

# Hopedale Park Commission

P. O. Box 7 Town Hall, Hopedale, MA 01747  
508-634-2203 x302 / [parks@hopedale-ma.gov](mailto:parks@hopedale-ma.gov)

## Park Event Usage and Sign Form

Event Title: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event details: \_\_\_\_\_

\*\*\*All FOOD VENDORS must contact the Board of Health for a 1-day food permit. 508-634-2203 x 222  
Vendors using propane or open flame must contact the Hopedale Fire Department for a permit.

**\*Event Sign needed**      **Yes** \_\_\_\_\_ **Date of event** \_\_\_\_\_      **No** \_\_\_\_\_

If yes please provide date time frame \_\_\_\_\_ and mark park location below

Parklands    Bath House side of Hopedale Pond    Town Park    Phillips Field    Adin Ballou Park

### Event location

\_\_\_\_ Town Park      Ball field, playground, basketball court, tennis courts, bandstand, general use

\_\_\_\_ Phillips Field      Soccer, softball, playground, general use

\_\_\_\_ Town Pond      Bath House & beach, fishing, canoeing, kayaking (No gas motors)

\_\_\_\_ Parklands      \_\_\_\_ Draper Field      \_\_\_\_ Adin Ballou Park

\_\_\_\_ Other: Please describe \_\_\_\_\_

League/organization: \_\_\_\_\_ agrees to abide by the terms below.

**Print Applicant name:** \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Date (s) requested: \_\_\_\_\_

Valid Insurance Binder received    Yes \_\_\_\_ / No \_\_\_\_      Date: \_\_\_\_\_

USAGE FEE FOR THIS EVENT: \_\_\_\_\_ (non-refundable, due in full with signed agreement)

**Payable to: Town of Hopedale – Parks.** Deliver or mail to address above.

- 1. Individual/organization to provide current/valid proof of insurance certificate specifically waiving the Town of Hopedale and the Park Commission from any incurred liability. This is an absolute requirement for Board approval.
- 2. Facility will be MAINTAINED as found. All trash and foreign objects will be disposed of properly following each event, game or practice.
- 3. Our facilities are typically surrounded by residences, so fostering a positive and cooperative working relationship with abutters, as well as maintaining an overall family-friendly atmosphere, is paramount. Foul language, loud behavior and/or excessive noise outside the normal scope of the activities by coaches, fans, or participants will not be tolerated.
- 4. No alcoholic beverages are allowed anywhere, at anytime, on the premises.
- 5. **Pets are not allowed** inside the Town Park, all park playground areas, Draper Field, Phillips Field; otherwise, town leash and poop-a-scoop bylaws will be observed at all times. The Park Commission and/or the Hopedale Police Dept. should be notified of any violations.
- 6. All schedules will be provided to the Park Commission in advance of season or event. All changes will be sent to the Park Commission for posting on the master online schedule.
- 7. Facilities close 1 hour after sunset unless specifically lighted, otherwise posted, or agreed to in advance with the HPC.

**If placing an event sign, please signify that you have read and agree to comply with the sign placement guidelines on the website.**

Mark one – Yes\_\_\_\_\_ No \_\_\_\_\_

The Park Commission reserves the right to deny any request that does not meet established guidelines, and to remove and dispose of any signs placed on Park grounds without Board approval.

All leagues/organizations who wish to use Hopedale Park Dept. facilities may be assessed an up-front usage or maintenance fee to be paid in full prior to league play. Park maintenance personnel will not provide services, equipment, or materials without a signed agreement and payment receipt as follows: Non-Compliance: Failure to comply with any of the above – 1<sup>st</sup> **offense**: written warning, 2<sup>nd</sup> **offense**: may result in loss of field and fine not more than 20% of usage fee, 3<sup>rd</sup> **offense**: fine, loss of Parks facility usage for 1 year.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Park Commissioner

\_\_\_\_\_  
Park Commissioner

\_\_\_\_\_  
Park Commissioner