



TOWN OF HOPEDALE

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Board of Selectmen
Janet Orff Jacaruso, Chair
Robert P. Burns
Sandra Biagetti

Town Coordinator
Steven A. Sette

Board of Selectmen Minutes August 18, 2014

Chairwoman Jacaruso opened the Regular Meeting of the Board and Selectmen at 7:00 p.m. in the Draper Room of Town Hall and moved into the agenda. Present: Chair Janet Orff Jacaruso, Selectwoman Sandra Biagetti, Selectman Burns, Town Coordinator Steven Sette, Executive Assistant Susan Brouwer, Treasurer/Collector Stephanie L'Etalien, members of the public, and Videographer Jeffrey Ellis.

Chairwoman Jacaruso moved to consent items on the agenda

1. Approval of Regular Minutes July 28, 2014

MSDV to approve the Regular Minutes July 28, 2014.

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Abstain

2. Approval of Emergency Meeting Minutes August 8, 2014

MSDV to approve the Emergency Meeting Minutes 28, 2014.

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

Chairwoman Jacaruso moved to appointments and resignations on the agenda

1. Resignation: Susan Pagnini – Council on Aging

Chair Jacaruso stated that Susan Pagnini member of the Council on Aging submitted her resignation effective July 28, 2014. The board would like to thank Ms. Pagnini for her dedication and work while on the committee. The board asked Coordinator Sette to send a letter thanking her for her service.

MSDV to accept the resignation of Susan Pagnini – Council on Aging with regret

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

Chairwoman Jacaruso moved to new business on the agenda

1. Signatures for September 9, 2014 State Primary Warrant

MSDV to authorize signing September 9, 2014 State Primary Warrant

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

2. Hopedale Baseball Association 3rd Annual Coop-Loop Fun Run and 5K to benefit the teams' participation in the 2015 Cooperstown Tournament

MSDV to approve Hopedale Baseball Association 3rd Annual Coop-Loop Fun Run and 5K to benefit the teams' participation in the 2015 Cooperstown Tournament contingent upon Police, Fire and Park Department's compliance

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

3. Lisa Alberto – Board of Assessors Appointment

Chair Jacaruso recognized Board of Assessor member Lisa Alberto who was there to state her concerns as to why a former Board of Assessor member was not reappointed and the process for filling the open position. Chair Jacaruso stated board members are unable to discuss in advance of an open meeting, whether an individual will be reappointed. Ms. Jacaruso stated she asked for a motion at the meeting and no motion was made. Ms. Alberto responded that she was there to share her concerns for the Town and her disappointment in not reappointing Ed after having served six years on the Board of Assessors with no complaints. Lisa asked whether the Board would be posting the vacancy as stated it is an important board to the Town. Chair Jacaruso responded the vacancy will be posted on the Town's website.

4. Dan Iacovelli, Chairman of Park Commission – Hopedale Pond Subcommittee

Mr. Iacovelli said there is some information going around about a \$250,000 grant for the Hopedale Pond. Dan said he contacted the state to try and obtain information regarding a bond bill and the only information he could find was that the legislature passed a 1.7 billion dollar bond bill which would award \$250,000 to the Town of Hopedale; however, the money would not be in the form of a grant but rather a loan to the Town. Dan said the pond needs dredging which would cost the Town millions and the Town is no position to borrow money and pay a sizable loan back.

Mr. Iacovelli advised that he would still like to move forward the study that was done on the Pond in regards to runoff and asked the board to approve forming a committee to come up with recommendations on remediating runoff into the pond. He said the purpose of the committee would be to set goals, objectives and then a plan to clean up the pond. In addition, he said the committee would work with Walter Swift who has been working to rid the Parklands of invasive plants and plant local species.

