a lack of a majority in attendance.

Chairman Burns moved to correspondence on the agenda.  
There was no discussion held.

Chairman Carroll moved to appointments and resignations on the agenda.

Police Chief Mark Giovanela requested approval of the appointment of Craig Landry as a part-time Police Officer for the town. Mr. Landry is a recent graduate of the Reading full-time police academy and holds a bachelors degree in Criminal Justice from Worcester State College.

MSDV to appoint Craig Landry as a part-time Police Officer for the Hopedale Police Department. Chairman Burns – Aye, and Selectwoman Biagetti – Aye.

There were no resignations.

Chairman Burns moved to new business on the agenda.

Coordinator Phillips presented the May 21, 2013 Annual Town Meeting warrant for the signatures of the Board members, which will be posted on May 7<sup>th</sup>. The warrant articles were reviewed by the Board during their previous meeting of April 16, 2013.

MSDV to approve the warrant as written for the Annual Town Meeting of May 21, 2013. Chairman Burns – Aye, and Selectwoman Biagetti – Aye.

Coordinator Phillips suggested that the Board open the warrant for a Special Town Meeting on June 18, 2013 for the purpose of the transfer of funds, if needed. The warrant will be prepared for approval by the Board at their next regularly scheduled meeting on June 3, 2013.

MSDV to open the warrant for a Special Town Meeting on June 18, 2013. Chairman Burns – Aye, and Selectwoman Biagetti – Aye.

Mark Rizoli submitted a request for a correction of his Class II used auto dealer license d/b/a name from Rizoli Auto to Mark Rizoli d/b/a Mark Rizoli Auto Village, Inc.

MSDV to approve the name change of the Class II used auto dealer license issued as Mark Rizoli d/b/a Rizoli Auto to Mark Rizoli d/b/a Mark Rizoli Auto Village, Inc. Chairman Burns – Aye, and Selectwoman Biagetti – Aye.

Coordinator Phillips stated that a management study for the town had been conducted by the Massachusetts Department of Revenue (DOR) in 2007. Mr. Phillips said a meeting was recently held with the head of DOR Local Services at which time former Chairman Carroll asked if DOR would do another study. Mr. Kingsley of DOR sent an e-mail to ask if the Board had approved DOR to conduct another study, which would become an amendment to their previous study at no cost to the town, and which they will conduct as their time permits.

MSDV to approve a management study to be conducted by the Massachusetts Department of Revenue as discussed. Chairman Burns – Aye, and Selectwoman Biagetti – Aye.

Selectwoman Sandra Biagetti commented that she noticed some inconsistencies in the mileage reimbursement expense reports submitted by department heads and suggested the town create a policy to institute the use of a daily mileage log, which would make it easier for the Town Accountant to review for approval as well as the auditors. Coordinator Phillips said he believes the use of a consistent expense report would also be helpful, as the various boards utilize different reports.

Carole Mullen, Council on Aging Director, discussed the request by the Finance Committee to distribute a Council on Aging (COA) ad hoc committee survey at the upcoming Annual Town Meeting on May 21, 2013. Ms. Mullen said the ad hoc committee has been charged with looking into programs and services that the COA offers to determine whether the needs of the citizens of Hopedale are being met, and to perform an analysis of the services being performed and how to meet any challenges. Once the analysis is completed, the COA ad hoc committee will present their findings to the Board of Selectmen.

Chairman Burns moved to old business on the agenda.  
There was no discussion.

Chairman Carroll moved to other topics not previously anticipated at the meeting.

Resident Donald Howes questioned why is there a South Hopedale Cemetery Committee and no members. Mr. Howes asked if the new caretaker has liability insurance, and whether the position had been posted; whether an inspection had been conducted of the cemetery and what needs to be done. Mr. Howes said he would put together a list of questions to send to the Board. Resident Amy Burns commented that when she was appointed to the Cemetery Committee she met with Coordinator Phillips and in reviewing the South Cemetery documents found that the paperwork from 1992 placed the control of the cemetery under the jurisdiction of the Town Coordinator. Chairman Burns questioned why there is a need then for a cemetery committee and that perhaps this should be considered.

Ms. Burns asked for an update on the employee/personnel study. Coordinator Phillips said there is a town meeting warrant article that requests approval for \$15K to conduct a personnel study.

Chairman Burns moved to Coordinator News on the agenda.

Coordinator Phillips stated that the Massachusetts Gaming Commission will be holding a meeting at the Community House on Tuesday, May 14, 2013, for the local towns Board of Selectmen and Administrators to discuss the possibility of the issuance of a casino license for those towns abutting Milford. State Representative John Fernandes has put together the meeting in conjunction with Senator Moore's office. The meeting is not open to the general public.

With no further business before them at 7:40 p.m. a motion was made by Selectwoman Biagetti, seconded and agreed to by Chairman Burns to adjourn the open meeting, not to reconvene but to adjourn directly upon conclusion of the open discussion.

MSDV close the open session meeting, and not to reconvene. RCV: Robert Burns, Chm. – Aye, and Selectwoman Biagetti – Aye.

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Robert P. Burns, Chairman

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Janet Orff Jacaruso

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Sandra Biagetti

**Hopedale Board of Selectmen**

\*Moved, Seconded, Discussed and Voted \*\*Roll Call Vote