MSDV to approve a Hopedale Pond Clean up Committee

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

5. Oktoberfest – Request for Road Closure Hopedale St from Dutcher Street to Social Street and Freedom Street from Dutcher Street to Progress Street

Mr. McGovern, Chair Emeritus of the Red Shop Committee is requesting the board's approval to close roads for Oktoberfest, which is being held October 4, 2014. The roads involved are Hopedale Street from Dutcher Street to Social Street and Freedom Street from Dutcher Street

to Progress Street. Chair Jacaruso asked if the Board of Road Commissioner's and Police and Fire have been notified. Mr. McGovern stated he has been working along with Chief Giovannella to ensure safety of all who attend this event.

MSDV to approve closure of Hopedale Street from Dutcher Street to Social Street and Freedom Street from Dutcher Street to Progress Street for Oktoberfest from

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

6. Coordinator Goals and Objectives

Chair Jacaruso stated individual board members met with Steve Sette, Town Coordinator to discuss goals and objectives. The board and coordinator agreed to the following goals and objectives for this coming year; 1) Grants 2) Department Head Meetings 3) Develop and implement Personnel Policy and Procedure Manual 4) RFP New Heating System 5) Department Head Evaluation and Evaluation Tool 6) Town Hall Security 7) Work with FinCom to streamline budget process to avoid multiple additional special town meetings 8) Work to develop RFP for bid Town Health and Dental Insurance and select new carrier when current agreement expires 9) Work with business owners who want to locate their businesses in Town of Hopedale

MSDV to approve the above Coordinator Goals and Objectives

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

7. Evaluation Tool Review and Update

Chair Jacaruso placed this item on the agenda as the Town Coordinator Evaluation Tool is outdated. Coordinator Sette said he will work with Don Jacobs from DI Consulting and get recommendations to get an employee evaluation tool for use to tie in compensation with employee evaluations.

MSDV to approve the above updates and recommendations to the Town Coordinator Evaluation Tool

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye

Chairwoman Jacaruso moved to old business on the agenda

None

Chairwoman Jacaruso then moved to other topics not reasonably anticipated by Chair 48 hours before meeting

Chair Jacaruso would like to extend heartfelt condolences to the family and friends of life-long resident Ann McGrath. Ann touched many children's lives serving as a long time swim instructor for many years in the town of Hopedale.

Dan Iacovelli asked about looking into getting a DPW. The Parks Department truck recently broke down and he contacted the Highway Department to see if they could work on it. The

Highway Department said they cannot work on other Town vehicles. Dan said he would like to see if the Town could look into getting a mechanic. Selectmen Burns asked the Fire Chief and Police Chief, who were present if they would send over repair bills for the past year. Selectmen Burns said the board would review repair items for the past year to see if it would be worthwhile to have a town mechanic. Mr. Iacovelli said having a DPW resources between various departments could be shared saving the Town money.

Chairwoman Jacaruso then moved to Coordinator News

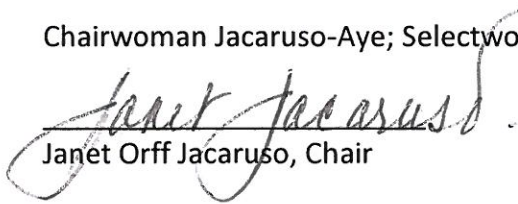
Coordinator Sette stated there was a sewage spill on the basement level of Town Hall on Friday, August 8. The spillage forced Town Hall to close early so that the area could be properly cleaned and sanitized. Steve said he has been working with the insurance adjuster to get as many permanent documents saved and restored.

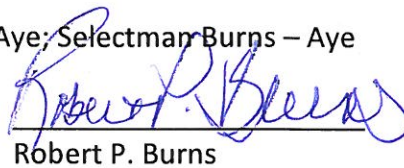
Executive Session

Chair Jacaruso advised that the Executive Session set for this evening is being canceled due to the Mass Cop Local 164 Union Step 2 Grievance being withdrawn at this time.

With no further business before them at 8:09 p.m. the board adjourned.

Chairwoman Jacaruso-Aye; Selectwoman Biagetti-Aye; Selectman Burns – Aye


Janet Orff Jacaruso, Chair


Robert P. Burns


Sandra Biagetti

Hopedale Board of Selectmen

*Moved, Seconded, Discussed and Voted ** Roll Call Vote